

**ANNUAL  
COMMERCIAL & INSTITUTIONAL RECYCLING  
REPORT**

\_\_\_\_\_  
BUSINESS/INSTITUTION NAME (SITE/BRACH)

\_\_\_\_\_  
MUNICIPALITY

\_\_\_\_\_  
ADDRESS: STREET, CITY, ZIP CODE

\_\_\_\_\_  
LOCATION

\_\_\_\_\_  
CONTACT PERSON

\_\_\_\_\_  
PHONE #

\_\_\_\_\_  
TYPE OF BUSINESS/INSTITUTION

\_\_\_\_\_  
NO. EMPLOYEES AT SITE

\_\_\_\_\_  
HAULERS AND/OR SCRAP DEALER/PROCESSING FACILITY

**MATERIALS RECYCLED  
(PLEASE SUBMIT DOCUMENTATION FROM HAULER)**

**AMOUNT  
(In Tons Per Year)**

1. HIGH GRADE OFFICE PAPER \_\_\_\_\_

2. CORRUGATED PAPER \_\_\_\_\_

3. ALUMINUM \_\_\_\_\_

4. LEAF WASTE \_\_\_\_\_

OTHER (SPECIFY)

5. \_\_\_\_\_

6. \_\_\_\_\_

7. \_\_\_\_\_

8. \_\_\_\_\_

9. \_\_\_\_\_

TOTAL TONS RECYCLED..... \_\_\_\_\_

TOTAL TONS OF WASTE GENERATED PER YEAR..... \_\_\_\_\_

% OF WASTE STREAM RECYCLED..... \_\_\_\_\_

(Calculate by dividing the TOTAL TONS RECYCLED by  
the tons of WASTE GENERATED and multiplying the  
result by 100)

AUTHORIZATION TO USE ABOVE AMOUNTS  
TOWARD WILKES-BARRE'S PERFORMANCE  
GRANT

\_\_\_\_\_  
Signature

**SUBMIT BY FRIDAY, FEBRUARY 26, 2021**

**WILKES-BARRE CITY HALL  
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