

CITY OF WILKES-BARRE
PENNSYLVANIA



CITY COUNCIL AGENDA

CITY COUNCIL

DECEMBER 8, 2022

PLEDGE OF ALLEGIANCE

ROLL CALL

CONSENT AGENDA (RESOLUTIONS)

CONSENT AGENDA (ORDINANCES)

PRESENTATIONS BY COUNCIL MEMBERS

PUBLIC DISCUSSION

ADJOURNMENT

CITY COUNCIL
DECEMBER 8, 2022

CONSENT AGENDA (RESOLUTIONS)

Authorizing the proper city officials to sign any and all necessary documents related to awarding the contract to the most qualified service, Richard Mellow Corporation, for the Traffic Signalization Maintenance. The contract will start as of January 1, 2023. Payment will be funded from the general fund.

Authorizing the proper city officials to sign any and all necessary documents related to awarding the contract to the lowest two most responsible bidders, Franchelli Enterprises and Stell Enterprises, Inc. for Emergency Service Contract for the Sewer and (Sanitary & Storm, Repair, Replacement) and Storm Related Emergencies. Contract to start as of January 1, 2023.

Authorizing the proper city officials to sign any and all necessary documents related to awarding the contract to the lowest responsible bidder, Pennsy Supply in the amount of \$2,092,170.75, (two million, ninety-two thousand, one hundred seventy dollars and seventy-five cents) for the American Rescue Plan Storm Sewer Upgrades, Street Paving and ADA Accessibility Project Phase II. Payment to be made from the American Rescue Plan.

Authorizing the City of Wilkes-Barre to contribute \$300,000.00 to the Keystone Mission Daytime Community Room Project (the "Project") \$100,000.00 funded through the Pennsylvania Department of Community and Economic Development COVID-19 ARPA Response Grant and \$200,000.00 funded from Wilkes-Barre's American Recovery Act funds. Also, to enter into the appropriate agreement(s) with the lowest responsible bidder, along with any other required project documents, related to the Project.

Authorizing the Mayor to enter into an agreement with George Albert, PE, LLC for the construction management services of the project, along with any or all other project documents, related to Toyota SportsPlex Renovations Project.

Authorizing the proper city officials to enter into a lease-purchase agreement, and to sign all necessary documents related to the acquisition of two (2) 2023 garbage packers at a cost not to exceed \$410,000.00. The payments related to said agreement will come from the City's General Fund Budget. (Delivery and payments not expected until late 2023/2024).

MINUTES

Of the Public Hearing on the Mayor's 2023 General Fund Budget (November 10, 2022).

Of the Wyoming Valley Sanitary Authority of October 18, 2022.

Of the Zoning Hearing Board of September 28, 2022.

Of the Regular Session of City Council of November 22, 2022.

CONSENT AGENDA (ORDINANCES)

FILE OF COUNCIL NO. 12 OF 2022 – AN ORDINANCE OF THE CITY OF WILKES-BARRE, PENNSYLVANIA ADOPTING THE MAYOR'S PROPOSED GENERAL FUND BUDGET. (SECOND AND FINAL READING)

FILE OF COUNCIL NO. 13 OF 2022 – AN ORDINANCE OF THE CITY OF WILKES-BARRE, PENNSYLVANIA AMENDING SEC. 29-103 OF ARTICLE V. OF CHAPTER 29 OF THE CODE OF ORDINANCES OF THE CITY OF WILKES-BARRE ENTITLED "PARKING, STOPPING, AND STANDING" BY REPEALING THE CURRENT SEC. 29-103 AND REPALCING IT IN ITS ENTIRETY. (FIRST READING)



CITY COUNCIL

December 8, 2022

The City Council of the City of Wilkes-Barre met in Regular Session on December 8, 2022, at 6:00 p.m., in City Council Chambers, City Hall, Wilkes-Barre, Pennsylvania, for the purpose of general business.

The meeting was organized with Chairperson Beth Gilbert McBride in the Chair.

The Pledge of Allegiance to the Flag was given.

Councilman Mike Belusko read the prayer.

Roll Call:

Barrett	- present
Brooks	- present
Marconi	- present
Belusko, Vice Chairperson	- present
McBride, Chairperson	- present

Also Present:

George C. Brown, Mayor
Tim Henry, City Attorney
Charles McCormick, City Administrator
Cathy Payne, City Clerk
Tracy Smith, Assistant City Clerk

City Clerk Cathy Payne read a statement relative to Council's Rules and Procedures.

The Chairperson asked if there was anyone wishing to address Council on pending legislation.

Bob Kadluboski, Wilkes-Barre, PA appeared before Council relative to the 2023 budget (Council's healthcare increase and City Clerk's salary).

Mr. Barrett told Mr. Kadluboski to submit a Right-To-Know to get the answers to his City Council's healthcare questions.

Attorney Henry said he believes the Finance Officer answered Mr. Kadluboski's questions about the increase in City Council's healthcare at the last meeting.

Angel Mathis, Wilkes-Barre, PA appeared before Council relative to the Resolutions regarding the Sewers and the Toyota Sports Complex Renovations.

Attorney Henry said the one Resolution states the contract price for the storm sewer upgrades, street paving and ADA Accessibility Project Phase II and the other Resolution for the Emergency Service Contract will be billed per occurrence.

Sam Troy, Wilkes-Barre, PA appeared before Council relative to the Resolutions regarding the Sewer and Storm Related Emergencies (contractors), Keystone Mission Daytime Community Room Project, the Toyota Sports Complex renovations (George Albert), purchasing two garbage packers and the 2023 budget (reduce taxes/taxpayer relief fund).

Attorney Henry informed Mr. Troy that Franchelli Enterprises and Stell Enterprises were the only bidders for the Sewer and Storm Related Emergencies contract.

Mayor Brown pointed out that information was provided at the Work Session relative to the Toyota Sports Complex. The Mayor read the following list of improvements to the complex:

- Renovate the Pro Shop to service all skaters for hockey, figure and public skating
- Renovate the ice rink player bench areas to make the areas more participant friendly for all types of skaters.
- Plumbing updates, including touchless hardware
- Install new LED lighting for the rink/lobby areas to be more cost effective and allow for interactive light shows during various type of skating events.

Mayor Brown explained that the City is not giving \$300,000 to the Keystone Mission, the city is paying for the renovations to the Thomas C. Thomas Building. Keystone Mission will be providing staff to take care of the homeless there.

Mayor Brown told Mr. Troy that the money for the repairs to the Toyota Sports Complex is coming from a grant in the amount of \$500,000 under the Pennsylvania Department of Community and Economic Development.

Jerry Lynott, Times Leader, appeared before Council to ask how much George Albert is being paid for the Toyota SportsPlex Renovation Project.

Attorney Henry said he will speak to Mr. Frati and get him an answer to his question.

Mayor Brown said the city is not paying Mr. Albert, it is being paid through the grant program.

Mrs. McBride asked the Mayor if it would be an issue if Council was to remove the Resolution related to the Toyota SportsPlex until they can get the answer as to how much Mr. Albert is being paid.

Mayor Brown said the Administration will get a dollar amount for the next meeting.

Ms. Payne announced that the Resolution related to the Toyota SportsPlex will be pulled from the Consent Agenda.

RESOLUTION

Resolution No. R0100-22 to and including the minutes appeared on the Consent Agenda (Resolutions).

RESOLUTION NO. R0100-22

Whereas, the City of Wilkes-Barre advertised for proposals for Traffic Signalization Maintenance for traffic signals within the boundaries of the City of Wilkes-Barre on August 22, 2022.

Now, Therefore, Be It Resolved by the City Council of the City of Wilkes-Barre that the proper City officials are hereby authorized to sign any and all necessary documents related to awarding the contract to the most qualified services, Richard Mellow Corporation, for the Traffic Signalization Maintenance. Contract to start as of January 1, 2023.

Payment will be funded from the general fund.

RESOLUTION NO. R0101-22

Whereas, the City of Wilkes-Barre advertised for proposals for Emergency Service Contract for Sewer (Sanitary & Storm, Repair, Replacement) and Storm Related Emergencies within the boundaries of the City of Wilkes-Barre on November 2 and November 3, 2022.

Now, Therefore, Be It Resolved by the City Council of the City of Wilkes-Barre that the proper City officials are hereby authorized to sign any and all necessary documents related to awarding the contract to the lowest two most responsible bidders Franchelli Enterprises and Stell Enterprises, Inc. for Emergency Service Contract For Sewer (Sanitary & Storm, Repair, Replacement) and Storm Related Emergencies. Contract to start as of January 1, 2023.

RESOLUTION NO. R0102-22

Whereas, the City of Wilkes-Barre advertised for bid the American Rescue Plan Stormwater and Sewer Upgrades, Street Paving and ADA Accessibility Project Phase III on November 19, 2022.

Now, Therefore, Be It Resolved by the City Council of the City of Wilkes-Barre that the proper City officials are hereby authorized to sign any and all necessary documents related to awarding the contract to the lowest responsible bidder, Pennsy Supply in the amount of \$2,092,170.75 (Two Million, Ninety Two Thousand, One Hundred Seventy Dollars and Seventy Five Cents) for the American Rescue Plan Storm Sewer Upgrades, Street Paving and ADA Accessibility Project Phase III.

Streets (or portions thereof) being pave are:

- N. Washington Street 30-35' x 4750 (E. Main to Cross Valley)
- Wilkes-Barre Blvd: 50-65' x 4,380 (Conyngham Ave to Scott Street)
- Scott Street: 27' x 390 (Conyngham Ave to Business 309)
- Reliance Drive: 30' x 2100' (Gordon Avenue to Mercedes Dr)
- Mercedes Drive: 30' x 1300 (Reliance Dr. to end)
- Nicole Drive: 30 x 715' (Reliance to Mercedes)
- E. Thomas Street: 30' x 1300 (Mayock Street to Scott Street)

Payment to be made from the American Rescue Plan.

RESOLUTION NO. R0103-22

Now, Therefore, Be It Resolved that the City of Wilkes-Barre is hereby authorized to contribute \$300,000.00 to the Keystone Mission Daytime Community Room Project (the "Project") as follows:

1. \$100,000.00 funded through the Pennsylvania Department of Community and Economic Development COVID-19 ARPA Response Grant; and
2. \$200,000.00 funded from Wilkes-Barre's American Recovery Act money.

Be It Further Resolved that the Mayor is hereby authorized to enter into the appropriate agreement(s) with the lowest responsible bidder, along with any other required project documents, related to the Project.

RESOLUTION NO. R0104-22

Whereas, the City of Wilkes-Barre desires to acquire two (2) new 2023 garbage packers: one (1) 25 cubic yard packer and one (1) 20 cubic yard packer for the Department of Public Works.

Now, Therefore, Be It Resolved by the City Council of the City of Wilkes-Barre that the proper City officials are hereby authorized to enter into a lease-purchase agreement, and to sign all necessary documents related to the acquisition of the two (2) garbage packers at a cost not to exceed \$410,000.00.

Be It Further Resolved that payments related to said agreement will come from the City's General Fund Budget. (Delivery and payment not expected until late 2023/early 2024).

MINUTES

Of the Public Hearing on the Mayor's 2023 General Fund Budget (November 10, 2022).

Of the Wyoming Valley Sanitary Authority of October 18, 2022.

Of the Zoning Hearing Board of September 28, 2022.

Of the Regular Session of City Council of November 22, 2022.

Mrs. McBride moved to adopt the Consent Agenda (Resolutions).

The motion was seconded by Mr. Barrett and adopted by the following yea and nay vote:

Yeas Barrett Brooks, Marconi, Belusko and McBride (Chairperson) – 5 – being all of the members elected to City Council.

Nays none.

CONSENT AGENDA (ORDINANCES)

FILE OF COUNCIL NO. 12 OF 2022 – AN ORDINANCE OF THE CITY OF WILKES-BARRE, PENNSYLVANIA ADOPTING THE MAYOR’S PROPOSED GENERAL FUND BUDGET. (SECOND AND FINAL READING).

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Mr. Belusko moved to adopt the Consent Agenda (Ordinances).

The motion was seconded by Mr. Marconi and adopted by the following yea and nay vote:

Yeas Barrett, Brooks, Marconi, Belusko and McBride (Chairperson) – 5 – being all of the members elected to City Council.

Nays none.

PRESENTATIONS BY COUNCIL MEMBERS

Mr. Marconi asked that the leaves be cleaned up at Hollenback Golf Course (against the fence) and Madison Street Park (East Maple and North Washington Streets).

Mr. Marconi said he received a call from a resident asking him to thank DPW for doing a fine job on the corner of Hanover and Westminster Street.

Mr. Belusko provided Council and the Administration with the final report on street sweeping for the Wyoming Valley Sanitary Authority. They will continue to do replacement and cleaning of catch basins.

Mr. Belusko said he received a call from a resident asking him to thank DPW employee Jason Berman for helping him with his leaf cleanup.

Mrs. McBride asked for an update on the water issue on East Northampton Street.

Mayor Brown said he will email her when he gets an update.

PUBLIC DISCUSSION

Bob Kadluboski, Wilkes-Barre, PA appeared before Council relative to City Council's healthcare. and pensions.

Mrs. McBride agreed with Mr. Barrett's earlier comments, that he should file a Right-To-Know Request for the actual breakdown of the health insurance.

Brian Ferry, Wilkes-Barre, PA appeared before Council relative to using ARP money for a parks and recreation study, a comprehensive plan, and/or design guidelines and how much is left of the ARP money.

Mr. Brooks asked if the federal guidelines allow for the city to do a comprehensive plan.

Mayor Brown explained that the city has 18 parks and there are plans to upgrade several of them. There will be special needs equipment added in each park. The city will also be upgrading the BOG Park and putting in a special needs park there. Also, the Barney Park will be renovated and renamed the Nathan Gray Memorial Playground and a skateboard park is being constructed at Hollenback.

The Mayor said that the city does not have an extensive professional study, but he does have a project plan for the future.

Mr. Ferry said that the city's current comprehensive plan was done in 1972/1973 and per the MPO it is recommended that those are updated every ten years. He asked if the Administration would be doing that.


Mayor Brown said he has not initiated that.

The Mayor added that the Administration is also working on safety and roads.

There being no further business to discuss the meeting adjourned at 6:44 p.m.


Beth Gilbert McBride, Chairperson

ATTEST:


Cathy Payne, City Clerk

