

**ANNUAL
COMMERCIAL & INSTITUTIONAL RECYCLING
REPORT**

BUSINESS/INSTITUTION NAME (SITE/BRACH)

MUNICIPALITY

ADDRESS: STREET, CITY, ZIP CODE

LOCATION

CONTACT PERSON

PHONE #

TYPE OF BUSINESS/INSTITUTION

NO. EMPLOYEES AT SITE

HAULERS AND/OR SCRAP DEALER/PROCESSING FACILITY

**MATERIALS RECYCLED
(PLEASE SUBMIT DOCUMENTATION FROM HAULER)**

**AMOUNT
(In Tons Per Year)**

1. HIGH GRADE OFFICE PAPER _____

2. CORRUGATED PAPER _____

3. ALUMINUM _____

4. LEAF WASTE _____

OTHER (SPECIFY)

5. _____

6. _____

7. _____

8. _____

9. _____

TOTAL TONS RECYCLED..... _____

TOTAL TONS OF WASTE GENERATED PER YEAR..... _____

% OF WASTE STREAM RECYCLED..... _____

(Calculate by dividing the TOTAL TONS RECYCLED by
the tons of WASTE GENERATED and multiplying the
result by 100)

AUTHORIZATION TO USE ABOVE AMOUNTS
TOWARD WILKES-BARRE'S PERFORMANCE
GRANT

Signature

SUBMIT BY FRIDAY, MARCH 1, 2019

**WILKES-BARRE CITY HALL
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