

**CITY OF WILKES-BARRE
PENNSYLVANIA**



CITY COUNCIL AGENDA

CITY COUNCIL

JULY 12, 2018

PLEDGE OF ALLEGIANCE

ROLL CALL

CONSENT AGENDA (RESOLUTIONS)

CONSENT AGENDA (ORDINANCES)

PRESENTATIONS BY COUNCIL MEMBERS

PUBLIC DISCUSSION

ADJOURNMENT

CITY COUNCIL
JULY 12, 2018

CONSENT AGENDA (RESOLUTIONS)

Authorizing payment of the change order related to the demolition of 121-123 Academy Street (the former Academy Market) to A.R. Popple.

Execute a Consulting Agreement with Aelaric, Inc. related to performing Information Technology (IT) services and support for one year.

Authorizing the disposition of records from the Fire Department.

Enter into an agreement with the most qualified bank for lease purchase of a 2019 Mack Model Granite 64BR 25 cu. yd. garbage packer.

Enter into an agreement with the Pennsylvania Department of Transportation to own and provide maintenance for an ADA Crosswalk and signal near the intersection of SR1011 (West North Street) and North Franklin Street.

MINUTES

Of the Public Hearing of City Council of June 11, 2018.

Of the Wyoming Valley Sanitary Authority of May 15, 2018.

Of the Parking Authority of April 17, 2018.

Of the Planning Commission (from September 2017 – June 2018).

Of the Traffic Committee (from August 2017 – May 2018).

**CITY COUNCIL
JULY 12, 2018**

CONSENT AGENDA (ORDINANCES)

FILE OF COUNCIL NO. 6 OF 2018 – AN ORDINANCE AMENDING ARTICLE V OF CHAPTER 29 OF THE WILKES-BARRE CITY CODE OF ORDINANCES ENTITLED “PARKING, STOPPING AND STANDING”. (SECOND AND FINAL READING) (APPEAL FROM PARKING TICKET VIOLATION).

FILE OF COUNCIL NO. 7 OF 2018 – AN ORDINANCE AMENDING ARTICLE V OF CHAPTER 29 OF THE WILKES-BARRE CITY CODE OF ORDINANCES ENTITLED “PARKING, STOPPING AND STANDING”. (SECOND AND FINAL READING) (PROHIBITED PARKING VIOLATIONS, FEES AND PENALTIES)

FILE OF COUNCIL NO. 8 OF 2018 – AN ORDINANCE AMENDING SECTION 18-12 OF CHAPTER 18 OF THE WILKES-BARRE CITY CODE OF ORDINANCES ENTITLED “NUISANCES”. (SECOND AND FINAL READING) (STORAGE OF MOTOR VEHICLES ON PRIVATE GROUNDS – NOTICE PROCEDURE)

FILE OF COUNCIL NO. 9 OF 2018 – AN ORDINANCE OF THE CITY OF WILKES-BARRE, PENNSYLVANIA ADOPTING THE 2009 EDITION OF THE INTERNATIONAL PROPERTY MAINTENANCE CODE. (FIRST READING)

FILE OF COUNCIL NO. 10 OF 2018 – AN ORDINANCE AMENDING CHAPTER 10 OF THE WILKES-BARRE CITY CODE OF ORDINANCES ENTITLED “FIRE PREVENTION AND PROTECTION.” (FIRST READING) (FIREWORKS)

CITY COUNCIL

JULY 12, 2018

The City Council of the City of Wilkes-Barre met in Regular Session on July 12, 2018 at 6:00 p.m., in City Council Chambers, City Hall, Wilkes-Barre, Pennsylvania for the purpose of general business.

The meeting was organized with Chairperson Tony Brooks in the Chair.

The Pledge of Allegiance to the Flag was given.

Roll Call:

Barrett	- present
Gilbert	- present
Merritt	- present
Belusko, Vice Chairperson	- present
Brooks, Chairperson	- present

Also Present:

Ted Wampole, Administrator
Maureen Collins, Assistant City Attorney
Jay Delaney, Fire Chief
Cathy Payne, Assistant City Clerk
Lisa Sanfilippo, Administrative Assistant
Jim Ryan, City Clerk
Joyce Zaykowski, Director of OCD

City Clerk Jim Ryan read a statement relative to Council's Rules and Procedures.

Mr. Ryan announced a change to add a fine to the Fireworks Ordinance under penalties.

Attorney Collins stated that the final draft of the Ordinance referenced the penalty for a violation of that particular section of the law.

The City Clerk asked if there was anyone wishing to address Council on pending legislation.

Berit Case, Wilkes-Barre, PA appeared before Council relative to File of Council No. 10 of 2018 (Fireworks).

Dan Ritter, Wilkes-Barre, PA appeared before Council relative to File of Council No. 10 of 2018 (Fireworks).

Jim Burden, Wilkes-Barre, PA appeared before Council relative to File of Council No. 10 of 2018 (Fireworks).

RESOLUTIONS

Resolution No. R0069-18 to and including the minutes appeared on the Consent Agenda (Resolutions).

RESOLUTION NO. R0069-18

Now, Therefore, Be It Resolved by the City Council of the City of Wilkes-Barre that the proper City officials are hereby authorized to pay \$3,800.00 of the change order related to the demolition of 121-123 Academy Street (the former Academy Market) to A.R. Popple.

Be It Further Resolved that the payment related thereto be made from OECD Budget.

RESOLUTION NO. R0070-18

That, the proper city officials are hereby authorized to execute a Consulting Agreement (and any other related documents) with Aelaric, Inc. related to performing Information Technology (IT) services and support for a period of one (1) year.

RESOLUTION NO. R0071-18

Whereas, by virtue of Resolution No. R0022-09, adopted February 26, 2009, The City of Wilkes-Barre declared its intent to follow the schedules and procedures for the disposition of records set forth in the Municipal Records Manual approved December 16, 2008, and,

Whereas, in accordance with Act 428 of 1968, each individual act of disposition shall be approved by resolution of the governing body of the municipality;

Now, Therefore, Be It Resolved that the City Council of Wilkes-Barre, Luzerne County, Pennsylvania, in accordance with the above cited Municipal Records Manual, hereby authorizes the disposition of the following public records:

Office/Department: Fire Department
Wilkes-Barre City Records (Ambulance Insurance & signature sheets, payroll)

Medic 3 – Insurance Sheets

2009 – January to July	1 cu. ft.
2009 - July to November	1 cu. ft.
2009 – November to December	1 cu. ft.

2010 – January to March	1 cu. ft.
2010 – April to August	1 cu. ft.
2010 – September to December	1 cu. ft.

2011 – January to June	1 cu. ft.
2011 – July to December	1 cu. ft.

Medic 5 – Insurance Sheets

2009 – January to March	1 cu. ft.
2009 – April	1 cu. ft.
2009 – April to August	1 cu. ft.
2009 – September to December	1 cu. ft.
2010 – January to December	1 cu. ft.
2011 – January to June	1 cu. ft.
2011 – July to December	1 cu. ft.

Ambulance Signature Sheets

Medic 3

January to March 2009	1 cu. ft.
September 10, 2010 to February 20, 2011	1 cu. ft.
February 21, 2011 to August 26, 2011	1 cu. ft.
August 26, 2011 to July 14, 2012	1 cu. ft.

Medic 5

January 2010 – August 2010	1 cu. ft.
September 2010 – December 2010	1 cu. ft.
January 2011 – February 2011	1 cu. ft.
March 2011 – June 2011	1 cu. ft.
July 2011 – December 2011	1 cu. ft.

Payroll Sheets:

2009, 2010, 2011, 2012, 2013, 2014	10 cu. ft.
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Clothing P.O. Books: #1 to #69

February 4, 2005 to April 11, 2017	1 cu. ft.
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Clothing Bills 2010, 2011	1 cu. ft.
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Request for Ambulance Reports:

2008 to 2009, 2010 to 2011	
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Refusals & Releases:

2009, 2010, 2011, 2012	1 cu. ft.
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Captains file: 1980 to 2013	1 cu. ft.
Monthly Company Reports 2009 – 2013	1 cu. ft.
Vendors File:	
2009, 2010, 2011	1 cu. ft.
2012, 2013, 2014	3 cu. ft.
2015	1 cu. ft.
TOTAL	44 cu. ft.

RESOLUTION NO. R0072-18

To hereby authorize the proper city officials to enter into an agreement with the most qualified bank for lease purchase of a 2019 Mack Model Granite 64BR 25 cu. yd. garbage packer. The packer will be purchased through the State Co-Stars Program and the cost is \$199,500.00.

And further, the funds for this purchase will come from the General Fund in an existing DPW Equipment Lease line.

RESOLUTION NO. R0073-18

To hereby authorize the proper city officials to enter into an agreement with the Pennsylvania Department of Transportation to own and provide maintenance for an ADA Crosswalk and signal near the intersection of SR1011 (West North Street) and North Franklin Street. (See Attached documentation)

And Further that the installation of the ADA devices will be at no cost to the City of Wilkes-Barre.

MINUTES

Of the Public Hearing of City Council of June 11, 2018.

Of the Wyoming Valley Sanitary Authority of May 15, 2018.

Of the Parking Authority of April 17, 2018.

Of the Planning Commission (from September 2017 – June 2018).

Of the Traffic Committee (from August 2017 – May 2018).

Mr. Barrett moved to adopt the Consent Agenda (Resolutions).

The motion was seconded by Ms. Gilbert and adopted by the following yeas and nays vote:

Yeas Barrett, Gilbert, Merritt, Belusko and Brooks (Chairperson) – 5 – being all of the members elected to City Council.

Nays none.

The following Ordinances appeared on the Consent Agenda (Ordinances):

ORDINANCES

FILE OF COUNCIL NO. 6 OF 2018 – AN ORDINANCE AMENDING ARTICLE V OF CHAPTER 29 OF THE WILKES-BARRE CITY CODE OF ORDINANCES ENTITLED “PARKING, STOPPING AND STANDING”. (SECOND AND FINAL READING) (APPEAL OF PARKING TICKET VIOLATION)

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Mr. Merritt moved to adopt the Consent Agenda (Ordinances).

The motion was seconded by Mr. Belusko and adopted by the following yeas and nays vote:

Yeas Barrett, Gilbert, Merritt, Belusko and Brooks (Chairperson) – 5 – being all of the members elected to City Council.

Nays none.

PRESENTATIONS BY COUNCIL MEMBERS

Mr. Barrett asked to meet with the Administration on the situation (growth and the lack of development) at Pine Ridge Development.

Ms. Gilbert said she has been getting complaints about yard waste and recycling not being picked up on time. She asked if DPW is behind on collections again.

Mr. Wampole explained that they were a little behind because of the 4th of July holiday, but he thought they were caught up now. He said he will check into.

Ms. Gilbert said she received questions regarding maintenance on Public Square. She said that there has been DPW employees there every day for the past week or so and was wondering if it is necessary.

Mr. Wampole replied that there is one person assigned there daily.

Ms. Gilbert asked why someone needs to be there every day.

Mr. Wampole said there is enough work for DPW to do there. The employee may not be there the whole day, but it is his primary assignment.

Mr. Belusko asked Ms. Zaykowski for an update on Solomon Creek.

Ms. Zaykowski said the Administration is still reviewing some information and will have an update on Monday.

PUBLIC DISCUSSION

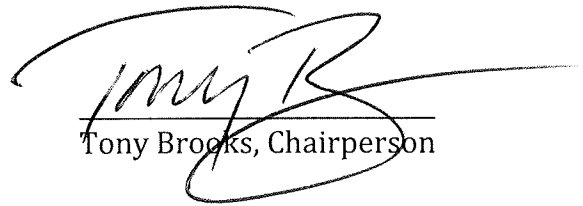
Jim Burden, Wilkes-Barre, PA appeared before Council relative to 428 East Northampton Street (trash), purchasing the vacant lot at 57 Taft Street, potholes on East Northampton Street, Grant Street and South Street and replacing the mirror on Vulcan Lane.

Mr. Wampole told Mr. Burden that the city does not own 57 Taft Street, so therefore cannot sell it to him. The city put a lien on the property for the demolition.

Ms. Gilbert told Mr. Burden that she would discuss 57 Taft Street and 428 East Northampton Street with him after the meeting.

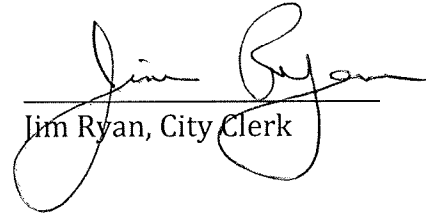
Mr. Wampole informed Council that the Administration met with the Engineer for Solomon's Creek today. There are some concerns with the scheduling of the contract. The Administration is following up on it and will have more information on Monday.

There being no further business to discuss the meeting adjourned at 6:20 p.m.



Tony Brooks, Chairperson

ATTEST:



Jim Ryan, City Clerk