

CR-05 - Goals and Outcomes

Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)

This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.

The City of Wilkes-Barre received \$1,478,285.00 in CDBG funding and \$7,219.80 in program income for program year 2022. During this period, the City Expended a total of **\$1,035,199.98**.

Resources were devoted to activities in geographic areas consisting primarily of low-and moderate-income residents throughout the city. The activities undertaken with these funds included:

- Public service
- Public Facilities and Improvement
- Elimination of Slum and Blight
- Housing and Rehab
- Program Administration Costs

Public Services: Eight (8) public service activities received assistance through the CDBG Program during the 2022 program year. These services and number served are as follows:

- YMCA Summer Camp - 10
- Victims Resource Center: 50
- Catholic Social Services-Homeless Services Men: 63
- Volunteers of America-Homeless Services Woman: 80
- Domestic Violence Service Center-Homeless Services Victims of Domestic Violence: 93
- Wyoming Valley Children's Assoc: 3
- Osterhout Library South-Serving eligible low/mod income residents
- Community Policing Program-Serving eligible low/mod income residents

Together, the CDBG funded agencies provided client-based assistance to 299 Wilkes-Barre Residents. Total CDBG public services obligations for PY2022 program year amounted to \$182,000.00 the CDBG-CV funded Residents Assistance Grant Program provided client-based assistance to 16 income eligible Wilkes-Barre households. Total CDBG-CV public services obligations for PY2022 program year amounted to \$17,290.08.

Public Facility & Infrastructure Improvements:

Three (3) public facility & infrastructure improvement activities were assisted using CDBG funds. In total, these activities accounted for **\$469,468.95** and are as follows:

- \$39,226.57 in CDBG funds were used to provide engineering services for planned street improvements to nine (9) low/mod area street. Projects will consist of milling & paving, along with meeting ADA compatibility with a total of 9,087 Linear Feet, designed to have a life span exceeding eight (8) years.
- \$165,915.50 on park improvements and renovations
- \$264,326.88 used on the purchase of fire protection equipment. Fire Equipment Included: Two (2) Emergency Fire Vehicles, Helmets, bunker gear and other miscellaneous Fire Equipment.

Elimination of Slum and Blight: In PY2022 one (1) double unit and one (1) single family home were demolished with a total of **\$24,475.00**.

Housing Rehabilitation: Fourteen (14) eligible City households participated in the Emergency Rehabilitation Program. This program provides immediate, emergency assistance to situations that could lead to homelessness if not addressed in a timely manner. Such situations addressed in FY 2022 included: Replacement of non-functioning heating units and hot water heaters, faulty roofs, broken water/sewer lines and an ADA upgrade. Total CDBG obligation for program year 2022 was **\$88,073.92**.

Program Administration: The City spent **\$295,657.01** towards Program Administration Costs.

Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee's program year goals.

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
CDBG Administration	Administration	CDBG: \$ / CDBG-CV: \$	Other	Other	0	0				
CHDO Set aside	Affordable Housing	HOME: \$	Rental units constructed	Household Housing Unit	2	0	0.00%	1	0	0.00%
CHDO Set aside	Affordable Housing	HOME: \$	Homeowner Housing Added	Household Housing Unit	2	0	0.00%			
Demolition	Slum and blight	CDBG: \$	Buildings Demolished	Buildings	25	8	32.00%	5	2	40.00%
Economic Development	Non-Housing Community Development	CDBG-CV: \$	Businesses assisted	Businesses Assisted	15	0	0.00%	2	0	0.00%
HOME Administration	Administration	HOME: \$	Other	Other	0	0				
HOME Program	Affordable Housing	CDBG: \$285738 / HOME: \$	Rental units constructed	Household Housing Unit	2	1	50.00%			

HOME Program	Affordable Housing	CDBG: \$285738 / HOME: \$	Homeowner Housing Added	Household Housing Unit	2	0	0.00%			
HOME Program	Affordable Housing	CDBG: \$285738 / HOME: \$	Homeowner Housing Rehabilitated	Household Housing Unit	15	15	100.00%	4	2	50.00%
Housing Rehabilitation	Affordable Housing	CDBG: \$	Homeowner Housing Rehabilitated	Household Housing Unit	100	44	44.00%	15	14	93.33%
Public Facilities	fire equipment	CDBG: \$	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	40835	188520	461.66%	40835	37880	92.76%
Public Improvements & Infrastructure	Non-Housing Community Development	CDBG: \$ / CDBG-CV: \$	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	21071	113640	539.32%	40835	0	0.00%

Public services client based	Non-Homeless Special Needs	CDBG: \$ / CDBG-CV: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	3523	1667	47.32%	0	269	
Public services client based	Non-Homeless Special Needs	CDBG: \$ / CDBG-CV: \$	Public service activities for Low/Moderate Income Housing Benefit	Households Assisted	0	0		350	0	0.00%
Public services client based	Non-Homeless Special Needs	CDBG: \$ / CDBG-CV: \$	Homeless Person Overnight Shelter	Persons Assisted	0	403		0	143	
Public services client based	Non-Homeless Special Needs	CDBG: \$ / CDBG-CV: \$	Homelessness Prevention	Persons Assisted	0	14				
Public services Low/Moderate areas	Non-Housing Community Development	CDBG: \$ / CDBG-CV: \$	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	0	113640		0	37880	
Public services Low/Moderate areas	Non-Housing Community Development	CDBG: \$ / CDBG-CV: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	40835	148880	364.59%	38000	37000	97.37%

Table 1 - Accomplishments – Program Year & Strategic Plan to Date

Assess how the jurisdiction’s use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.

The City of Wilkes-Barre continually assesses the relationship between CDBG and HOME funding to meet the priorities and objectives outlined in the City's Five Year Consolidated plan covering 2020 to 2024.

The following are the goals identified in the Five Year Consolidated Plan as well as the PY2022 outcomes:

1. Demolition:

Goal: The City of Wilkes-Barre anticipated that 25 units will be demolished during 2020 to 2024 Consolidated Plan.

2022: One (1) substandard double unit unfit for rehabilitation and one (1) substandard single family home unfit for rehabilitation were demolished.

2. Public Facilities:

Goal: To provide updates to the fire equipment used by the City firefighters on a City wide basis.

2022: The purchase of fire protection equipment included: Two (2) Emergency Fire Vehicles, Helmets, bunker gear and other miscellaneous Fire Equipment.

3. Public Facilities & Improvements and Infrastructure:

Goal: To provide improvements to public facilities in eligible low/mod areas.

2022: The City of Wilkes-Barre completed engineering for 9 low/mod area streets. Projects will consist of milling & paving, along with meeting

ADA compatibility. The total linear feet of roadway to be constructed is 9,087 and has design life exceeding eight (8) years.

4. Housing:

Goal: Homeowner occupied housing rehabilitations, 100 units to be completed during 2020-2024 Consolidated Plan.

2022: Fourteen (14) eligible City households participated in the Emergency Rehabilitation Program. This program provides immediate, emergency assistance to situations that could lead to homelessness if not addressed in a timely manner. Such situations addressed in PY2022 included: Replacement of non-functioning heating units and hot water heaters, faulty roofs, broken water/sewer lines and an ADA upgrades.

5. Public Services Low/Mod Area:

Goal: To provide Public Service activities that benefit low/mod income area.

2022: The City provided funding for Public services activities that benefit low/mod service areas. These activities include Osterhout and Community Policing.

6. Public Services, Client Based:

Goal: To provide Public Service activities that directly benefit low/mod income individuals.

2022: Provided funding for the following subrecipients: Catholic Social Services (Men's Homeless shelter), Volunteers of America PA (Woman's Homeless Shelter), Domestic Violence Service Center (DV Homeless Shelter), Victims Resource Center, YMCA Summer Camp & the Wyoming Valley Childrens Association. Total number of individuals served for PY2022 was 299.

CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted).

91.520(a)

	CDBG	HOME
White	190	4
Black or African American	113	0
Asian	1	0
American Indian or American Native	0	0
Native Hawaiian or Other Pacific Islander	0	0
Total	304	4
Hispanic	61	0
Not Hispanic	243	4

Table 2 – Table of assistance to racial and ethnic populations by source of funds

Narrative

The families that were assisted with Community Development Block Grant and HOME Investment Partnership Program funding met the requirement for eligibility for assistance as set forth by the Housing & Urban Development. Most of the families that participated had income levels in the extremely low or low income categories. According to the 2018 American Community Survey 74.77% of Wilkes-Barre's population is white, with 25.89 % non-white. A breakdown from all subrecipients (area & client based) of the Wilkes-Barre residents served for PY2022 was 62.5% white and 37.5% non-white.

One Hundred percent of the families and/or individuals served met the very low, low or low to moderate income criteria.

Please note that there is no line item to identify Black/White, American Indian/Black or Multi racial families so they were combined and identified in the Native Hawaiian or Other Pacific Islander.

CR-15 - Resources and Investments 91.520(a)

Identify the resources made available

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG	public - federal	1,478,285	1,035,199
HOME	public - federal	379,316	112,238
Other	public - federal	370,962	17,290

Table 3 - Resources Made Available

Narrative

In PY2022 the City of Wilkes-Barre received allocations for the Community Development Block Grant and the HOME Investment Partnership Program.

Total CDBG expenditures for PY2022, including Slum & Blight, Administrative costs, fire equipment and infrastructure was \$1,035,199.88. Total CDBG-CV expenditures for 2022 including administrative costs, subrecipient activities and infrastructure was \$17,290.08.

The City achieved a 100% CDBG low/mod expenditure ratio and a 100% CDBG-CV low/mod expenditure ratio.”

In PY2022 the HOME Program entitlement was \$374,316 and the City received \$5,001.60 in program income. In PY2022 the City of Wilkes-Barre continued our comprehensive owner occupied rehabilitation project for income eligible residents of the City funded with the HOME Investment Partnership Program. Additionally, in PY2022 the City of Wilkes-Barre received a HOME-ARP allocation in the amount of \$1,235,638.00 and expended \$41,232.01 during the program year.

Identify the geographic distribution and location of investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
Central	16	10	
East End	15	20	
Heights	11	10	
Miners Mills	12	14	
North End	17	13	
Parsons	11	3	
Rolling Mill Hill	9	15	
South Wilkes-Barre	9	15	

Table 4 – Identify the geographic distribution and location of investments

Narrative

The breakdown of percentages identified above are reflective of funded projects for PY2022 which include such projects as Public Facilities and Improvement Projects, Demolition & Site Clearance and Emergency Rehabilitation; however, Demolition and Emergency Rehabilitation are considered to be city wide, as they were provided on an, as needed or as requested, basis. These are a high priority items in the goals represented in the City's Strategic Plan.

Leveraging

Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.

In 2022 the City of Wilkes-Barre took advantage of other state and federal programs as well as private and nonprofit businesses in order to maximize the use of the CDBG funds received by the City.

As an innovated approach to infrastructure repairs, the City of Wilkes-Barre partnered with the Pennsylvania American Water Company and U.G.I. Corporation with their respective water line and natural gas meter replacement projects. The City forgave the pave cut permit fees to Pennsylvania American Water Company & U.G.I. Corporation for this project as when the project was completed a total of nine (9) City streets were milled and resurfaced by Pennsylvania American Water Company & U.G.I. Corporation at no cost to the City of Wilkes-Barre with all nine (9) of streets being located in low/mod neighborhoods.

The City continued working on a the special needs park project to not only include ADA accessibility throughout the park, but also including various types of play ground equipment to serve individuals with diverse disabilities, as well as, to encourage interactive play. The City will be accomplishing these goals by breaking them out into phases.

In 2021, CDBG funds were used to complete Phase I, which was ADA accessibility- linking all pavilions and as many play areas as possible to each other as well as an ADA accessible path to the pond.

Phase II, funded by a state grant along with monitary donatations raised by the Mayor and his Special Needs Playground Project Committee that was used to continue Phase I's ADA work in the parking lot and entrance to the parking lot. The play area was constructed and playgournd equipment was instralled. The official ribbon cutting for the Special Needs Playground was held on October 9th, 2022.

Phase III will be funded by using CDBG-CV and a partial donation from the Kirby Family Foundation (\$250,000.00) for the construction of a new ADA compliant changing area/bathroom facility that will provide enough space for social destinating requirements and will be located adjacent to the newly developed special needs play area of the park.

Phase IV will be funded by a separate donation from the Kirby Family Foundation, the Kirby family donated the park to the city several decades ago and a donation by Wilkes University. They will complete the upgrade by adding some lighting and fencing throughout baseball fields and tennis courts. The total amount of renovations planned for the park is over 5 million dollars in combined resources.

Additionally, the City of Wilkes-Barre continues to monitor other local, state & federal grants to help alleviate the financial constraints on the CDBG and HOME programs funding to better maximize our program outcomes.

Fiscal Year Summary – HOME Match	
1. Excess match from prior Federal fiscal year	0
2. Match contributed during current Federal fiscal year	0
3. Total match available for current Federal fiscal year (Line 1 plus Line 2)	0
4. Match liability for current Federal fiscal year	0
5. Excess match carried over to next Federal fiscal year (Line 3 minus Line 4)	0

Table 5 – Fiscal Year Summary - HOME Match Report

Match Contribution for the Federal Fiscal Year								
Project No. or Other ID	Date of Contribution	Cash (non-Federal sources)	Foregone Taxes, Fees, Charges	Appraised Land/Real Property	Required Infrastructure	Site Preparation, Construction Materials, Donated labor	Bond Financing	Total Match

Table 6 – Match Contribution for the Federal Fiscal Year

HOME MBE/WBE report

Program Income – Enter the program amounts for the reporting period				
Balance on hand at beginning of reporting period \$	Amount received during reporting period \$	Total amount expended during reporting period \$	Amount expended for TBRA \$	Balance on hand at end of reporting period \$
72,626	5,002	18,726	0	69,223

Table 7 – Program Income

Minority Business Enterprises and Women Business Enterprises – Indicate the number and dollar value of contracts for HOME projects completed during the reporting period						
	Total	Minority Business Enterprises				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Contracts						
Dollar Amount	0	0	0	0	0	0
Number	0	0	0	0	0	0
Sub-Contracts						
Number	0	0	0	0	0	0
Dollar Amount	0	0	0	0	0	0
	Total	Women Business Enterprises	Male			
Contracts						
Dollar Amount	0	0	0			
Number	0	0	0			
Sub-Contracts						
Number	0	0	0			
Dollar Amount	0	0	0			

Table 8 - Minority Business and Women Business Enterprises

Minority Owners of Rental Property – Indicate the number of HOME assisted rental property owners and the total amount of HOME funds in these rental properties assisted						
	Total	Minority Property Owners				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Number	0	0	0	0	0	0
Dollar Amount	0	0	0	0	0	0

Table 9 – Minority Owners of Rental Property

Relocation and Real Property Acquisition – Indicate the number of persons displaced, the cost of relocation payments, the number of parcels acquired, and the cost of acquisition						
Parcels Acquired		0		0		
Businesses Displaced		0		0		
Nonprofit Organizations Displaced		0		0		
Households Temporarily Relocated, not Displaced		0		0		
Households Displaced	Total	Minority Property Enterprises				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Number	0	0	0	0	0	0
Cost	0	0	0	0	0	0

Table 10 – Relocation and Real Property Acquisition

CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of Homeless households to be provided affordable housing units	300	236
Number of Non-Homeless households to be provided affordable housing units	19	18
Number of Special-Needs households to be provided affordable housing units	3	0
Total	322	254

Table 11 – Number of Households

	One-Year Goal	Actual
Number of households supported through Rental Assistance	0	0
Number of households supported through The Production of New Units	0	0
Number of households supported through Rehab of Existing Units	19	18
Number of households supported through Acquisition of Existing Units	0	0
Total	19	18

Table 12 – Number of Households Supported

Discuss the difference between goals and outcomes and problems encountered in meeting these goals.

The City of Wilkes-Barre is undertaking activities and projects consistent with the goals outlined in our five year consolidated plan. While goals have been established, a fluctuation in funding is a key component with achieving the desired outcomes. To compensate for these funding variations the City is continuing to leverage our entitlement programs with other funding sources.

Discuss how these outcomes will impact future annual action plans.

The City of Wilkes-Barre will continue to make every effort to meet our goals with the desired outcomes as detailed in our current Five Year Consolidated Plan. The City will evaluate the previous year's outcomes to see if any changes in programming need to be made to ensure we maximize our entitlement. Naturally, any decrease in funding levels will play an impactful role with the development of future annual action plans.

Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.

Number of Households Served	CDBG Actual	HOME Actual
Extremely Low-income	6	1
Low-income	3	1
Moderate-income	5	2
Total	14	4

Table 13 – Number of Households Served

Narrative Information

The City of Wilkes-Barre has two programs that assist families with thier affordable housing needs, the Community Development Block Grant and the HOME Investment Partnership Program. No worst case scenarios were presented in PY2022.

There are two components of the CDBG that address this need, first is the Emergency Rehabilitation Program which provides emergency repairs limited to meeting the immediate needs to address any housing code violations that would prevent the resident from staying in the home until addressed. Some of the more common issues seen are furnace repairs, hot water heater replacement, broken water/sewer lines and issues with roofs. The second is the 1 – 2 Unit Rehabilitation Program which is designed to address all housing Quality Standards violations, included is Lead Base Paint Assessment and abatement if necessary.

The HOME Investment Partnership Program is taking an active role in addressing the need of affordable housing within the City. In PY2022 the City of Wilkes-Barre continued a comprehensive, city wide owner occupied rehabilitation program for income eligible homeowners funded by the HOME Investment Partnership Program. In PY2022, four (4) substandard housing units suitable rehabilitation were completed as of December 31, 2022.

CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)

Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The City of Wilkes-Barre is a member of the Luzerne County Continuum of Care (CoC), and the City signs a certificate of consistency on an annual basis. The members of the CoC conducted a one night Point in Time Count (PIT Count) to identify any homeless individual they come across and identify his/her needs as well as provide referrals to service provider agencies.

On January 26, 2022, the (PIT Count) count was conducted with 181 homeless persons identified. Of the 181 homeless persons identified 173 (96%) were sheltered and 8 (4%) were unsheltered. Of the 119 households identified, 73% were individuals and 27% families with children. There were 3 individuals identified as chronically homeless. Of the 181 homeless persons identified, 59% were White; 30% Black/African American; 1% Asian; 2% American Indian or Alaska Native and 8% were Multiple Races.

Member agencies of the CoC in conjunction with staff from the Commission on Economic Opportunity visit homeless camps identified by members of the community a couple times a week trying to educate any homeless individual they come across and provide referrals on the programming/services available in that area.

Addressing the emergency shelter and transitional housing needs of homeless persons

As part of the CoC, the City has placed higher priority on homeless families & individuals. Shelter, transitional housing and permanent housing are vital components of the overall mission of the CoC.

The Housing First approach is a national model utilized that places emphasis on quick access to housing for the homeless. Crisis intervention, emergency services, screening and needs assessment occur first. The provision of services to help person access and sustain housing includes working with clients to identify affordable units, access housing subsidies and negotiate leases.

In PY2022 the City provided much needed CDBG funding to Catholic Social Services, Men's Shelter and Volunteers of America, Woman's Shelter and the Domestic Violence Center, Victims of Domestic Violence shelter.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections

programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs

Once an “at risk” individual is identified, the Luzerne County CoC refers that individual to the appropriate agency for a “Coordinated Entry Assessment” which will help the staff to formulate a service plan. It is important that individuals that are in the process of being released from prison, mental health or a drug & alcohol facility have a complete discharge plan which includes immediate housing needs.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

The City of Wilkes-Barre realizes that the transition period from one being homeless to permanent housing is not a quick one. In many cases underlying barriers such as mental health, alcohol & drug dependencies, criminal history, credit issues, basic life skills and lack of consistent employment history need to be addressed first. For example, of the 181 homeless persons identified during the 2022 PIT count 29% had serious mental health issues, 12.5% had chronic substance abuse issues, 21% were victims of domestic violence and 0% with HIV/AIDS. Individuals with chronic homelessness are a particularly difficult population to assist due to fact that many of them have adjusted to and accepted that life style.

Early in 2018 Volunteers of America Pennsylvania (VOAPA) reached out the Mayor’s office requesting a meeting to discuss a new program they wanted to start in the Wilkes-Barre area. Give Hope, a program of VOAPA, is a rapid social service navigation program that primarily focuses on homelessness/housing security, addressing mental health and substance abuse concerns, and providing client-led case management. The Give Hope team conducts street outreach to individuals who are living in non-habitable locations, complete assessments on the individual and rapidly connect them to the services/agencies that can provide assistance. Give Hope provides case management across a full continuum of services to achieve better health outcomes, reduce criminal activity, enhance community safety, decrease homelessness and vagrancy and increase livability and workability in “hot spot” areas.

During PY2022, the Give Hope outreach team had directly engaged with 204 homeless individuals located in the City of Wilkes-Barre to provide initial assessments. A total of 172 of the 204 individuals contacted completed the intake assessment provided by the Navigation Coordinator and have been connected to services with 27 exiting to permanent housing, 51 exited to shelter or transitional housing, 37 moved in with family, 10 were hospitalized or entered inpatient treatment, 9 were incarcerated and

38 lost contact. The overwhelming contributing reason for homelessness as disclosed by the clients was mental health issues. Of the total 172 homeless individuals that completed the intake assessment 69% identified as male and 31% identified as female.

CR-30 - Public Housing 91.220(h); 91.320(j)

Actions taken to address the needs of public housing

The Wilkes-Barre Housing Authority (WBHA) finished PY2022 with a 95.97% occupancy rate. The Authority is working toward increasing this rate 2023.

The WBHA provides the management of (6) low/mod income housing complexes throughout the City of Wilkes-Barre. These sites include Lincoln Plaza, Boulevard Townhomes, Mineral Springs Village, East End Towers, South View Manor and Valley View Terrace.

The WBHA worked on several capital fund projects in FY2022 As outlined in the Authority's 2022 Capital Fund Plan, improvements to the Wilkes-Barre Housing Authority facilities included the following items:

The WBHA continues to process public housing applications. WBHA employs several bi-lingual (English-Spanish) employees to assist our Spanish-speaking applicants and tenants.

Electrical panels and smoke/carbon monoxide detectors were replaced at Boulevard Townhomes.

Actions taken to encourage public housing residents to become more involved in management and participate in homeownership

The Wilkes-Barre Housing Authority meets with its Resident Advisory Board throughout the year to gain input on a variety of topics relevant to it's tenants. The Authority does not have a homeownership program at this time.

Actions taken to provide assistance to troubled PHAs

The Wilkes-Barre Housing Authority is standard performer with no actions needed.

CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)

Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)

During PY2022 The City of Wilkes-Barre continued the following activities...

1. **Taxing policies that affect land and property:** The City has included some of the hardest to development/market pieces of properties into the Pennsylvania Keystone Opportunity Zone. This program offers financial incentives in the form of tax breaks, no state or local taxes for a period of ten (10) years as an incentive for developers to improve and offer competitive sale prices to low and moderate income individuals and families.
2. **Land use controls and zoning ordinances:** The City, through its Office of Planning and Zoning, does everything it possibly can to assist all property owners in meeting the City zoning ordinances and in helping them apply for variances and waivers when needed.
3. **Building Codes:** The City, through its Code Enforcement Office and its Neighborhood Impact Team (NIT), are very diligent in assuring that all building codes are met. This is done to assure that all residents have safe, decent housing. The NIT, with the help of local agencies is also there to help meet the needs of individuals that become displaced due to unsafe housing conditions. The City uses the 2015 International Construction Code for all aspects of code compliance except electrical which is National Electrical Code. All codes are automatically updated by ordinance when the updates of each national code are published.
4. **Fee and Charges:** Persons with limited financial resources may request and are usually granted a waiver of fees and charges. The City's unwritten policy is to insure safe housing, not raise revenue through fees.
5. **Growth Limits:** Presently, the City does not have a problem with growth limits as far as resident structures are concerned. There is currently a surplus of housing stock in the City.
6. **Return on Residential Investment:** The City is concentrating its efforts on problem properties throughout the City. Substandard properties both suitable for rehabilitation and not suitable for rehabilitation affect the value of all the neighboring properties. The City's unwritten policy is to improve the quality of life as well as the property values in the neighborhoods where substandard properties exist.

Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)

The primary obstacles in addressing Wilkes-Barre City residents with underserved needs is the inconsistency in funding. The City continued to work with various agencies to service the needs by using an existing referral network. An example City residents participating in one of the City's two owner occupied housing Rehabilitation Programs might be referred to the Commission on Economic Opportunity (CEO) for their weatherization program, LIHEAP, and their customer assistance payment

programs or the Bureau of the Aging to address other household needs.

Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)

The City of Wilkes-Barre is compliant with HUD's Title X of the Housing & Development Act of 1992 requiring the use of Lead Safe Practices and other actions designed to prevent lead poisoning. The City utilizes the Commission on Economic Opportunity to provide Lead Inspection services for the Office Community Development Housing Rehabilitation Programs. These inspections include risk assessment, work write ups and clearance testing.

During PY2022 the Bureau of Community Development completed four (4) housing rehabilitation projects funded with HOME Investment Partnership dollars where two (2) of the four received lead based paint reduction activities. Two (2) were identified as being lead free after the lead assessment.

Additionally, the Wilkes-Barre City Health Department received 125 elevated blood level cases. All cases received a lead hazard assessment.

As always, the City's Health Department and the Bureau of Community Development will continue to work together try to maximize our funding efforts and address lead, non-lead and all safety issues City residents may face.

Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)

The City of Wilkes-Barre provided funding to a variety of social service providers that benefit Low/Mod income individuals and families, many who live at or below the poverty level. Activities include an Emergency Rehabilitation program which provides immediate assistance to eligible Low/Mod owner occupied City residents who do not have the means to make emergency repairs that would otherwise make them homeless and an overnight Summer Camp for economically disadvantaged children who reside in one of Wilkes-Barre Housing Authority properties. Additionally, the City of Wilkes-Barre is represented on the Luzerne County Continuum of Care Board and participates in bi-monthly Board meetings as well as the quarterly full Continuum of Care meetings where we learn and exchange ideas to better serve the low/mod population with the ultimate goal of leading to self sufficiency.

In PY2022, the United Way of Wyoming Valley's priority was again to address the epidemic of childhood poverty through the "Poverty to Possibility Movement", with an objective of reducing the soaring level of childhood poverty in the Wyoming Valley, including the City of Wilkes-Barre.

Actions taken to develop institutional structure. 91.220(k); 91.320(j)

During PY2022, the Bureau of Community Development continued to implement the Community Development Block Grant, Community Development Block Grant-CV, HOME Investment Partnership Program and the HOME Investment Partnership-American Rescue Plan Program. The Bureau is the

conduit for Federal funding and the implementation of the Housing & Community Development Plan. The City relies on a network of public, private and non-profit organizations to deliver much needed services to the City's most vulnerable residents, these services include Homelessness, Homeless Prevention, Counseling for victims of a crime, Domestic Violence Victims, Emergency Housing Rehabilitations to name a few that are carried out by Community Action Agencies and other social service providers.

Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)

The Program Manager of the Bureau of Community Development is also the Fair Housing Officer for the City of Wilkes-Barre and sits on the Board of the Luzerne County Continuum of Care (CoC). The CoC is made up of representatives from all of the Community Action/Social Service agencies in Luzerne County including Wilkes-Barre that provide homeless and housing services as well as the Wilkes-Barre Housing Authority. It is at those meetings where the planning of services is discussed as well as any programmatic changes that need to be made to maximize the delivery of those services.

Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)

Please see Attachements:

Fair Housing Calendar

APRIL 2022						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	Curbside Collection for: Downtown, South Wilkes-Barre 1	Curbside Collection for: North End, Heights, Brookside	Curbside Collection for: Rolling Mill Hill, Mayflower, Iron Triangle, Goose Island	Curbside Collection for: South Wilkes-Barre 2	Curbside Collection for: East End, Parsons, Miners Mills	
Please place garbage in official city bags, recycling in bins, and yard waste in bins/paper yard waste bags, curbside by 7 AM on your collection day.						
HOLIDAY COLLECTION SCHEDULE for Good Friday on April 15th: <ul style="list-style-type: none"> Friday, April 15th garbage and cans/bottle/plastic recycling collection for East End, Parsons, and Miners Mills rescheduled for Monday, April 18th All other collections remain unchanged 						
3	4	5	6	7	8	9
April is Fair Housing Month	City Property Taxes 2 nd Installment Due				April Fools' Day Cans/Bottles/Plastic Recycling	Ramadan Begins at Sundown
10	11	12	13	14	15	16
Palm Sunday	City Council Work Session 6 PM	City Council Work Session 6 PM	City Council Regular Session 6 PM	City Council Regular Session 6 PM	GOOD FRIDAY No DPW Services See holiday collection schedule above for details Passover Begins Tax Day	DWBBA Easter Egg Hunt Public Square 10 AM
17	18	19	20	21	22	23
Easter Sunday					Earth Day Orthodox Good Friday	Last Day of Passover
24	25	26	27	28	29	30
Orthodox Easter Sunday	City Council Work Session 6 PM	City Council Work Session 6 PM	City Council Regular Session 6 PM	City Council Regular Session 6 PM		Cherry Blossom Festival Kirby Park 11 AM to 7 PM
Cans/Bottles/Plastic Recycling						

This is to certify that the following resolution was adopted by the City Council of the City of Wilkes-Barre:



Resolution No. R0008-22

Wilkes-Barre, PA January 13, 2022

BE IT RESOLVED by the City Council of the City of Wilkes-Barre:

WHEREAS, Fair Housing is a right emphasized by the U.S. Congress beginning with the Civil Rights Act of 1968 and most recently the amendments of 1988 to the Fair Housing Act; and

WHEREAS, the enactment of the civil rights act of 1968, as amended and strengthened in 1988; Title VIII of which guarantees the right to be free from housing discrimination based on race, color, national origin, religion, sex, familial status, and disability (including AIDS/HIV).

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Wilkes-Barre that the month of April 2022, be proclaimed as "Fair Housing Month" in the City of Wilkes-Barre; and

AND BE IT FURTHER RESOLVED that the City Council of the City of Wilkes-Barre hereby encourages its citizens and organizations to celebrate diversity and value the harmonious communities of neighbors to support the goal of equal opportunities for all people.

ATTEST

A handwritten signature in cursive script that reads "Cathy Payne".

CATHY PAYNE, CITY CLERK

Fair Housing Resolution

Impediment #1

Fair housing information is limited and seldom available in languages other than English.

City's Actions:

Fair Housing posters, both English and Spanish, are provided to the Housing Development Corporation of NEPA, the City's CHDO as well as all community action agency's providing housing services to post in common areas of their buildings. The City also sent letters to the Wilkes-Barre Housing Authority and the Luzerne County Association of Realtors to encourage both entities to make all fair housing information, including applications in English and Spanish to both landlords and tenants.

Impediment #2

Policies that disproportionately limit housing and neighborhood opportunities for specific groups of people can be considered impediments to fair housing.

City's Actions:

The City of Wilkes-Barre continued the following activities:

1. **Taxing policies that affect land and property:** The City has included some of the hardest to development/market pieces of properties in the Pennsylvania Keystone Opportunity Zone. This program offers financial incentives in the form of tax breaks, no state or local taxes for a period of ten (10) years as an incentive for developers to improve and offer competitive sale prices to low and moderate income individuals and families.
2. **Land use controls and zoning ordinances:** The City, through its Office of Planning and Zoning, does everything it possibly can to assist all property owners in meeting the City zoning ordinances and in helping them apply for variances and issues waivers as needed.
3. **Building Codes:** The City, through its Code Enforcement Office and its Neighborhood Impact Team (NIT), are very diligent in assuring that all building codes are met. This is done to assure that all residents have safe, decent housing. The NIT, with the help of local agencies is also there to help meet the needs of individuals that become displaced due to unsafe housing conditions. The City uses the 2015 International Construction Code for all aspects of code compliance expect electrical which is National Electrical Code. All codes are automatically updated by ordinance when the updates of each national code are published.
4. **Fee and Charges:** Persons with limited financial resources may request and are usually granted a waiver of fees and charges. The City's unwritten policy is to insure safe housing, not to raise revenue through fees.

Impediment #3

Discrimination complaints involving persons with limited English Proficiency (LEP) are often subtle.

City's Actions:

The City of Wilkes-Barre utilizes ProPio Language Services for all of our interpreting needs. ProPio can provide interpreting services in over 80 different languages and dialects . The Mayors executive assistant continues to translate all pertinent City documents to include Spanish. Please note this is a daunting task due to the volume of documents and day to day job responsibilities.

Impediment #4

Some jurisdictions lack Fair Housing Officers and Human Relations Commissions.

City's action:

In 2014 the City of Wilkes-Barre appointed Nicholas Cave, Program Manager for the Bureau of Community Development as the City's Fair Housing Officer to handle any concerns or complaints. In 2021 Mr. Cave continued his role with this appointment. Also, the City of Wilkes-Barre has designated the month of April as Fair Housing month by way of a City Council resolution and highlighted in the calendar that is distributed to every resident of the City. Additionally, in 2016 the City of Wilkes-Barre's City Council passed Ordinance No. 10-2016, 9-15-16 titled: HUMAN RELATIONS COMMISSION; DISCRIMINATION^[1]. This ordinance can be accessed via the City's website at www.Wilkes-Barre.City.

Impediment #5

The homeownership rate is lower for some racial and ethnic groups in Luzerne County and Wilkes-Barre than both the local homeownership rate for non-Hispanic Whites and the rate for the same racial and ethnic groups in the rest of the state and country. Luzerne County and Wilkes-Barre residents who are Hispanic/Latino or Black/African American have a much lower homeownership rate than Hispanic/Latino and Black/African American people in the U.S. and the rest of the state.

City's action:

The City of Wilkes-Barre continues to work closely with our CHDO, the Housing Development Corporation NEPA, to develop new construction homeownership opportunities as well encourage participation in the First Time Home Buyers Program with HUD funding being provided by the Luzerne County Office of Community Development.

Impediment #6

Conduct Fair Housing Testing. To learn if a community treats customers differently due to their membership in a protected class, communities undertake a process called "testing." Testers ensure that people are not denied housing because of their race, color, national origin or ancestry, religion, sex, sexual orientation, disability, family status (living with minor children), or because they are receiving public assistance. Fair housing testing is one of the best tools available for identifying and confirming violations of fair housing law.

At this time, there appears to be no evidence that Luzerne County or the City of Wilkes-Barre have undergone fair housing testing processes.

City's action:

The City of Wilkes-Barre was unable to address this impediment due to the ongoing COVID-19 Pandemic and will be taking the necessary steps to address this impediment in the near future as restrictions allow.

CR-40 - Monitoring 91.220 and 91.230

Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements

During PY2022, the City through its Bureau of Community Development, continued monitoring our programs both internally and externally. Internal monitoring included an analysis of fundability and eligibility of expenditures related to Bureau activities. External monitoring included Davis Bacon, Environmental compliance and on site desk reviews of public facilities and improvement projects by the City. Also, the Rehabilitation Specialist monitors all CDBG funded housing rehabilitation projects on site. The Director, along with the Program Manager will schedule and conduct on site monitoring visits for all of our subrecipients within six months of the end of the most recent program year.

The City of Wilkes-Barre's Bureau of Community Development includes the following language in all of its legal advertisements for professional services and public facilities improvement contracts.

IN ACCORDANCE WITH EXECUTIVE ORDER 11625 AND 12138, THE CONTRACTOR MUST UTILIZE, TO THE GREATEST EXTENT FEASIBLE, MINORITY AND WOMAN-OWNED BUSINESS CONCERNS WHICH ARE LOCATED IN THE MUNICIPALITY, COUNTY, OR THE GENERAL TRADE AREA.

The City has been working with a variety of agencies, contractors and professional organizations to help identify minority & women owned businesses.

Citizen Participation Plan 91.105(d); 91.115(d)

Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.

The City of Wilkes-Barre conducted a series of Public Meetings throughout the calendar year regarding the activities of the Bureau of Community Development. The Public Hearing Notices are published in the local newspaper and posted on the City's website. The purpose of these Public Hearings is to outline the status of projects completed and currently underway as well as any planned projects. The City sends letters to all social service agencies within the city limits to encourage participation in all public meetings. On January 23, 2023 and February 6, 2023 Public Meetings were held in Council Chambers at City Hall regarding the 2022 C.A.P.E.R. and the formulation of the 2023 Annual Action Plan with a public

comment periods of January 23, 2023 through February 24, 2023 and February 6, 2023 through March 31, 2023, respectively.

**PUBLIC MEETING NOTICE
CITY OF WILKES-BARRE**

The City of Wilkes-Barre will hold a public hearing @ 3:00 p.m. on Tuesday, January 23, 2023 in City Council Chambers, Fourth Floor, Wilkes-Barre City Hall, 40 East Market Street, PA. The purpose of this hearing is:

- To review progress as required by the City's Consolidated Annual Performance & Evaluation Report, which details activities related to the expenditures of Community Development Block Grant Program (CDBG) and HOME Investment Partnership Program (HOME) funds during FY ending December 31, 2022. The information regarding this report will be available for public review at the Wilkes-Barre Office of Economic & Community Development, Wilkes-Barre City Hall, 40 East Market Street, Wilkes-Barre PA 18711. The final report will be submitted to the United States Department of Housing & Urban Development.
- To Solicit Input regarding the 2024 Annual Action Plan

The public, as well as any interested agency, are invited to attend. Comments will be accepted until Friday, February 24, 2023 and will be submitted to HUD. Forward written comments and/or letters of interest to: Office of Economic & Community Development, Attention Joyce Zaykowski, 40 East Market Street, Wilkes-Barre PA 18711 or via email at jzaykowski@wilkes-barre.pa.us.

Wilkes-Barre City Hall is a facility accessible to persons with disabilities. Non-English speaking and/or disabled persons who require special accommodations should notify Nicole Ference at (570) 208-4134 or TDD (570) 821-1111.



George C. Brown, Mayor

The City of Wilkes-Barre
is an Equal Opportunity /
Affirmative Action Employer

Public Hearing Notice January 23, 2023

1-31-23

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**PUBLIC HEARING NOTICE
CITY OF WILKES-BARRE**

The City of Wilkes-Barre will hold a public hearing at 3:30 p.m. on Monday, February 6, 2023, in City Council Chambers, Fourth Floor, Wilkes-Barre City Hall, 40 East Market

Street, PA. The purpose of this hearing is:

- To solicit citizen input regarding the 2023 Action Plan.
- To review 2022 progress as required by the City's Consolidated Annual Performance & Evaluation Report (CAPER) which details activities related to the expenditures of Community Development Block Grant Program (CDBG) and HOME Investment Partnership Program (HOME) funds during FY ending December 31, 2022. The information regarding this report will be available for public review at the Wilkes-Barre Office of Economic & Community Development, Wilkes-Barre City Hall, 40 East Market Street, Wilkes-Barre PA 18711. The final report will be submitted to the United States Department of Housing & Urban Development no later than March 31, 2023.

The public, as well as any interested agency, are invited to attend. Comments will be accepted until March 8, 2023 and will be submitted to HUD. Forward written comments to: Office of Economic & Community Development, Attention Joyce Zaykowski, 40 East Market Street, Wilkes-Barre PA 18711 or via email at jzaykowski@wilkes-barre.pa.us.

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Masks are required to enter the building and during the meeting if unvaccinated. Additionally, the most current Covid Guidelines issued by the CDC and enforced by the Pennsylvania's Gov. will be followed. Pennsylvania. If you are unable to attend due to concerns about the COVID-19 pandemic please contact Joyce Zaykowski, Director at 570-208-4138.

George C. Brown, Mayor

The City of Wilkes-Barre is an Equal Opportunity/Affirmative Action Employer

Public Hearing Notice February 6, 2023

CR-45 - CDBG 91.520(c)

Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.

The City of Wilkes-Barre program objectives for the Community Development Block Grant (CDBG) Programs continue to carry out HUD's primary objectives...

- Create suitable living environments
- Provide decent/safe housing
- Create economic opportunities

While the City will continue to move forward to achieve those objectives, deviations in funding play an integral part in planning for positive outcomes with those goals.

In beginning of 2016, the Bureau of Community Development launched a Community Survey which was designed to increase citizen participation and obtain input from every person who lives, works, attends institutions of higher education, and attends entertainment or recreational activities in the City. The Community Survey was put on the City's website and Facebook page, as well as, a local university's website. The Downtown Business Associated included the link to the survey in their newsletter and all City Council was provided the information to share with their districts. Additionally, a press release was sent to all media outlets and the story was picked up by the local news. The City has published a survey for PY2022 where the City received 113 survey submissions. The results from the survey are evaluated to determine if any changes in programming are warranted.

Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?

No

[BEDI grantees] Describe accomplishments and program outcomes during the last year.

CR-50 - HOME 24 CFR 91.520(d)

Include the results of on-site inspections of affordable rental housing assisted under the program to determine compliance with housing codes and other applicable regulations

Please list those projects that should have been inspected on-site this program year based upon the schedule in 24 CFR §92.504(d). Indicate which of these were inspected and a summary of issues that were detected during the inspection. For those that were not inspected, please indicate the reason and how you will remedy the situation.

The City of Wilkes-Barre completed onsite inspections at the Courtright Senior Cottages of Four (4) HOME assisted units on November 29, 2022 per City Ordinance. Units inspected in PY2022 were 356, 360, 364, and 368 McGowen Street. Annual income re-certifications for all City HOME assisted units were completed by Grit Inc. (property manager) and received by the City in PY2022 as well as updated client characteristics. No issues were identified during the course of the inspections.

The City also reminded GRIT Inc. that per City Ordinance all rental units within the City of Wilkes-Barre must be inspected every two years if same tenant still resides in the unit and/or every time a new tenant moves in. The next round of inspections will take place on or before November 29, 2024.

Provide an assessment of the jurisdiction's affirmative marketing actions for HOME units. 24 CFR 91.520(e) and 24 CFR 92.351(a)

In an effort to market various City housing programs, information and the application process are available on the City's website, as well as, in the Office of Economic & Community Development. The City requires an Affirmative Marketing Plan for all projects funded with HOME monies. The plan then becomes part of all agreements whether they are for rental units or homeownership units.

Fair Housing posters are provided to the Housing Development Corporation of NEPA, the City's CHDO as well as all community action agency's providing housing services to post in common areas of their buildings. If unfair or inconsistent housing practices are discovered the City will take the necessary corrective action.

Refer to IDIS reports to describe the amount and use of program income for projects, including the number of projects and owner and tenant characteristics

In PY2022 \$18,725.32 in HOME program income was spent on an eligible HOME project. One Owner Occupied Rehabilitation of a substandard housing unit suitable for rehabilitation. The owner

characteristics are as follows: White non-hispanic, Single parent, 2 person household with an income that is between 60% and 80% AMI. IDIS activity number 1668.

**Describe other actions taken to foster and maintain affordable housing. 24 CFR 91.220(k)
(STATES ONLY: Including the coordination of LIHTC with the development of affordable
housing). 24 CFR 91.320(j)**

The City of Wilkes-Barre works with the Wilkes-Barre Housing Authority to provide safe affordable housing units for all residents. Also, PY2022 the City Wilkes-Barre continued to offer an Owner Occupied Housing Rehabilitation Program funded with HOME Investment Partnership Program funds to preserve the existing housing stock.

Additionally, The City of Wilkes-Barre continues to discuss possible affordable housing opportunities with our CHDO, the Housing Development Corporation of NEPA.

CR-58 – Section 3

Identify the number of individuals assisted and the types of assistance provided

Total Labor Hours	CDBG	HOME	ESG	HOPWA	HTF
Total Number of Activities	2	0	0	0	0
Total Labor Hours	280				
Total Section 3 Worker Hours	100				
Total Targeted Section 3 Worker Hours	100				

Table 14 – Total Labor Hours

Qualitative Efforts - Number of Activities by Program	CDBG	HOME	ESG	HOPWA	HTF
Outreach efforts to generate job applicants who are Public Housing Targeted Workers					
Outreach efforts to generate job applicants who are Other Funding Targeted Workers.					
Direct, on-the job training (including apprenticeships).					
Indirect training such as arranging for, contracting for, or paying tuition for, off-site training.					
Technical assistance to help Section 3 workers compete for jobs (e.g., resume assistance, coaching).					
Outreach efforts to identify and secure bids from Section 3 business concerns.					
Technical assistance to help Section 3 business concerns understand and bid on contracts.					
Division of contracts into smaller jobs to facilitate participation by Section 3 business concerns.					
Provided or connected residents with assistance in seeking employment including: drafting resumes, preparing for interviews, finding job opportunities, connecting residents to job placement services.					
Held one or more job fairs.					
Provided or connected residents with supportive services that can provide direct services or referrals.					
Provided or connected residents with supportive services that provide one or more of the following: work readiness health screenings, interview clothing, uniforms, test fees, transportation.					
Assisted residents with finding child care.					
Assisted residents to apply for, or attend community college or a four year educational institution.					
Assisted residents to apply for, or attend vocational/technical training.					
Assisted residents to obtain financial literacy training and/or coaching.					
Bonding assistance, guaranties, or other efforts to support viable bids from Section 3 business concerns.					
Provided or connected residents with training on computer use or online technologies.					
Promoting the use of a business registry designed to create opportunities for disadvantaged and small businesses.					
Outreach, engagement, or referrals with the state one-stop system, as designed in Section 121(e)(2) of the Workforce Innovation and Opportunity Act.					

Other.					
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Table 15 – Qualitative Efforts - Number of Activities by Program

Narrative

Attached is the "Section 3 Assurance of Compliance" document that is contained in every executed agreement/contract that contains HUD funding regardless of the amount. Additionally, Section 3 requirements are discussed at all pre-con meetings.

Attachment

2022 CDBG PR-26

PART II: SUMMARY OF CORE RESOURCES	
01 UNEXTENDED CORE FUNDS AT END OF PREVIOUS PROGRAM YEAR	\$ 771,196.00
02 ENHANCEMENT GRANT	1,478,285.00
03 SUSPENSION/REVERSAL	0.00
04 SECTION 105 GUARANTEED LOAN FUNDS	0.00
05 CURRENT YEAR PROGRAM INCOME	0.00
06a CURRENT YEAR SECTION 105 PROGRAM INCOME (FOR SIFT)	0.00
06b FUNDS RETURNED TO THE LINE OF CREDIT	0.00
06c FUNDS RETURNED TO THE LOCAL CREDIT ACCOUNT	0.00
07 ADJUSTMENT TO COMPUTE TOTAL AVAILABLE	0.00
08 TOTAL AVAILABLE (SUM, LINES 01-07)	2,249,481.00
PART III: SUMMARY OF CORE EXPENDITURES	
09 DISBURSEMENTS OTHER THAN SECTION 105 REPAYMENTS AND PLANNING/ADMINISTRATION	\$775,347.07
10 ADJUSTMENT TO COMPUTE TOTAL AMOUNT SUBJECT TO LOW/MOD BENEFIT	(191,390.00)
11 AMOUNT SUBJECT TO LOW/MOD BENEFIT (LINE 09 + LINE 10)	583,951.07
12 DISBURSED IN IDS FOR PLANNING/ADMINISTRATION	293,657.01
13 DISBURSED IN IDS FOR SECTION 105 REPAYMENTS	0.00
14 ADJUSTMENT TO COMPUTE TOTAL EXPENDITURES (total less disbursements and adjustments)	141,344.24
15 TOTAL EXPENDITURES (SUM, LINES 11-14)	\$ 725,295.31
16 UNREPAID BALANCE (LINE 08 - LINE 15)	1,524,185.69
PART III: LOW/MOD BENEFIT THIS REPORTING PERIOD	
17 EXPENDED FOR LOW/MOD HOUSING IN SPECIAL AREAS	85,373.92
18 EXPENDED FOR LOW/MOD MULTIFAMILY HOUSING	0.00
19 DISBURSED FOR OTHER LOW/MOD ACTIVITIES (total exp. less the housing and admin)	511,456.55
20 ADJUSTMENT TO COMPUTE TOTAL LOW/MOD CREDIT (donors + 1-35)	(193,333.30)
21 TOTAL LOW/MOD CREDIT (SUM, LINES 17-20)	348,117.17
22 PERCENT LOW/MOD CREDIT (LINE 21/LINE 11)	100.00%
LOW/MOD BENEFIT FOR MULTI-YEAR CERTIFICATIONS	
23 PROGRAM YEAR(S) COVERED IN CERTIFICATION	PR: 19: 19:
24 CUMULATIVE NET EXPENDITURES SUBJECT TO LOW/MOD BENEFIT CALCULATION	0.00
25 CUMULATIVE EXPENDITURES REMITTING LOW/MOD PERSONS	0.00
26 PERCENT BENEFIT TO LOW/MOD PERSONS (LINE 25/LINE 24)	0.00%
PART IV: PUBLIC SERVICE (PS) CAP CALCULATIONS	
27 DISBURSED IN IDS FOR PUBLIC SERVICES	382,000.00
28 PS UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
29 PS UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
30 ADJUSTMENT TO COMPUTE TOTAL PS OBLIGATIONS	0.00
31 TOTAL PS OBLIGATIONS (LINE 27 + LINE 28 - LINE 29 + LINE 30)	382,000.00
32 ENHANCEMENT GRANT	1,478,285.00
33 PRIOR YEAR PROGRAM INCOME	0.00
34 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PS CAP	0.00
35 TOTAL SUBJECT TO PS CAP (SUM, LINES 31-34)	1,478,285.00
36 PERCENT FUNDS OBLIGATED FOR PS ACTIVITIES (LINE 31/LINE 35)	1.00%
PART V: PLANNING AND ADMINISTRATION (PA) CAP	
37 DISBURSED IN IDS FOR PLANNING/ADMINISTRATION	293,657.01
38 PA UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
39 PA UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
40 ADJUSTMENT TO COMPUTE TOTAL PA OBLIGATIONS	0.00
41 TOTAL PA OBLIGATIONS (LINE 37 + LINE 38 - LINE 39 + LINE 40)	293,657.01
42 ENHANCEMENT GRANT	1,478,285.00
43 CURRENT YEAR PROGRAM INCOME	0.00
44 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PA CAP	0.00
45 TOTAL SUBJECT TO PA CAP (SUM, LINES 41-44)	1,478,285.00
46 PERCENT FUNDS OBLIGATED FOR PA ACTIVITIES (LINE 41/LINE 45)	0.00%

LINE 17 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 17
Report returned no data.

LINE 18 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 18
Report returned no data.

LINE 19 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 19

Form Line	AMOUNT Budget	AMOUNT Actual	VOUCHER #	Activity Name	PLURAL Code	REVENUE Description	Drawn Amount
2021	3	1662	6602762	KIRBY PARK ADA Walkways for ADA playground	03F	LPA	\$92,530.00
2021	3	1662	6616816	KIRBY PARK ADA Walkways for ADA playground	03F	LPA	\$4,499.38
2021	3	1662	6629404	KIRBY PARK ADA Walkways for ADA playground	03F	LPA	\$65,930.00
2021	3	1662	6696242	KIRBY PARK ADA Walkways for ADA playground	03F	LPA	\$7,895.12
					03F	Matrix Code	\$166,915.50
2020	4	1612	6744719	2020 Street Paving (Bards Lane, Portrose St, Johnson St, & Arch St.)	03K	LPA	\$20,757.60
2021	3	1659	6992587	2021 Street Paving (Wilks Ln, Sheldan, W. Maple, Nicholson, Empire) (Phase I of 2020)	03K	LPA	\$6,894.99
2021	3	1659	6992587	2021 Street Paving (Wilks Ln, Sheldan, W. Maple, Nicholson, Empire) (Phase II of 2020)	03K	LPA	\$20,773.06
					03K	Matrix Code	\$28,226.57
2021	2	1658	5584238	Fire Equipment-Miscellaneous	030	LPA	\$8,779.00
2021	2	1658	5586267	Fire Equipment-Miscellaneous	030	LPA	\$9,912.00
2021	2	1658	5581130	Fire Equipment-Miscellaneous	030	LPA	\$26,962.00
2021	2	1658	5580552	Fire Equipment-Miscellaneous	030	LPA	\$1,000.00
2021	2	1658	5582067	Fire Equipment-Miscellaneous	030	LPA	\$10,006.00
2021	2	1658	5624095	Fire Equipment-Miscellaneous	030	LPA	\$24,201.00
2021	2	1658	5687213	Fire Equipment-Miscellaneous	030	LPA	\$13,594.00
2022	2	1675	6724165	Fire Equipment-Miscellaneous	030	LPA	\$25,412.00
2022	2	1676	6702427	Fire Emergency Equipment	030	LPA	\$44,384.00
2022	2	1676	6713446	Fire Emergency Equipment	030	LPA	\$67,532.00
2022	2	1676	6713752	Fire Emergency Equipment	030	LPA	\$1,225.00
					030	Matrix Code	\$284,328.88
2022	7	1688	6712941	Volunteers of America 2022	03T	LPC	\$10,000.00
2022	7	1688	6712607	Catholic Social Service	03T	LPC	\$10,000.00
					03T	Matrix Code +	\$20,000.00
2022	7	1690	6400990	Domestic South	032	LPA	\$11,000.00
					032	Matrix Code	\$11,000.00
2022	7	1684	6409960	YMCA Summer Camp 2022	050	LPC	\$6,000.00
					050	Matrix Code	\$6,000.00
2022	7	1687	6712941	Domestic Violence 2022	056	LPC	\$12,457.00
2022	7	1687	6712632	Domestic Violence 2022	056	LPC	\$2,532.12
					056	Matrix Code	\$15,000.00
2022	7	1686	6709070	Crisis Counseling 2022	061	LPC	\$11,907.00
2022	7	1686	6711533	Crisis Counseling 2022	061	LPC	\$3,113.00
					061	Matrix Code	\$15,000.00
2022	7	1689	6717207	Child Health Services 2022	058	LPC	\$15,000.00
					058	Matrix Code	\$15,000.00
2022	6	1685	6708642	Community Policing 2022	052	LPA	\$100,000.00
					052	Matrix Code	\$100,000.00
2021	5	1673	6681597	300 Horton Street Emergency Rehab	14A	LPH	\$1,204.21
2022	5	1692	6616865	17 W. Henderson Ave	14A	LPH	\$1,345.01
2022	5	1677	6616865	282 Niagara St	14A	LPH	\$7,112.00
2022	5	1674	6704342	22 Schuler Street Emergency Rehab	14A	LPH	\$6,775.14
2022	5	1681	6704342	47 Standard Street Emergency Rehab	14A	LPH	\$6,221.14
2022	5	1682	6704337	47 St. Clair Street Emergency Rehab	14A	LPH	\$7,226.00
2022	5	1683	6704332	151 Mayock Street Emergency Rehab	14A	LPH	\$27,187.00
2022	5	1681	6717555	267 Wyoming Street Emergency Rehab	14A	LPH	\$1,510.00
2022	5	1682	6717555	61 Stanley Street Emergency Rehab	14A	LPH	\$1,540.00
2022	5	1680	6717555	38 S. Sherman Street Emergency Rehab	14A	LPH	\$1,540.00
2022	5	1684	6717551	25 Hudson Street Emergency Rehab	14A	LPH	\$1,259.50
2022	5	1685	6717551	752 Brown Street Emergency Rehab	14A	LPH	\$1,628.00
2022	5	1686	6717551	67 1/2 Miller Street Emergency Rehab	14A	LPH	\$7,964.00
2022	5	1683	6616534	276 Jones	1 14A	LPH	\$175
Total							\$ 88,073.92
							\$739,542.87

LINE 27 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 27

Form Line	AMOUNT Budget	AMOUNT Actual	VOUCHER #	ACTIVITY NAME	Grant Number	PLURAL Code	REVENUE Description	Drawn Amount	
2022	7	1693	6712941	Volunteers of America 2022	B22WV-202516	EN	03T	LPC	\$10,000.00
2022	7	1693	6712607	Catholic Social Service	B22WV-202516	EN	03T	LPC	\$10,000.00

2022	7	1680	6402500	No	Coronavirus South	0422WC420016	EN	03T	Matrix Code	\$20,000.00
								03Z	LPA	\$11,000.00
								03Z	Matrix Code	\$11,000.00
2022	7	1684	6704960	No	YMCA Summer Camp 2022	022WC420016	EN	03D	LHC	\$8,000.00
								03D	Matrix Code	\$8,000.00
2022	7	1687	6712941	No	Domestic Violence 2022	022WC420016	EN	03G	LHC	\$12,467.00
2022	7	1687	6723532	No	Domestic Violence 2022	022WC420016	EN	03G	LHC	\$2,332.12
								03G	Matrix Code	\$15,000.00
2022	7	1695	6709031	No	Crime Counseling 2022	022WC420016	EN	03E	LHC	\$11,000.00
2022	7	1695	6723532	No	Crime Counseling 2022	022WC420016	EN	03E	LHC	\$2,413.00
								03E	Matrix Code	\$13,000.00
2022	7	1699	6717207	No	CYM Health Services 2022	022WC420016	EN	03H	LHC	\$15,000.00
								03H	Matrix Code	\$15,000.00
2022	6	1695	6709542	No	Community Policing 2022	022WC420016	EN	03C	LPA	\$100,000.00
								03C	Matrix Code	\$100,000.00
				No	Activity to prevent, prepare for, and respond to Coronavirus			03Z	Matrix Code	\$182,000.00
Total										\$182,000.00

LINE 37 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 37

FORM	DATE	AMOUNT	VOUCHER	Activity Name	Matrix Code	National Organization	Draws Amount
2021	1	1637	6702100	COVID Administration 2021	21A		\$1,327.00
2021	1	1637	6702571	COVID Administration 2021	21A		\$20,494.35
2022	1	1680	6701675	COVID Administration 2022	21A		\$101,000.70
2022	1	1680	6706616	COVID Administration 2022	21A		\$92,885.74
					21A	Matrix Code	\$295,637.01
Total							\$295,637.01

2022 CDBG-CV PR-26

	Office of Community Planning and Development	DATE: 02-17-23
	U.S. Department of Housing and Urban Development	TIME: 10:26
	Integrated Disbursement and Information System	PAGE: 1
	PR26 - CDBG-CV Financial Summary Report	
	WILKES-BARRE, PA	

PART I: SUMMARY OF CDBG-CV RESOURCES	
01 CDBG-CV GRANT	374,569.60
02 FUNDS RETURNED TO THE LINE-OF-CREDIT	0.00
03 FUNDS RETURNED TO THE LOCAL CDBG ACCOUNT	0.00
04 TOTAL AVAILABLE (SUM, LINES 01-03)	374,569.60
PART II: SUMMARY OF CDBG-CV EXPENDITURES	
05 DISBURSEMENTS OTHER THAN SECTION 108 REPAYMENTS AND PLANNING/ADMINISTRATION	17,290.08
06 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	0.00
07 DISBURSED IN IDIS FOR SECTION 108 REPAYMENTS	0.00
08 TOTAL EXPENDITURES (SUM, LINES 05 - 07)	17,290.08
09 UNEXPENDED BALANCE (LINE 04 - LINE 08)	357,269.52
PART III: LOW/MOD BENEFIT FOR THE CDBG-CV GRANT	
10 EXPENDED FOR LOW/MOD HOUSING IN SPECIAL AREAS	0.00
11 EXPENDED FOR LOW/MOD MULTI-UNIT HOUSING	0.00
12 DISBURSED FOR OTHER LOW/MOD ACTIVITIES	17,290.08
13 TOTAL LOW/MOD CREDIT (SUM, LINES 10 - 12)	17,290.08
14 AMOUNT SUBJECT TO LOW/MOD BENEFIT (LINE 05)	17,290.08
15 PERCENT LOW/MOD CREDIT (LINE 13/LINE 14)	100.00%
PART IV: PUBLIC SERVICE (PS) CALCULATIONS	
16 DISBURSED IN IDIS FOR PUBLIC SERVICES	0.00
17 CDBG-CV GRANT	0.00
18 PERCENT OF FUNDS DISBURSED FOR PS ACTIVITIES (LINE 16/LINE 17)	0.00%
PART V: PLANNING AND ADMINISTRATION (PA) CAP	
19 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	0.00
20 CDBG-CV GRANT	0.00
21 PERCENT OF FUNDS DISBURSED FOR PA ACTIVITIES (LINE 19/LINE 20)	0.00%

TAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER
Report returned no data.

TAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER
Report returned no data.

LINE 12 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 12

Plan	IDIS	IDIS	Vouch	Activity Name	Matri	National	Unawn
			7E+05	CV-Emergency Resident Utility Assistance Program	05Q	LMC	\$672.00
			7E+05	CV-Emergency Resident Utility Assistance Program	05Q	LMC	\$564.00
			7E+05	CV-Emergency Resident Utility Assistance Program	05Q	LMC	\$807.72
			7E+05	CV-Emergency Resident Utility Assistance Program	05Q	LMC	\$642.00
			7E+05	CV-Emergency Resident Utility Assistance Program	05Q	LMC	\$911.22
			7E+05	CV-Emergency Resident Utility Assistance Program	05Q	LMC	\$1,616.94
			7E+05	CV-Emergency Resident Utility Assistance Program	05Q	LMC	\$210.96
			7E+05	CV-Emergency Resident Utility Assistance Program	05Q	LMC	\$606.00
			7E+05	CV-Emergency Resident Utility Assistance Program	05Q	LMC	\$928.20
			7E+05	CV-Emergency Resident Utility Assistance Program	05Q	LMC	\$3,500.00
			7E+05	CV-Emergency Resident Utility Assistance Program	05Q	LMC	\$438.00
			7E+05	CV-Emergency Resident Utility Assistance Program	05Q	LMC	\$1,262.38
2022	11	1678	7E+05	CV-Emergency Resident Utility Assistance Program	05Q	LMC	\$894.00
			7E+05	CV-Emergency Resident Utility Assistance Program	05Q	LMC	\$1,314.00
			7E+05	CV-Emergency Resident Utility Assistance Program	05Q	LMC	\$1,712.66
			7E+05	CV-Emergency Resident Utility Assistance Program	05Q	LMC	\$1,188.00
Total							\$17,290.08

Public Comments

Office received written comments along with requests for funding from the following:

Domestic Violence: Dated March 30, 2023: Requested funding for emergency shelter and emergency shelter expansion construction shelter project.

VAO: Dated Jan 21, 2022: Requested funding the following programs: give hope outreach for unsheltered individuals, Ruth's place, (woman's shelter), plains view

YMC: Dated March 8, 2023: Announced the continuation of two new programs offered to children and families of the community and requested funding in order to offer these services to children and families who cannot afforded them.

Victims Resource Center: Dated March 9, 2023: Requested funding for Crime Victim Counseling Project

Catholic Social Services: Dated March 8, 2023: Requested funding for continued help with essential men's shelter services.

Wyoming Valley Children's Authority: Dated March 30, 2023: Requested funding to provide scholarship assistance for qualifying families who live in the city limits

CEO: Dated March 27, 2023 Talked about the increased need for the Emergency Rehabilitation Program and requested funding to continue the delivery of the Emergency Rehabilitation Program.