

CITY OF WILKES-BARRE  
PENNSYLVANIA



# CITY COUNCIL AGENDA

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CITY COUNCIL

FEBRUARY 25, 2021

PLEDGE OF ALLEGIANCE

ROLL CALL

RESOLUTIONS

MINUTES

ORDINANCES

PRESENTATIONS BY COUNCIL MEMBERS

PUBLIC DISCUSSION

ADJOURNMENT

CITY COUNCIL  
FEBRUARY 25, 2021

**RESOLUTIONS**

Authorizing the proper city officials to take any and all necessary actions related to leasing the Hollenback Golf Course (and related areas) to the General Municipal Authority of the City of Wilkes-Barre.

Authorizing the proper city officials to sign any and all necessary documents related to awarding the contract to the lowest responsible bidder for the South Street Fire Stations Shower and Facility PPE upgrade to prevent the spread of Covid-19. Payment to be made from OECD, CDBG-CV.

Authorizing the proper city officials to sign any and all documents related to awarding the contract to the most qualified party/firm to administer the South Street Fire Station and Facility PPE upgrade to prevent the spread of Covid-19. Payment to be made from OECD, CDBG-CV.

**MINUTES**

Of the Regular Session of City Council of February 11, 2021.

CITY COUNCIL  
FEBRUARY 25, 2021

**CONSENT AGENDA (ORDINANCES)**

**FILE OF COUNCIL NO. 4 OF 2021** – AN ORDINANCE OF THE CITY OF WILKES-BARRE, PENNSYLVANIA ADOPTING A CABLE FRANCHISE AGREEMENT WITH COMCAST OF COLORADO/PENNSYLVANIA/WEST VIRGINIA, LLC, TO INSTALL, OPERATE AND MAINTAIN A CABLE TELEVISION SYSTEM, TOGETHER WITH OTHER SERVICES; PRESCRIBING TERMS AND CONDITIONS; AND OTHER LEGAL REQUIREMENTS. **(SECOND AND FINAL READING)**

**FILE OF COUNCIL NO. 5 OF 2021** – AN ORDINANCE OF THE CITY OF WILKES-BARRE, PENNSYLVANIA ESTABLISHING STANDARDS FOR SMALL WIRELESS FACILITIES IN THE PUBLIC RIGHTS-OF-WAY IN THE CITY OF WILKES-BARRE. **(SECOND AND FINAL READING)**

**FILE OF COUNCIL NO. 6 OF 2021**- AN ORDINANCE REPEALING FILE OF COUNCIL NO. 11 OF 2001, ENTITLED “AN ORDINANCE AMENDING FILE OF COUNCIL NO. 26 OF 1976, AS AMENDED, ENTITLED “AN ORDINANCE FIXING THE TERMS, CONDITIONS AND AMOUNTS OF BENEFITS FOR POLICEMEN WHO ARE APPOINTED TO THE BUREAU OF POLICE OF THE CITY OF WILKES-BARRE AFTER THE ENACTMENT OF THIS ORDINANCE, AND DEFINING A FUNDING POLICY FOR THE BUREAU OF POLICEMEN’S RELIEF, AS AMENDED.” **(SECOND AND FINAL READING)**

**FILE OF COUNCIL NO. 7 OF 2021** – AN ORDINANCE REPEALING FILE OF COUNCIL NO. 13 OF 2001, ENTITLED “AN ORDINANCE AMENDING FILE OF COUNCIL NO. 43 OF 1976, AS AMENDED, ENTITLED “AN ORDINANCE AUTHORIZING THE CREATION AND ESTABLISHMENT OF A PENSION FUND FOR EMPLOYEES OTHER THAN POLICEMEN AND FIREMEN; AUTHORIZING THE APPROPRIATION OF MONEY TO SAID FUND; CREATING A PENSION BOARD; REQUIRING THE MANNER IN WHICH MONEY SHALL BE PAID INTO SAID PENSION FUND BY THE CITY EMPLOYEES AND THE MANNER IN WHICH MONEY PAID INTO SAID FUND SHALL BE DISPENSED TO SAID EMPLOYEES, AS AMENDED.” **(SECOND AND FINAL READING)**



CITY COUNCIL

FEBRUARY 25, 2021

The City Council of the City of Wilkes-Barre met in Regular Session on February 25, 2021, at 6:17 p.m. (immediately following the Work Session), in City Council Chambers, City Hall, Wilkes-Barre, Pennsylvania. for the purpose of general business. (The meeting was conducted and streamed on YouTube for public viewing due to COVID-19)

The meeting was organized with Chairperson Tony Brooks in the Chair.

The Pledge of Allegiance to the Flag was given.

Roll Call:

Barrett	- present
Belusko	- present
Marconi	- present
McBride, Vice Chairperson	- present
Brooks, Chairperson	- present

Also Present:

George Brown, Mayor  
Tim Henry, City Attorney  
Frank Hershberger, IT Director  
Charles McCormick, City Administrator  
Cathy Payne, Assistant City Clerk  
Jim Ryan, City Clerk  
Lisa Sanfilippo, Administrative Assistant

City Clerk Jim Ryan read a statement relative to Council's Rules and Procedures.

Mr. Brooks announced that the phone line was open for anyone wishing to address Council on pending legislation.

*Sam Troy, Wilkes-Barre, PA phoned in relative to the Resolution leasing the Hollenback Golf Course to the General Municipal Authority.*

Attorney Henry explained that the city will receive 5% of the net profits from the Hollenback Golf Course.

Mayor Brown said that not only will the city receive the 5%, but we will see a savings of approximately \$100,000 of expenses that we will not be occurring every year. The Mayor added that the city will also be able to use the Hollenback staff in the DPW Department.

## **RESOLUTIONS**

### **RESOLUTION NO. R0012-21**

That, the proper city officials are hereby authorized to take any and all necessary actions related to leasing the Hollenback Golf Course (and related areas) to the General Municipal Authority of the City of Wilkes-Barre.

Mr. Belusko moved to adopt the Resolution.

The motion was seconded by Mr. Barrett and adopted by the following yea and nay vote:

Yeas Barrett, Belusko, Marconi, McBride and Brooks (Chairperson) – 5 – being all of the members elected to City Council.

Nays none.

### **RESOLUTION NO. R0013-21**

Whereas, the City of Wilkes-Barre and/or the construction manager will advertise for bid each specific trade for the project called the South Street Fire Station Shower and Facility PPE upgrade to prevent the spread of Covid-19. (the “Project”)

Now, Therefore, Be it Resolved by the City Council of the City of Wilkes-Barre that the proper City officials are hereby authorized to sign any and all necessary documents related to awarding the contract to the lowest responsible bidders for the Project.

Payment to be made from OECD, CDBG-CV.

Mr. Marconi moved to adopt the Resolution.

The motion was seconded by Mrs. McBride and adopted by the following yea and nay vote:

Yeas Barrett, Belusko, Marconi, McBride and Brooks (Chairperson) – 5 – being all of the members elected to City Council.

Nays none.

**RESOLUTION NO. R0014-21**

Whereas, on February 3, 2021, the City of Wilkes-Barre publicly advertised a Request for Proposals for a Construction Manager to administer the South Street Fire Station Shower and Facility PPE upgrade to prevent the spread of Covid-19. (the "Project")

Now, Therefore Be It Resolved by the City Council of the City of Wilkes-Barre that the proper City officials are hereby authorized to sign any and all documents related to awarding the contract to the most qualified party/firm to administer the South Street Fire Station Shower and Facility PPE upgrade to prevent the spread of Covid-19.

Payment to be made from OECD, CDBG-CV.

Mrs. McBride moved to adopt the Resolution.

The motion was seconded by Mr. Barrett and adopted by the following yea and nay vote:

Yeas Barrett, Belusko, Marconi, McBride and Brooks (Chairperson) – 5 – being all of the members elected to City Council.

Nays none.

**MINUTES**

Of the Regular Session of City Council of February 11, 2021.

Mr. Marconi moved to adopt the minutes.

The motion was seconded by Mr. Belusko and adopted by the following yea and nay vote:

Yeas Barrett, Belusko, Marconi, McBride and Brooks (Chairperson) – 5 – being all of the members elected to City Council.

Nays none.

**ORDINANCES**

The following Ordinances appeared on the Consent Agenda (Ordinances):

**FILE OF COUNCIL NO. 4 OF 2021** – AN ORDINANCE OF THE CITY OF WILKES-BARRE, PENNSYLVANIA ADOPTING A CABLE FRANCHISE AGREEMENT WITH COMCAST OF COLORADO/PENNSYLVANIA/WEST VIRGINIA, LLC, TO INSTALL, OPERATE AND MAINTAIN A CABLE TELEVISION SYSTEM, TOGETHER WITH OTHER SERVICES; PRESCRIBING TERMS AND CONDITIONS; AND OTHER LEGAL REQUIREMENTS. **(SECOND AND FINAL READING)**

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Mrs. McBride moved to adopt the Consent Agenda (Ordinances).

The motion was seconded by Mr. Marconi and adopted by the following yeas and nays vote:

Yeas Barrett, Belusko, Marconi, McBride and Brooks (Chairperson) – 5 – being all of the members elected to City Council.

Nays none.



## PUBLIC DISCUSSION

John Suchoski, Wilkes-Barre, PA, phoned in relative to the city purchasing a pothole patcher (Python 5000) and in-person Council meetings.

Mr. McCormick said the reason the City hasn't purchased a pothole patcher is because they are very expensive.

Mr. Brooks said in-person meetings will resume when the City gets the ok from the Pennsylvania Health Department and/or the CDC. Virtual meetings are scheduled through April 2021.

Bob Kadluboski, Wilkes-Barre, PA, phoned in relative to being hung up on at the last meeting for bringing up Mr. Belusko's comments at a recent meeting, Mr. Brooks' healthcare buyout, the City Clerk position (permanent) and overtime.

Mr. Brooks gave the following answers to Mr. Kadluboski:

1. He was hung up on for using profanity.
2. The buyout is \$2,700 and he posts on Facebook where it goes.
3. The City Clerk's position is not a permanent job.

Jason Carr, Manhattan, NY, phoned in relative to Luzerne County employees not receiving overtime for their attendance at meetings, Chapter 47, quarterly updates, layoffs, Bioterrorism Coordinator (purpose/function) and federal government possibly rebating money back to municipalities (how will they be dispersed).

Mr. Brooks told Mr. Carr that Council does get monthly financial updates.

Sam Troy, Wilkes-Barre, PA, phoned in relative to the lease of the Hollenback Golf course to the General Municipal Authority (maintenance fees), thirty-day grace period for property taxes and offering a discount for early payment, asking the Authorities to contribute to the city coffers and KOZ properties.

Mr. Brooks responded that the city will not be responsible for any maintenance at Hollenback Golf Course.

Mr. Brooks said the Housing Authority gives the city money, but the city can't force other authorities to do that.

Mr. Brooks pointed out the employees that work at KOZ businesses still pay the earned income tax.


Steve Mocarisky, Reporter, Citizens' Voice, phoned in relative to the full-time employees at the Hollenback Golf Course (how many are there, and will they be retained by the city).

Mayor Brown replied that there are full-time DPW employees currently assigned to the Hollenback Golf Course. They will be transferred over to doing DPW work. There are also some part-time summer employees that the city will not be employing.

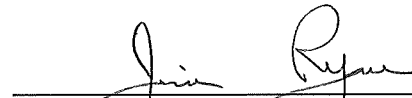
Mr. Marconi asked if the \$100,000 the city will save by leasing the Hollenback Golf Course is per year or is it over the three-year period.

Mayor Brown responded that the savings will be per year.

There being no further business to discuss the meeting adjourned at 6:47 p.m.

  
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Tony Brooks, Chairperson

ATTEST:

  
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Jim Ryan, City Clerk