

## **CR-05 - Goals and Outcomes**

### **Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)**

This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.

The City of Wilkes-Barre received \$1,544,691.00 in CDBG funding and \$3,260.01 in Program Income. During this period, the City Expended a total of **\$1,373,510.05**.

Resources were devoted to activities in geographic areas consisting primarily of low-and moderate-income residents throughout the city. The activities undertaken with these funds included:

- Public service
- Public Facilities and Improvement
- Elimination of Slum and Blight
- Housing and Rehab
- Program Administration Costs

**Public Services:** Nine (9) public service activities received assistance through the CDBG Program during the 2021 program year. These services and number served are as follows:

- YMCA Summer Camp - 7
- Victims Resource Center: 22
- Homeless Services Men: 50
- Homeless Services Woman: 6 CDBG & 139 CDBG-CV
- Domestic Violence Services: 45
- Wyoming Valley Children's Assoc: 3
- Emergency Meal Program: 997 CDBG-CV
- Osterhout Library South-Serving eligible low/mod income residents
- Community Policing Program-Serving eligible low/mod income residents

Together, the CDBG funded agencies provided client-based assistance to 133 Wilkes-Barre Residents. Total CDBG public services obligations for 2021 program year amounted to \$ 197,135.17. the CDBG-CV funded agency provided client-based assistance to 1,136 Wilkes-Barre Residents. Total CDBG-CV public services obligations for 2021 program year amounted to \$102,556.95.

#### **Public Facility & Infrastructure Improvements:**

Three (3) public facility & infrastructure improvement activities were assisted using CDBG funds. In total, these activities accounted for **\$759,883.74** and are as follows:

- \$628,193.49 in CDBG funds were used to provide street improvement on five( 5) low/mod area street projects, with a total of 164,175 Linear Feet of milling & paving, along with meeting ADA compatibility. total linear feet of and has design life exceeding eight (8) years.
- \$79,824.50 on park improvements and renovations
- \$51,865.75 used on the purchase of fire protection equipment. Fire Equipment Included: Breathing apparatus units, super lite carbon fiber cylinders and other miscellaneous Fire Equipment.

**Elimination of Slum and Blight:** In FY 2021 one (1) double unit and one (1) single family home were demolished with a total **\$30,025.00**

**Housing Rehabilitation:** Fifteen (15) eligible City households participated in the Emergency Rehabilitation Program. This program provides immediate, emergency assistance to situations that could lead to homelessness if not addressed in a timely manner. Such situations addressed in FY 2021 included: Replacement of non-functioning heating units and hot water heaters, faulty roofs, broken water/sewer lines and an ADA upgrade. Total CDBG obligation for program year 2021 was **\$85,045.15**

**Program Administration:** The City expended **\$304,450.99** towards Program Administration Costs.

#### **Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)**

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee's program year goals.

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
CDBG Administration	Administration	CDBG: \$ / CDBG-CV: \$	Other	Other	0	0				
CHDO Set aside	Affordable Housing	HOME: \$	Rental units constructed	Household Housing Unit	2	0	0.00%	1	0	0.00%
CHDO Set aside	Affordable Housing	HOME: \$	Homeowner Housing Added	Household Housing Unit	2	0	0.00%			
Demolition	Slum and blight	CDBG: \$	Buildings Demolished	Buildings	25	6	24.00%	6	3	50.00%
Economic Development	Non-Housing Community Development	CDBG-CV: \$	Businesses assisted	Businesses Assisted	15	0	0.00%	2	0	0.00%
HOME Administration	Administration	HOME: \$	Other	Other	0	0				
HOME Program	Affordable Housing	HOME: \$	Rental units constructed	Household Housing Unit	2	1	50.00%			
HOME Program	Affordable Housing	HOME: \$	Homeowner Housing Added	Household Housing Unit	2	0	0.00%			
HOME Program	Affordable Housing	HOME: \$	Homeowner Housing Rehabilitated	Household Housing Unit	15	13	86.67%	4	3	75.00%

Housing Rehabilitation	Affordable Housing	CDBG: \$	Homeowner Housing Rehabilitated	Household Housing Unit	100	31	31.00%	25	15	60.00%
Public Facilities	fire equipment	CDBG: \$	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	40835	150640	368.90%	40835	74880	183.37%
Public Improvements & Infrastructure	Non-Housing Community Development	CDBG: \$ / CDBG-CV: \$	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	21071	113640	539.32%	40835	75760	185.53%
Public services client based	Non-Homeless Special Needs	CDBG: \$ / CDBG-CV: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	3523	1398	39.68%	0	1266	
Public services client based	Non-Homeless Special Needs	CDBG: \$ / CDBG-CV: \$	Public service activities for Low/Moderate Income Housing Benefit	Households Assisted	0	0		300	0	0.00%
Public services client based	Non-Homeless Special Needs	CDBG: \$ / CDBG-CV: \$	Homeless Person Overnight Shelter	Persons Assisted	0	260		0	195	

Public services client based	Non-Homeless Special Needs	CDBG: \$ / CDBG-CV: \$	Homelessness Prevention	Persons Assisted	0	14		0	14	
Public services Low/Moderate areas	Non-Housing Community Development	CDBG: \$ / CDBG-CV: \$	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	0	75760		0	37880	
Public services Low/Moderate areas	Non-Housing Community Development	CDBG: \$ / CDBG-CV: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	40835	111880	273.98%	40835	74000	181.22%

**Table 1 - Accomplishments – Program Year & Strategic Plan to Date**

**Assess how the jurisdiction’s use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.**

The City of Wilkes-Barre continually assesses the relationship between CDBG and HOME funding to meet the priorities and objectives outlined in the City’s Five Year Consolidated plan covering 2020 – 2024.

The following are the goals identified in the Five Year Consolidated Plan as well as the PY2021 outcomes:

**1. Demolition:**

Goal: The City of Wilkes-Barre anticipated that 25 units will be demolished during 2020 – 2024 Consolidated Plan.

2021: One (1) substandard double unit unfit for rehabilitation and one (1) substandard single family home unfit for rehabilitation were

demolished.

## **2. Public Facilities:**

Goal: To provide updates to the fire equipment used by the City firefighters on a City wide basis.

2021: The purchase of fire protection equipment included: Breathing apparatus units, super lite carbon fiber cylinders and other miscellaneous Fire Equipment.

## **3. Public Facilities & Improvements – Infrastructure:**

Goal: To provide improvements to public facilities in eligible low/mod areas.

2021: The City of Wilkes-Barre completed billing for 5 low/mod area street projects that consisted of milling & paving, along with meeting ADA compatibility. The total linear feet of roadway constructed was 164,175 and has design life exceeding eight (8) years.

## **4. Housing:**

Goal: Homeowner occupied housing rehabilitations, 100 units to be completed during 2020-2024 Consolidated Plan.

2021: Fifteen (15) eligible City households participated in the Emergency Rehabilitation Program. This program provides immediate, emergency assistance to situations that could lead to homelessness if not addressed in a timely manner. Such situations addressed in PY2021 included: Replacement of non-functioning heating units and hot water heaters, faulty roofs, broken water/sewer lines and an ADA upgrades.

## **5. Public Services Low/Mod Area:**

Goal: To provide Public Service activities that benefit low/mod income area.

2021: The City provided funding for Public services activities that benefit low/mod service areas. These activities include Osterhout South,

Catholic Social Services (Men's shelter), Volunteers of America PA (Woman's Shelter), Domestic Violence Service Center and Community Policing.

**6. Public Services, Client Based:**

Goal: To provide Public Service activities that directly benefit low/mod income individuals.

2021: Provided funding for the following subrecipients: The Commission of Economic Opportunity, Victim's Resource Center, YMCA Summer Camp & the Wyoming Valley Children's Association. Total number of individuals served for PY2021 was 1054.

## CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted).

91.520(a)

	CDBG	HOME
White	107	5
Black or African American	1,031	0
Asian	85	0
American Indian or American Native	239	0
Native Hawaiian or Other Pacific Islander	30	0
<b>Total</b>	<b>1,492</b>	<b>5</b>
Hispanic	157	1
Not Hispanic	1,335	4

**Table 2 – Table of assistance to racial and ethnic populations by source of funds**

### Narrative

The families that were assisted with Community Development Block Grant and HOME Investment Partnership Program funding met the requirement for eligibility for assistance as set forth by the Housing & Urban Development. Most of the families that participated had income levels in the extremely low or low income categories. According to the 2018 American Community Survey 74.77% of Wilkes-Barre's population is white, with 25.89 % non-white. A breakdown from all subrecipients (area & client based) of the Wilkes-Barre residents served for FY 2021 was 7.48% white and 92.52% non-white.

Please note that there is no line item to identify Black/White, American Indian/Black or Multi racial families so they were combined and identified in the Native Hawaiian or Other Pacific Islander.



## CR-15 - Resources and Investments 91.520(a)

### Identify the resources made available

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG	public - federal	2,143,732	1,373,510
HOME	public - federal	1,064,870	160,882
Other	public - federal	1,239,087	865,199

**Table 3 - Resources Made Available**

### Narrative

In PY2021 the City of Wilkes-Barre received allocations for the Community Development Block Grant and the HOME Investment Partnership Program.

Total CDBG expenditures for PY2021, including Slum & Blight, Administrative costs, fire equipment and infrastructure was \$1,373,510.05. Total CDBG-CV expenditures for 2021 including administrative costs, subrecipient activities and infrastructure was \$865,199.40.

The City achieved a 100% CDBG low/mod expenditure ratio and a 100% CDBG-CV low/mod expenditure ratio.”

In PY2021 the HOME Program entitlement was \$341,255.00 and the City received \$9,693.16 in program income. In FY 2021 the City of Wilkes-Barre continued our comprehensive owner occupied rehabilitation project for income eligible residents of the City funded with the HOME Investment Partnership Program.

### Identify the geographic distribution and location of investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
Central	12	11	
East End	12	9	
Heights	18	20	
Miners Mills	9	10	
North End	9	9	
Parsons	9	10	
Rolling Mill Hill	18	17	
South Wilkes-Barre	13	14	

**Table 4 – Identify the geographic distribution and location of investments**

### Narrative

The breakdown of percentages identified above are reflective of funded projects for PY2021 which include such projects as Public Facilities and Improvement Projects, Demolition & Site Clearance and Emergency Rehabilitation; however, Demolition and Emergency Rehabilitation are considered to be city wide, as they were provided on a, as needed or as requested, basis. These are a high priority items in the goals represented in the City's Strategic Plan.

## **Leveraging**

**Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.**

In 2021 the City of Wilkes-Barre took advantage of other state and federal programs as well as private and nonprofit businesses in order to maximize the use of the CDBG funds received by the City.

As an innovated approach to infrastructure repairs, the City of Wilkes-Barre partnered with the Pennsylvania American Water Company and U.G.I. Corporation with their respective water line and natural gas meter replacement projects. The City forgave the pave cut permit fees to Pennsylvania American Water Company & U.G.I. Corporation for this project as when the project was completed a total of eight (8) City streets were milled and resurfaced by Pennsylvania American Water Company & U.G.I. Corporation at no cost to the City of Wilkes-Barre with seven (7) of streets being located in low/mod neighborhoods.

The City is currently working on a special needs park to not only have ADA accessibility throughout the park, but also including various types of play ground equipment to serve individuals with diverse disabilities, as well as, to encourage interactive play. The city will be accomplishing these goals by breaking them out into phases.

In 2021, CDBG funds were used to complete Phase I, which was ADA accessibility- linking all pavilions and as many play areas as possible to each other as well as an ADA accessible path to the pond.

Next, Phase II; that will be combined with a state grant that will be used to continue Phase I's ADA work in the parking lot and entrance to the parking lot, as well as a new ADA changing area/bathroom right near the newly planned ADA play area of the park, to be part of phase II. The equipment will need to be ordered and play area will need to be constructed. This phase will be funded with monetary donations raised by the Mayor and his Special Needs Playground Project Committee. The funds raised by the Special Needs Playground Project Committee were then put into an account at a foundation whose main purpose is to manage fundraising dollars.

Phase III will be funded by a separate donation from the Kirby Family Foundation, the Kirby family donated the park to the city several decades ago and a donation by Wilkes University. They will complete the upgrade by adding some lighting and fencing throughout baseball fields

and tennis courts. The total amount of renovations planned for the park is over 5 million dollars in combined resources.

Additionally, the City of Wilkes-Barre continues to monitor other local, state & federal grants to help alleviate the financial constraints on the CDBG and HOME programs funding to better maximize our program outcomes.

<b>Fiscal Year Summary – HOME Match</b>	
1. Excess match from prior Federal fiscal year	0
2. Match contributed during current Federal fiscal year	0
3. Total match available for current Federal fiscal year (Line 1 plus Line 2)	0
4. Match liability for current Federal fiscal year	0
5. Excess match carried over to next Federal fiscal year (Line 3 minus Line 4)	0

**Table 5 – Fiscal Year Summary - HOME Match Report**

Match Contribution for the Federal Fiscal Year								
Project No. or Other ID	Date of Contribution	Cash (non-Federal sources)	Foregone Taxes, Fees, Charges	Appraised Land/Real Property	Required Infrastructure	Site Preparation, Construction Materials, Donated labor	Bond Financing	Total Match

Table 6 – Match Contribution for the Federal Fiscal Year

### HOME MBE/WBE report

Program Income – Enter the program amounts for the reporting period				
Balance on hand at begin-ning of reporting period \$	Amount received during reporting period \$	Total amount expended during reporting period \$	Amount expended for TBRA \$	Balance on hand at end of reporting period \$
62,943	9,693	0	0	72,636

Table 7 – Program Income

Minority Business Enterprises and Women Business Enterprises – Indicate the number and dollar value of contracts for HOME projects completed during the reporting period						
	Total	Minority Business Enterprises				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Contracts						
Dollar Amount	0	0	0	0	0	0
Number	0	0	0	0	0	0
Sub-Contracts						
Number	0	0	0	0	0	0
Dollar Amount	0	0	0	0	0	0
	Total	Women Business Enterprises	Male			
Contracts						
Dollar Amount	0	0	0			
Number	0	0	0			
Sub-Contracts						
Number	0	0	0			
Dollar Amount	0	0	0			

**Table 8 - Minority Business and Women Business Enterprises**

<b>Minority Owners of Rental Property – Indicate the number of HOME assisted rental property owners and the total amount of HOME funds in these rental properties assisted</b>						
	<b>Total</b>	<b>Minority Property Owners</b>				<b>White Non-Hispanic</b>
		<b>Alaskan Native or American Indian</b>	<b>Asian or Pacific Islander</b>	<b>Black Non-Hispanic</b>	<b>Hispanic</b>	
Number	0	0	0	0	0	0
Dollar Amount	0	0	0	0	0	0

**Table 9 – Minority Owners of Rental Property**

<b>Relocation and Real Property Acquisition</b> – Indicate the number of persons displaced, the cost of relocation payments, the number of parcels acquired, and the cost of acquisition						
Parcels Acquired		0		0		
Businesses Displaced		0		0		
Nonprofit Organizations Displaced		0		0		
Households Temporarily Relocated, not Displaced		0		0		
Households Displaced	Total	Minority Property Enterprises				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Number	0	0	0	0	0	0
Cost	0	0	0	0	0	0

**Table 10 – Relocation and Real Property Acquisition**

## CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of Homeless households to be provided affordable housing units	300	305
Number of Non-Homeless households to be provided affordable housing units	29	19
Number of Special-Needs households to be provided affordable housing units	3	1
<b>Total</b>	<b>332</b>	<b>325</b>

Table 11 – Number of Households

	One-Year Goal	Actual
Number of households supported through Rental Assistance	0	0
Number of households supported through The Production of New Units	0	0
Number of households supported through Rehab of Existing Units	29	20
Number of households supported through Acquisition of Existing Units	0	0
<b>Total</b>	<b>29</b>	<b>20</b>

Table 12 – Number of Households Supported

**Discuss the difference between goals and outcomes and problems encountered in meeting these goals.**

The City of Wilkes-Barre is undertaking activities and projects consistent with the goals outlined in our five year consolidated plan. While goals have been established, a fluctuation in funding is a key component with achieving the desired outcomes. To compensate for these funding variations the City is continuing to leverage our entitlement programs with other funding sources.

**Discuss how these outcomes will impact future annual action plans.**



The City of Wilkes-Barre will continue to make every effort to meet our goals with the desired outcomes as detailed in our current Five Year Consolidated Plan. The City will evaluate the previous year's outcomes to see if any changes in programming need to be made to ensure we maximize our entitlement. Naturally, any decrease in funding levels will play an impactful role with the development of future annual action plans.

**Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.**

<b>Number of Households Served</b>	<b>CDBG Actual</b>	<b>HOME Actual</b>
Extremely Low-income	7	1
Low-income	4	2
Moderate-income	4	2
<b>Total</b>	<b>15</b>	<b>5</b>

**Table 13 – Number of Households Served**

## **Narrative Information**

The City of Wilkes-Barre has two programs that assist families with thier affordable housing needs, the Community Development Block Grant and the HOME Investment Partnership Program. No worst case scenarios were presented in FY 2021.

There are two components of the CDBG that address this need, first is the Emergency Rehabilitation Program which provides emergency repairs limited to meeting the immediate needs to address any housing code violations that would prevent the resident from staying in the home until addressed. Some of the more common issues seen are furnace repairs, hot water heater replacement, broken water/sewer lines and issues with roofs. The second is the 1 – 2 Unit Rehabilitation Program which is designed to address all housing Quality Standards violations, included is Lead Base Paint Assessment and abatement if necessary.

The HOME Investment Partnership Program is taking an active role in addressing the need of affordable housing within the City. In PY2021 the City of Wilkes-Barre continued a comprehensive, city wide owner occupied rehabilitation program for income eligible homeowners funded by the HOME Investment Partnership Program. In PY 2021, four (4) substandard housing units suitable rehabilitation were completed and one (1) was 75% complete as of December 31, 2021.

## **CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)**

**Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:**

### **Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

The City of Wilkes-Barre is a member of the Luzerne County Continuum of Care (CoC), and the City signs a certificate of consistency on an annual basis. The members of the CoC conducted a one night Point in Time Count (PIT Count) to identify any homeless individual they come across and identify his/her needs as well as provide referrals to service provider agencies.

On January 22, 2020, the (PIT Count) count was conducted with 181 homeless persons identified. Of the 181 homeless persons identified 173 (96%) were sheltered and 8 (4%) were unsheltered. Of the 119 households identified, 73% were individuals and 27% families with children. There were 3 individuals identified as chronically homeless. Of the 181 homeless persons identified, 59% were White; 30% Black/African American; 1% Asian; 2% American Indian or Alaska Native and 8% were Multiple Races.

Member agencies of the CoC in conjunction with staff from the Commission on Economic Opportunity visit homeless camps identified by members of the community a couple times a week trying to educate any homeless individual they come across and provide referrals on the programming/services available in that area.

### **Addressing the emergency shelter and transitional housing needs of homeless persons**

As part of the CoC, the City has placed higher priority on homeless families & individuals. Shelter, transitional housing and permanent housing are vital components of the overall mission of the CoC.

In FY 2021 the City provided much needed CDBG funding to Catholic Social Services (Men's shelter) and Volunteers of America (Woman's shelter) and the Domestic Violence Center (Victims of Domestic Violence shelter).

**Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs**

Once an "at risk" individual is identified the Luzerne County CoC refers that individual to the appropriate agency for a "Coordinated Entry Assessment" which will help the staff to formulate a service plan. It is

important that individuals that are in the process of being released from prison, mental health or a drug & alcohol facility have a complete discharge plan which includes housing needs.

**Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again**

The City of Wilkes-Barre realizes that the transition period from one being homeless to permanent housing is not a quick one. In many cases underlying barriers such as mental health, alcohol & drug dependencies, criminal history, credit issues, basic life skills and lack of consistent employment history need to be addressed first. For example, of the 181 homeless persons identified during the 2020 PIT count 29% had serious mental health issues, 12.5% had chronic substance abuse issues, 21% were victims of domestic violence and 0% with HIV/AIDS. Individuals with chronic homelessness are a particularly difficult population to assist due to fact that many of them have adjusted to and accepted that life style.

Early in 2018 Volunteers of America Pennsylvania (VOAPA) reached out the Mayor's office requesting a meeting to discuss a new program they wanted to start in the Wilkes-Barre area. Give Hope, a program of VOAPA, is a rapid social service navigation program that primarily focuses on homelessness/housing security, addressing mental health and substance abuse concerns, and providing client-led case management. The Give Hope team conducts street outreach to individuals who are living in non-habitable locations, complete assessments on the individual and rapidly connect them to the services/agencies that can provide assistance. Give Hope provides case management across a full continuum of services to achieve better health outcomes, reduce criminal activity, enhance community safety, decrease homelessness and vagrancy and increase livability and workability in "hot spot" areas.

During PY 2021, the Give Hope outreach team had directly engaged with 103 homeless individuals located in the City of Wilkes-Barre to provide initial assessments. A total of 64 of the 103 individuals contacted completed the intake assessment provided by the Navigation Coordinator and have been connected to services with 32 exiting to permanent housing, 9 exited to shelter or transitional housing, 1 moved in with family, 1 received foster care placement, 4 were hospitalized or entered inpatient treatment, 1 was incarcerated and 16 lost contact.

## **CR-30 - Public Housing 91.220(h); 91.320(j)**

### **Actions taken to address the needs of public housing**

The Wilkes-Barre Housing Authority (WBHA) finished PY 2021 with a 98.1% occupancy rate. The Authority is working toward increasing this rate 2021.

The WBHA provides the management of (6) low/mod income housing complexes throughout the City of Wilkes-Barre. These sites include Lincoln Plaza, Boulevard Townhomes, Mineral Springs Village, East End Towers, South View Manor and Valley View Terrace.

The WBHA worked on several capital fund projects in FY2021 As outlined in the Authority's 2021 Capital Fund Plan, improvements to the Wilkes-Barre Housing Authority facilities included the following items:

The WBHA continues to process public housing applications. We employ several bi-lingual (English-Spanish) employees to assist our Spanish-speaking applicants and tenants.

The WBHA converted four 1st floor bathrooms at Mineral Springs Village to handicapped accessible bathrooms with roll-in showers and other ADA-compliant fixtures.

All roofs were replaced at Boulevard Townhomes. At Valley View Terrace, ventilation and improved lighting were installed in the crawl space under the building. Additionally, at Boulevard Townhomes, existing smoke detectors and carbon monoxide detectors were replaced and additional detectors were installed as needed.

### **Actions taken to encourage public housing residents to become more involved in management and participate in homeownership**

The Wilkes-Barre Housing Authority meets with its Resident Advisory Board throughout the year to gain input on a variety of topics relevant to our tenants. The Authority does not have a homeownership program.

### **Actions taken to provide assistance to troubled PHAs**

The Wilkes-Barre Housing Authority is standard performer with no actions needed.

## **CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)**

**Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)**

In 2021 The City of Wilkes-Barre continued the following activities...

1. **Taxing policies that affect land and property:** The City has included some of the hardest to development/market pieces of properties into the Pennsylvania Keystone Opportunity Zone. This program offers financial incentives in the form of tax breaks, no state or local taxes for a period of ten (10) years as an incentive for developers to improve and offer competitive sale prices to low and moderate income individuals and families.
2. **Land use controls and zoning ordinances:** The City, through its Office of Planning and Zoning, does everything it possibly can to assist all property owners in meeting the City zoning ordinances and in helping them apply for variances and waivers when needed.
3. **Building Codes:** The City, through its Code Enforcement Office and its Neighborhood Impact Team (NIT), are very diligent in assuring that all building codes are met. This is done to assure that all residents have safe, decent housing. The NIT, with the help of local agencies is also there to help meet the needs of individuals that become displaced due to unsafe housing conditions. The City uses the 2015 International Construction Code for all aspects of code compliance except electrical which is National Electrical Code. All codes are automatically updated by ordinance when the updates of each national code are published.
4. **Fee and Charges:** Persons with limited financial resources may request and are usually granted a waiver of fees and charges. The City's unwritten policy is to insure safe housing, not raise revenue through fees.
5. **Growth Limits:** Presently, the City does not have a problem with growth limits as far as resident structures are concerned. There is currently a surplus of housing stock in the City.
6. **Return on Residential Investment:** The City is concentrating its efforts on problem properties throughout the City. Substandard properties both suitable for rehabilitation and not suitable for rehabilitation affect the value of all the neighboring properties. The City's unwritten policy is to improve the quality of life as well as the property values in the neighborhoods where substandard properties exist.

## **Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)**

The primary obstacles in addressing underserved needs is inconsistency in funding. The City continued to work with various agencies to service the needs by using an existing referral network. An example would be a low-income owner occupied housing Rehabilitation Programs might be referred to the Commission on Economic Opportunity (CEO) for their weatherization program, LIHEAP, customer assistance payment programs or the Bureau of the Aging to address other household needs.

### **Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)**

The City of Wilkes-Barre in cooperation with the Commission on Economic Opportunity provides Lead Inspection services for the Office Community Development Housing Rehabilitation Programs. These inspections include risk assessment, work write ups and clearance testing. All lead based paint reduction activities are completed in accordance with Title X of the Housing & Community Development Act of 1992.

The Wilkes-Barre City Health Department in cooperation with the Commission on Economic Opportunity provides lead inspection services for the Office of Community Development Housing Rehabilitation Programs. These inspections include risk assessment, work write ups and clearance testing. All lead-based paint reduction activities are completed in accordance with Title X of the Housing & Community Development Act of 1992.

In 2021 the Wilkes-Barre City Health Department received 126 elevated blood level cases. All cases received a lead hazard assessment.

Additionally, the Wilkes-Barre City Health Department conducted 1 initial lead hazard assessment & clearance testing on site for a HOME funded rehabilitation for the Office of Community Development. The Health Department employs a trained and certified Lead Risk Assessor. In the beginning of 2021 the Commission on Economic Opportunity took over the initial lead hazards assessments and clearance testing for all of the City of Wilkes-Barre's housing rehabilitation programs.

As always, the City's health department and the Bureau of Community Development will continue to work together to maximize funding efforts and address lead, non-lead and all safety issues for the residents of the City may face.

### **Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)**

The City of Wilkes-Barre provided funding to a variety of social service providers that benefit Low/Mod income individuals and families, many who live at or below the poverty level. Activities include an Emergency Rehabilitation program which provides immediate assistance to eligible Low/Mod owner occupied City residents who do not have the means to make emergency repairs that would otherwise make them homeless and an overnight Summer Camp for economically disadvantaged children who reside in one of Wilkes-Barre Housing Authority properties. Additionally, the City of Wilkes-Barre is well represented on the Luzerne County Continuum of Care Board and participates in the quarterly full Continuum of Care meetings where we learn and exchange ideas to better serve the low/mod population with the ultimate goal of leading to self sufficiency.

In 2021, the United Way of Wyoming Valley's priority was again to address the epidemic of childhood poverty in the Greater Wyoming Valley.

**Actions taken to develop institutional structure. 91.220(k); 91.320(j)**

In 2021 the Bureau of Community Development continued to implement the Community Development Block Grant, Community Development Block Grant-CV and the HOME Investment Partnership Program. The Bureau is the conduit for Federal funding and the implementation of the Housing & Community Development Plan. The City relies on a network of public, private and non-profit organizations to deliver much needed services to City residents, these services include Community Action Agencies and other social service providers.

**Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)**

The Program Manager of the Bureau of Community Development is also the Fair Housing Officer for the City of Wilkes-Barre and sits on the Board of the Luzerne County Continuum of Care (CoC). The CoC is made up of representatives from all of the Community Action/Social Service agencies in Luzerne County including Wilkes-Barre that provide homeless and housing services as well as the Wilkes-Barre Housing Authority. It is at those meetings where the planning of services is discussed as well as any programmatic changes that need to be made to maximize the delivery of services.

**Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)**

Please see Attachements:

- 1: Fair Housing Resolution
- 2: City Calendar identifying the month of April as Fair Housing Month.
- 3: Impediments and City Actions, pages 1 & 2

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	Curbside Collection for: Downtown South Wilkes-Barre 1	Curbside Collection for: North End, Heights, Brookside	Curbside Collection for: Rolling Mill Hill, Mayflower, Iron Triangle & Goose Island	Curbside Collection for: South Wilkes-Barre 2	Curbside Collection for: East End, Parsons & Miners Mills	
<b>Please place garbage in blue City bags, place recycling in bins, curbside by 7 AM on your collection day.</b> <b>Curbside Yard Waste collection begins Monday, April 26th. Place yard waste in bins or paper yard waste bags.</b> <b>Timely curbside collections may be delayed due to staffing, weather conditions, and/or collection volume.</b>						
<b>March 2021</b> S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	<b>April 2021</b>					<b>May 2021</b> S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31
<b>HOLIDAY COLLECTION SCHEDULE for Good Friday on April 2:</b> <b>East End, Parsons &amp; Miners Mills</b> <b>No Garbage or Recycling collections.</b> Garbage and recycling collection resumes the following week.				<b>1</b> <b>April Fool's Day</b>	<b>2</b> City Property Taxes 1st Installment Due Last day for 1% discount No DPVY Services See holiday collection schedule to the left for details <b>Good Friday</b>	<b>3</b> City Property Taxes Now Due in the Face Amount
<b>4</b> Easter Sunday Passover Ends	<b>5</b>	<b>6</b>	<b>7</b>	<b>8</b>	<b>9</b>	<b>10</b>
<b>11</b>	<b>12</b>	<b>13</b> First Day of Ramadan	<b>14</b>	<b>15</b> City Council Regular Session 6 PM <b>Tax Day</b>	<b>16</b>	<b>17</b>
<b>18</b>	<b>19</b>	<b>20</b>	<b>21</b>	<b>22</b> Earth Day	<b>23</b>	<b>24</b> Wilkes-Barre Great American Cleanup
<b>25</b>	<b>26</b>	<b>27</b>	<b>28</b>	<b>29</b> City Council Regular Session 6 PM	<b>30</b>	<b>April is Fair Housing Month</b>
Curbside Yard Waste pickup begins this week. Place yard waste in bins or paper yard waste bags. No Plastic Bags!				<b>Orthodox Good Friday</b>		

## Fair Housing Calendar



This is to certify that the following resolution was adopted by the City Council of the City of Wilkes-Barre:



Resolution No. R0008-21 Wilkes-Barre, PA February 11, 2021

*BE IT RESOLVED by the City Council of the City of Wilkes-Barre:*

WHEREAS, Fair Housing is a right emphasized by the U.S. Congress beginning with the Civil Rights Act of 1968 and most recently the amendments of 1988 to the Fair Housing Act; and

WHEREAS, this is the 5<sup>th</sup> anniversary of the enactment of the civil rights act of 1968, as amended and strengthened in 1988; title viii of which guarantees the right to be free from housing discrimination based on race, color, national origin, religion, sex, familial status, and disability (including AIDS/HIV).

NOW, THEREFORE, BE IT RESOLVED THAT THE CITY COUNCIL OF WILKES-BARRE HEREBY proclaims the month of April 2021, as "Fair Housing Month" in the City of Wilkes-Barre and encourages its citizens and organizations to celebrate diversity and value the harmonious communities of neighbors to support the goal of equal opportunities for all people.

ATTEST:

  
Jim Ryan, City Clerk

Fair Housing Resolution

**Impediment #1**

Fair housing information is limited and seldom available in languages other than English.

**City's Actions:**

Fair Housing posters, both English and Spanish, are provided to the Housing Development Corporation of NEPA, the City's CHDO as well as all community action agency's providing housing services to post in common areas of their buildings. The City also sent letters to the Wilkes-Barre Housing Authority and the Luzerne County Association of Realtors to encourage both entities to make all fair housing information, including applications in English and Spanish to both landlords and tenants.

**Impediment #2**

Policies that disproportionately limit housing and neighborhood opportunities for specific groups of people can be considered impediments to fair housing.

**City's Actions:**

The City of Wilkes-Barre continued the following activities:

1. **Taxing policies that affect land and property:** The City has included some of the hardest to development/market pieces of properties in the Pennsylvania Keystone Opportunity Zone. This program offers financial incentives in the form of tax breaks, no state or local taxes for a period of ten (10) years as an incentive for developers to improve and offer competitive sale prices to low and moderate income individuals and families.
2. **Land use controls and zoning ordinances:** The City, through its Office of Planning and Zoning, does everything it possibly can to assist all property owners in meeting the City zoning ordinances and in helping them apply for variances and issues waivers as needed.
3. **Building Codes:** The City, through its Code Enforcement Office and its Neighborhood Impact Team (NIT), are very diligent in assuring that all building codes are met. This is done to assure that all residents have safe, decent housing. The NIT, with the help of local agencies is also there to help meet the needs of individuals that become displaced due to unsafe housing conditions. The City uses the 2015 International Construction Code for all aspects of code compliance expect electrical which is National Electrical Code. All codes are automatically updated by ordinance when the updates of each national code are published.
4. **Fee and Charges:** Persons with limited financial resources may request and are usually granted a waiver of fees and charges. The City's unwritten policy is to insure safe housing, not to raise revenue through fees.

**Impediment #3**

Discrimination complaints involving persons with limited English Proficiency (LEP) are often subtle.

**City's Actions:**

The City of Wilkes-Barre utilizes ProPio Language Services for all of our interpreting needs. ProPio can provide interpreting services in over 80 different languages and dialects . The Mayors executive assistant continues to translate all pertinent City documents to include Spanish. Please note this is a daunting task due to the volume of documents and day to day job responsibilities.

**Impediment #4**

Some jurisdictions lack Fair Housing Officers and Human Relations Commissions.

**City's action:**

In 2014 the City of Wilkes-Barre appointed Nicholas Cave, Program Manager for the Bureau of Community Development as the City's Fair Housing Officer to handle any concerns or complaints. In 2021 Mr. Cave continued his role with this appointment. Also, the City of Wilkes-Barre has designated the month of April as Fair Housing month by way of a City Council resolution and highlighted in the calendar that is distributed to every resident of the City. Additionally, in 2016 the City of Wilkes-Barre's City Council passed Ordinance No. 10-2016, 9-15-16 titled: HUMAN RELATIONS COMMISSION; DISCRIMINATION<sup>[1]</sup>. This ordinance can be accessed via the City's website at [www.Wilkes-Barre.City](http://www.Wilkes-Barre.City).

**Impediment #5**

The homeownership rate is lower for some racial and ethnic groups in Luzerne County and Wilkes-Barre than both the local homeownership rate for non-Hispanic Whites and the rate for the same racial and ethnic groups in the rest of the state and country. Luzerne County and Wilkes-Barre residents who are Hispanic/Latino or Black/African American have a much lower homeownership rate than Hispanic/Latino and Black/African American people in the U.S. and the rest of the state.

**City's action:**

The City of Wilkes-Barre continues to work closely with our CHDO, the Housing Development Corporation NEPA, to develop new construction homeownership opportunities as well encourage participation in the First Time Home Buyers Program with HUD funding being provided by the Luzerne County Office of Community Development.

**Impediment #6**

Conduct Fair Housing Testing. To learn if a community treats customers differently due to their membership in a protected class, communities undertake a process called "testing." Testers ensure that people are not denied housing because of their race, color, national origin or ancestry, religion, sex, sexual orientation, disability, family status (living with minor children), or because they are receiving public assistance. Fair housing testing is one of the best tools available for identifying and confirming violations of fair housing law.

At this time, there appears to be no evidence that Luzerne County or the City of Wilkes-Barre have undergone fair housing testing processes.

**City's action:**

The City of Wilkes-Barre was unable to address this impediment due to the ongoing COVID-19 Pandemic and will be taking the necessary steps to address this impediment in the near future as restrictions allow.

## **CR-40 - Monitoring 91.220 and 91.230**

**Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements**

In 2021, the City through its Bureau of Community Development, continued monitoring our programs both internally and externally. Internal monitoring included an analysis of fundability and eligibility of expenditures related to the Bureau activities. External monitoring included Davis Bacon, Environmental compliance and on site desk reviews of public facilities and improvement projects by the City. Also, the Rehabilitation Specialist monitors all CDBG funded housing rehabilitation projects on site. The Director along with the Program Manager will schedule and conduct on site monitoring visits for all of our subrecipients within six months of the end of the most recent program year.

The City of Wilkes-Barre's Bureau of Community Development includes the following language in all of its legal advertisements for professional services and public facilities improvement contracts.

**IN ACCORDANCE WITH EXECUTIVE ORDER 11625 AND 12138, THE CONTRACTOR MUST UTILIZE, TO THE GREATEST EXTENT FEASIBLE, MINORITY AND WOMAN-OWNED BUSINESS CONCERNS WHICH ARE LOCATED IN THE MUNICIPALITY, COUNTY, OR THE GENERAL TRADE AREA.**

The City has been working with various agencies, contractors and professional organizations in identifying minority & women's business enterprises.

## **Citizen Participation Plan 91.105(d); 91.115(d)**

**Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.**

The City of Wilkes-Barre conducted a series of Public Meetings throughout the calendar year regarding the activities of the Bureau of Community Development. The Meeting Notices (display ads) are published in the two local newspapers on different days and posted on the City's website. The purpose of these public meetings is to outline the status of projects completed and currently underway as well as any planned projects. The City sends letters to all social service agencies within the city limits to encourage participation in all public meetings. On October 7, 2021 and January 25, 2022 Public Meetings were held in Council Chambers at City Hall regarding the 2021 C.A.P.E.R. , a substantial amendment

to the 2021 Annual Action Plan and the formulation of the 2022 Annual Action Plan with a public comment periods of October 7, 2021 through November 8, 2021 and January 25, 2022 through February 28, 2022, respectively.

Planning Commission 1/25/22

### PUBLIC HEARING NOTICE CITY OF WILKES-BARRE

The City of Wilkes-Barre will hold a public hearing at 3:30 p.m. on Tuesday, January 25 in City Council Chambers, Fourth Floor, Wilkes-Barre City Hall, 40 East Market Street, PA. The purpose of this hearing is:

- \* To solicit citizen input regarding a proposed substantial amendment to the 2021 Action Plan by adding Home ARP.
- \* To solicit citizens input regarding the 2022 Annual Action Plan.
- \* To review progress as required by the City's Consolidated Annual Performance & Evaluation Report, which details activities related to the expenditures of Community Development Block Grant Program (CDBG) and HOME Investment Partnership Program (HOME) funds during FY ending December 31, 2021. The information regarding this report will be available for public review at the Wilkes-Barre Office of Economic & Community Development, Wilkes-Barre City Hall, 40 East Market Street, Wilkes-Barre, PA 18711. The final report will be submitted to the United States Department of Housing & Urban Development no later than March 31, 2022.

The public, as well as any interested agency, are invited to attend. Comments will be accepted until February 28, 2022 and will be submitted to HUD. Forward written comments to: Office of Economic & Community Development, Attention Joyce Zaykowski, 40 East Market Street, Wilkes-Barre PA 18711 or via email at [jzaykowski@wilkes-barre.pa.us](mailto:jzaykowski@wilkes-barre.pa.us).

Wilkes-Barre City Hall is a facility accessible to persons with disabilities. Non-English speaking and/or disabled persons who require special accommodations should notify Nicole Ference at (570) 208-4134 or TDD (570) 821-1111.

Masks are required to enter the building and during the meeting if unvaccinated. Additionally, the most current Covid Guidelines issued by the CDC and enforced by the Pennsylvania Gov. will be followed. If you are unable to attend due to concerns about the COVID-19 pandemic please contact Joyce Zaykowski, Director at 570-208-4138.

George C. Brown, Mayor

The City of Wilkes-Barre is an  
Equal Opportunity/Affirmative  
Action Employer

Public Hearing Notice January 25, 2022

9-30-2021

CV

#### PUBLIC HEARING NOTICE

##### CITY OF WILKES-BARRE

The City of Wilkes-Barre will hold a public hearing at 3:00 p.m. On Thursday, October 7, 2021, in City Council Chambers, Fourth Floor, Wilkes-Barre City Hall, 40 East Market Street, PA. The purpose of this hearing is:

To Solicit Public Input regarding the 2021 American Rescue Plan HOME Funds

To review progress as required by the City's Consolidated Annual Performance & Evaluation Report, which details activities related to the expenditures of Community Development Block Grant Program (CDBG) and HOME Investment Partnership Program (HOME) funds starting January 1, 2021. The information regarding this report will be available for public review at the Wilkes-Barre Office of Economic & Community Development, Wilkes-Barre City Hall, 40 East Market Street, Wilkes-Barre PA 18711 in March 2022, as well as the final report will be submitted to the United States Department of Housing & Urban Development.

To Solicit Input regarding the 2022 Annual Action Plan

The public, as well as any interested agency, are invited to attend. Comments will be accepted until November 8, 2021 and will be submitted to HUD. Forward written comments and/or letters of interest to: Office of Economic & Community Development, Attention Joyce Zaykowski, 40 East Market Street, Wilkes-Barre PA 18711 or via email at [jzaykowski@wilkes-barre.pa.us](mailto:jzaykowski@wilkes-barre.pa.us).

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Masks are required to be worn by unvaccinated individuals and social distancing guidelines will be followed. If you are unable to attend due to concerns about the COVID-19 pandemic please contact Joyce Zaykowski, Director at 570-208-4138.

George C. Brown, Mayor

The City of Wilkes-Barre is an Equal Opportunity/Affirmative Action Employer

Public Hearing Notice October 7, 2021

## **CR-45 - CDBG 91.520(c)**

**Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.**

The City of Wilkes-Barre program objectives for the Community Development Block Grant (CDBG) Programs continue to carry out HUD's primary objectives...

- Create suitable living environments
- Provide decent/safe housing
- Create economic opportunities

While the City will continue to move forward to achieve those objectives, deviations in funding play an integral part in planning for positive outcomes with those goals.

In beginning of 2016, the Bureau of Community Development launched a Community Survey which was designed to increase citizen participation and obtain input from every person who lives, works, attends institutions of higher education, and attends entertainment or recreational activities in the City. The Community Survey was put on the City's website and Facebook page, as well as, a local university's website. The Downtown Business Associated included the link to the survey in their newsletter and all City Council was provided the information to share with their districts. Additionally, a press release was sent to all media outlets and the story was picked up by the local news. In PY2021 the City did not publish a survey due to staff illnesses. The City has published a survey for PY2022 and look to surpass the pervisous number of sumissions which was in PY20220 when the City received 970 survey submissions. The results from the survey are evaluated to determine if any changes in programming are warranted.

**Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?**

No

**[BEDI grantees] Describe accomplishments and program outcomes during the last year.**



## **CR-50 - HOME 91.520(d)**

### **Include the results of on-site inspections of affordable rental housing assisted under the program to determine compliance with housing codes and other applicable regulations**

Please list those projects that should have been inspected on-site this program year based upon the schedule in §92.504(d). Indicate which of these were inspected and a summary of issues that were detected during the inspection. For those that were not inspected, please indicate the reason and how you will remedy the situation.

The City of Wilkes-Barre completed onsite inspections at the Courtright Senior Cottages of Five (5) HOME assisted units on July 30, 2021 per City Ordinance. Units inspected in FY 2021 were 211 Darling Street, 9 Morris Street, 384, 396 and 398 McGowen Street. Annual income re-certifications for all City HOME assisted units were completed by Grit Inc. (property manager) and received by the City in FY 2021 as well as updated client characteristics. No issues were identified during the course of the inspections.

The City also reminded GRIT Inc. that per City Ordinance all rental units within the City of Wilkes-Barre must be inspected every two years if same tenant still resides in the unit and/or every time a new tenant moves in. The next round of inspections will take place on or before July 30, 2023.

### **Provide an assessment of the jurisdiction's affirmative marketing actions for HOME units. 92.351(b)**

In an effort to market various City housing programs, information and the application process are available on the City's website, as well as, in the Office of Economic & Community Development. The City requires an Affirmative Marketing Plan for all projects funded with HOME monies. The plan then becomes part of all agreements whether they are for rental units or homeownership units.

Fair Housing posters are provided to the Housing Development Corporation of NEPA, the City's CHDO as well as all community action agency's providing housing services to post in common areas of their buildings. If unfair or inconsistent housing practices are discovered the City will take the necessary corrective action.

### **Refer to IDIS reports to describe the amount and use of program income for projects, including the number of projects and owner and tenant characteristics**

In PY 2021 no HOME program income was spent on an eligible HOME project.

### **Describe other actions taken to foster and maintain affordable housing. 91.220(k) (STATES ONLY: Including the coordination of LIHTC with the development of affordable housing). 91.320(j)**

The City of Wilkes-Barre works with the Wilkes-Barre Housing Authority to provide safe affordable housing units for all residents. Additionally, the City offers an Owner Occupied Housing Rehabilitation Program funded with HOME Investment Partnership Program funds to preserve the existing housing stock.

Additionally, The City of Wilkes-Barre continues to discuss possible affordable housing opportunities with our CHDO, the Housing Development Corporation of NEPA.

## CR-58 – Section 3

Identify the number of individuals assisted and the types of assistance provided

<b>Total Labor Hours</b>	<b>CDBG</b>	<b>HOME</b>	<b>ESG</b>	<b>HOPWA</b>	<b>HTF</b>
Total Number of Activities	1	0	0	0	0
Total Labor Hours	80				
Total Section 3 Worker Hours	20				
Total Targeted Section 3 Worker Hours	20				

**Table 14 – Total Labor Hours**

<b>Qualitative Efforts - Number of Activities by Program</b>	<b>CDBG</b>	<b>HOME</b>	<b>ESG</b>	<b>HOPWA</b>	<b>HTF</b>
Outreach efforts to generate job applicants who are Public Housing Targeted Workers					
Outreach efforts to generate job applicants who are Other Funding Targeted Workers.					
Direct, on-the job training (including apprenticeships).					
Indirect training such as arranging for, contracting for, or paying tuition for, off-site training.					
Technical assistance to help Section 3 workers compete for jobs (e.g., resume assistance, coaching).					
Outreach efforts to identify and secure bids from Section 3 business concerns.					
Technical assistance to help Section 3 business concerns understand and bid on contracts.					
Division of contracts into smaller jobs to facilitate participation by Section 3 business concerns.					
Provided or connected residents with assistance in seeking employment including: drafting resumes, preparing for interviews, finding job opportunities, connecting residents to job placement services.					
Held one or more job fairs.					
Provided or connected residents with supportive services that can provide direct services or referrals.					
Provided or connected residents with supportive services that provide one or more of the following: work readiness health screenings, interview clothing, uniforms, test fees, transportation.					
Assisted residents with finding child care.					
Assisted residents to apply for, or attend community college or a four year educational institution.					
Assisted residents to apply for, or attend vocational/technical training.					
Assisted residents to obtain financial literacy training and/or coaching.					
Bonding assistance, guaranties, or other efforts to support viable bids from Section 3 business concerns.					
Provided or connected residents with training on computer use or online technologies.					
Promoting the use of a business registry designed to create opportunities for disadvantaged and small businesses.					
Outreach, engagement, or referrals with the state one-stop system, as designed in Section 121(e)(2) of the Workforce Innovation and Opportunity Act.					

Other.					
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**Table 15 – Qualitative Efforts - Number of Activities by Program**

## Narrative

Attached is the "Section 3 Assurance of Compliance" document that is contained in every executed agreement/contract that contains HUD funding regardless of the amount. Additionally, Section 3 requirements are discussed at all pre-con meetings.

## **Attachment**

### **2021 CDBG PR-26**

**PART I: SUMMARY OF CDBG RESOURCES**

01 UNEXPENDED CDBG FUNDS AT END OF PREVIOUS PROGRAM YEAR	599,140.80
02 ENTITLEMENT GRANT	1,544,691.00
03 SURPLUS URBAN RENEWAL	0.00
04 SECTION 108 GUARANTEE: LOAN FUNDS	0.00
05 CURRENT YEAR PROGRAM INCOME	3,280.01
05a CURRENT YEAR SECTION 108 PROGRAM INCOME (FOR SI TYPE)	0.00
06 FUNDS RETURNED TO THE LINE-OF-CREDIT	0.00
06a FUNDS RETURNED TO THE LOCAL CDBG ACCOUNT	0.00
07 ADJUSTMENT TO COMPUTE TOTAL AVAILABLE	0.00
08 TOTAL AVAILABLE (SUM, LINES 01-07)	2,146,991.81
<b>PART II: SUMMARY OF CDBG EXPENDITURES</b>	
09 DISBURSEMENTS OTHER THAN SECTION 108 REIMBURSEMENTS AND PLANNING/ADMINISTRATION	1,039,036.06
10 ADJUSTMENT TO COMPUTE TOTAL AMOUNT SUBJECT TO LOW/MOD BENEFIT	33,025.00
11 AMOUNT SUBJECT TO LOW/MOD BENEFIT (LINE 09 + LINE 10)	1,063,059.06
12 DISBURSED IN IDES FOR PLANNING/ADMINISTRATION	304,450.99
13 DISBURSED IN IDES FOR SECTION 108 REIMBURSEMENTS	0.00
14 ADJUSTMENT TO COMPUTE TOTAL EXPENDITURES	0.00
15 TOTAL EXPENDITURES (SUM, LINES 11-14)	1,377,510.05
16 UNEXPENDED BALANCE (LINE 08 - LINE 15)	773,461.76
<b>PART III: LOW/MOD BENEFIT THIS REPORTING PERIOD</b>	
17 EXPENDED FOR LOW/MOD HOUSING IN SPECIAL AREAS	85,045.15
18 EXPENDED FOR LOW/MOD MULTIFAMILY HOUSING	0.00
19 DISBURSED FOR OTHER LOW/MOD ACTIVITIES	953,988.91
20 ADJUSTMENT TO COMPUTE TOTAL LOW/MOD CREDIT	30,025.00
21 TOTAL LOW/MOD CREDIT (SUM, LINES 17-20)	1,069,059.06
22 PERCENT LOW/MOD CREDIT (LINE 21/LINE 11)	100.00%
<b>LOW/MOD BENEFIT FOR MULTI-YEAR CERTIFICATIONS</b>	
23 PROGRAM YEAR(S) COVERED IN CERTIFICATION	PY: PY: PY:
24 CUMULATIVE NET EXPENDITURES SUBJECT TO LOW/MOD BENEFIT CALCULATION	0.00
25 CUMULATIVE EXPENDITURES BRACKETING LOW/MOD PERSONS	0.00

26 PERCENT BENEFIT TO LOW/MID PERSONS (LINE 25/LINE 24)	0.00%
<b>PART IV: PUBLIC SERVICE (PS) CAP CALCULATIONS</b>	
27 DISBURSED IN IDS FOR PUBLIC SERVICES	154,135.17
28 PS UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	33,864.83
29 PS UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	1,630.00
30 ADJUSTMENT TO COMPUTE TOTAL PS OBLIGATIONS	1,630.00
31 TOTAL PS OBLIGATIONS (LINE 27 + LINE 28 - LINE 29 + LINE 30)	228,090.00
32 ENTITLEMENT GRANT	1,544,691.00
33 PRIOR YEAR PROGRAM INCOME	1,747.67
34 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PS CAP	1,544,691.00
35 TOTAL SUBJECT TO PS CAP (SUM, LINES 31-34)	1,544,691.00
36 PERCENT FUNDS OBLIGATED FOR PS ACTIVITIES (LINE 31/LINE 35)	14.76%
<b>PART V: PLANNING AND ADMINISTRATION (PA) CAP</b>	
37 DISBURSED IN IDS FOR PLANNING/ADMINISTRATION	304,450.99
38 PA UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	40,821.55
39 PA UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	40,821.54
40 ADJUSTMENT TO COMPUTE TOTAL PA OBLIGATIONS	0.00
41 TOTAL PA OBLIGATIONS (LINE 37 + LINE 38 - LINE 39 + LINE 40)	304,451.00
42 ENTITLEMENT GRANT	1,544,691.00
43 CURRENT YEAR PROGRAM INCOME	3,260.01
44 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PA CAP	0.00
45 TOTAL SUBJECT TO PA CAP (SUM, LINES 41-44)	1,547,951.01
46 PERCENT FUNDS OBLIGATED FOR PA ACTIVITIES (LINE 41/LINE 45)	19.67%

LINE 17 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 17  
Report returned no data.

LINE 18 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 18  
Report returned no data.

LINE 19 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 19

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	National Objective	Drawn Amount
2019	7	1555	6451646	Rolling Mill Hill Park, McCarraher & Grove	LMA	\$1,346.00
2019	7	1555	6490073	Rolling Mill Hill Park, McCarraher & Grove	LVA	\$46,251.00
2019	7	1556	6300116	Rolling Mill Hill Park, McCarraher & Grove	LVA	\$5,139.00
2019	7	1556	5545161	Rolling Mill Hill Park, McCarraher & Grove	LVA	\$4,839.50
2021	2	1662	6378625	KPRIV PARK ADA Walkways for ADA playground	LVA	\$22,267.00
					Matrix Code 03F	\$79,824.50
2020	4	1612	6447994	2020 Street Paving (Bertha Lane, Hornerse St, Johnson St & Arch St.)	LMA	\$3,520.00
2020	4	1612	6545161	2020 Street Paving (Bertha Lane, Hornerse St, Johnson St & Arch St.)	LMA	\$13,030.40
2020	4	1612	6576804	2020 Street Paving (Bertha Lane, Hornerse St, Johnson St & Arch St.)	LMA	\$40,722.56
2021	3	1639	6570374	2021 Street Paving (Wilkes Ln, Sheridan, W. Maple, Nicholson, Emerye) (Phase	LMA	\$240,915.53
					Matrix Code 03K	\$628,163.49
2021	2	1658	6558169	Fire Equipment-Miscellaneous	LMA	\$15,859.00
2021	2	1658	6517673	Fire Equipment-Miscellaneous	LMA	\$31,996.75
					Matrix Code 03O	\$51,855.75
2020	9	1651	6572356	Volunteers of America 2020	LMA	\$1,600.00
2021	7	1644	6526194	Catholic Social Service	LMA	\$28,500.00
					Matrix Code 03T	\$30,100.00
2021	6	1648	6537301	Osterhout South	LMA	\$10,000.00
					Matrix Code 03Z	\$10,000.00
2021	7	1643	6557142	YMCA Summer Camp	LMA	\$4,000.00
					Matrix Code 05D	\$4,000.00
2021	7	1647	6537531	Domestic Violence 2021	LMA	\$602.30
2021	7	1647	6543227	Domestic Violence 2021	LMA	\$7,204.56
2021	7	1647	6554654	Domestic Violence 2021	LMA	\$2,679.18
2021	7	1647	6561654	Domestic Violence 2021	LMA	\$790.08
2021	7	1647	6576612	Domestic Violence 2021	LMA	\$13,897.74
					Matrix Code 05G	\$20,319.96
2021	7	1646	6537531	Cline Counseling 2021	LMA	\$4,401.00
2021	7	1646	6556631	Cline Counseling 2021	LMA	\$5,014.00
					Matrix Code 05I	\$9,415.00
2021	7	1645	6574965	Child Health Services 2021	LMA	\$15,000.00
					Matrix Code 05M	\$15,000.00
2021	6	1640	6530726	Community Policing 2021	LMA	\$53,516.40



2021	6	1646	6567654	Community Policing 2021	LM6	\$61,883.81
2021	5	1626	6452532	557 N. Main Street Emergency Rehab	Matrix Code 05Z	\$109,300.21
2021	5	1621	6461916	186 Wyoming Street Emergency Rehab	LM6	\$7,920.00
2021	5	1622	6461916	74 Hickory Street Emergency Rehab	LM6	\$6,820.00
2021	5	1624	6472692	326 Madison Street Emergency Rehab	LM6	\$9,779.24
2021	5	1625	6472692	45 Cambridge Street Emergency Rehab	LM6	\$7,150.00
2021	5	1630	6496050	58 S. Sherman St. Emergency Rehab	LM6	\$4,400.00
2021	5	1631	6496050	26 Sturdevant Street Emergency Rehab	LM6	\$467.50
2021	5	1625	6403962	119 Church Street Emergency Rehab	LM6	\$12,265.00
2021	5	1633	6520582	66 Simpson Street Emergency Rehab	LM6	\$1,622.50
2021	5	1650	6542586	138 Madison Street Emergency Rehab	LM6	\$1,727.17
2021	5	1653	6557122	79 John Street Emergency Rehab	LM6	\$2,825.00
2021	5	1654	6557122	136 Kinder Street Emergency Rehab	LM6	\$1,758.57
2021	5	1655	6557122	41 Hayes Street Emergency Rehab	LM6	\$10,355.03
2021	5	1655	6557122	120 Hickory Street Emergency Rehab	LM6	\$1,375.00
2021	5	1657	6557122	59 W. Maple Street Emergency Rehab	LM6	\$5,335.06
Total					Matrix Code 14A	\$1,265.00
						\$85,045.15
						\$1,039,034.06

LINE 37 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 37

Plan	Line	Unit	Voucher	Activity Name	National Objective	Drawn Amount
2020	2	1508	6527175	CDRG Administration 2020		\$40,821.54
2021	1	1637	6527175	CDRG Administration 2021		\$14,457.45
2021	1	1637	6578367	CDRG Administration 2021		\$149,142.00
Total					Matrix Code 21A	\$304,450.99
						\$304,450.99

# 2021 CDBG-CV PR-26



<b>PART I: SUMMARY OF CDBG-CV RESOURCES</b>	
01 CDBG-CV GRANT	1,239,087.00
02 FUNDS RETURNED TO THE LINE-OF-CREDIT	0.00
03 FUNDS RETURNED TO THE LOCAL CDBG ACCOUNT	0.00
04 TOTAL AVAILABLE (SUM, LINES 01-03)	1,239,087.00
<b>PART II: SUMMARY OF CDBG-CV EXPENDITURES</b>	
05 DISBURSEMENTS OTHER THAN SECTION 108 REPAYMENTS AND PLANNING/ADMINISTRATION	822,991.05
06 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	242,208.35
07 DISBURSED IN IDIS FOR SECTION 108 REPAYMENTS	0.00
08 TOTAL EXPENDITURES (SUM, LINES 05 - 07)	865,199.40
09 UNEXPENDED BALANCE (LINE 04 - LINE 8)	373,887.60
<b>PART III: LOWMOD BENEFIT FOR THE CDBG-CV GRANT</b>	
10 EXPENDED FOR LOWMOD HOUSING IN SPECIAL AREAS	0.00
11 EXPENDED FOR LOWMOD MULTIFAMILY HOUSING	0.00
12 DISBURSED FOR OTHER LOWMOD ACTIVITIES	822,991.05
13 TOTAL LOWMOD CREDIT (SUM, LINES 10 - 12)	822,991.05
14 AMOUNT SUBJECT TO LOWMOD BENEFIT (LINE 05)	822,991.05
15 PERCENT LOWMOD CREDIT (LINE 13/LINE 14)	100.00%
<b>PART IV: PUBLIC SERVICE (PS) CALCULATIONS</b>	
16 DISBURSED IN IDIS FOR PUBLIC SERVICES	175,156.05
17 CDBG-CV GRANT	1,239,087.00
18 PERCENT OF FUNDS DISBURSED FOR PS ACTIVITIES (LINE 16/LINE 17)	14.14%
<b>PART V: PLANNING AND ADMINISTRATION (PA) CAP</b>	
19 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	242,208.35
20 CDBG-CV GRANT	1,239,087.00
21 PERCENT OF FUNDS DISBURSED FOR PA ACTIVITIES (LINE 19/LINE 20)	19.55%

**10 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LII**

Report returned no data.

**11 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LII**

Report returned no data.

**LINE 12 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 12**

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Drawn Amount
2020	8	1528	5477138	Emergency Meal Program Services	\$15,000.00
		1660	5572356	Volunteers of America 2020-CV	\$31,200.00
	13	1593	3397575	Crime Counseling-CV 2020	\$8,267.00
			5425184	Crime Counseling-CV 2020	\$7,765.00
			5456257	Crime Counseling-CV 2020	\$943.00
					\$15,000.00
		1585	5397810	Domestic Violence-CDBG-CV 2020	\$322.87
			5404395	Domestic Violence-CDBG-CV 2020	\$723.09
			5413951	Domestic Violence-CDBG-CV 2020	\$1,034.39
			5423222	Domestic Violence-CDBG-CV 2020	\$3,841.39
			5432116	Domestic Violence-CDBG-CV 2020	\$3,449.03
			5441432	Domestic Violence-CDBG-CV 2020	\$4,320.46
			5448784	Domestic Violence-CDBG-CV 2020	\$6,301.95
					\$19,999.78
		1604	5402700	CalTrulin: Social Services-CV	\$31,200.00
		1623	5454082	Emergency Resident Utility Assistance Program	\$4,454.00
			5465537	Emergency Resident Utility Assistance Program	\$934.56
			5468255	Emergency Resident Utility Assistance Program	\$2,119.00
			5470881	Emergency Resident Utility Assistance Program	\$2,195.00
			5470919	Emergency Resident Utility Assistance Program	\$763.20
			5475564	Emergency Resident Utility Assistance Program	\$525.30
			5485532	Emergency Resident Utility Assistance Program	\$2,042.59
			5499431	Emergency Resident Utility Assistance Program	\$457.98
			5501048	Emergency Resident Utility Assistance Program	\$918.00
			5515328	Emergency Resident Utility Assistance Program	\$2,349.10
			5526363	Emergency Resident Utility Assistance Program	\$724.85
			5527833	Emergency Resident Utility Assistance Program	\$831.54
	14	1558	5388696	Community Policing- CDBG-CV 2020	\$5,175.92
			5430198	Community Policing- CDBG-CV 2020	\$7,608.14
					\$12,981.96
	15	1617	5435307	Police Station Shower & Facility PPE Upgrade	\$34,787.74
			5435952	Police Station Shower & Facility PPE Upgrade	\$95,556.85
			5487257	Police Station Shower & Facility PPE Upgrade	\$54,653.39
					\$185,000.00



1550	6572356	Volunteers of America 2020-CV	\$31,200.00
1553	6357575	Crime Counseling-CV 2020	\$9,287.00
1553	6425164	Crime Counseling-CV 2020	\$7,766.00
1553	6458257	Crime Counseling-CV 2020	\$946.00
1585	6397610	Domestic Violence-CDBG-CV 2020	\$15,000.00
1585	6404395	Domestic Violence-CDBG-CV 2020	\$322.87
1585	6413951	Domestic Violence-CDBG-CV 2020	\$729.09
1585	6423272	Domestic Violence-CDBG-CV 2020	\$1,034.30
1585	6432115	Domestic Violence-CDBG-CV 2020	\$1,841.39
1585	6441432	Domestic Violence-CDBG-CV 2020	\$3,449.63
1585	6448784	Domestic Violence-CDBG-CV 2020	\$4,320.45
1585	6448784	Domestic Violence-CDBG-CV 2020	\$6,301.95
1585	6448784	Domestic Violence-CDBG-CV 2020	\$19,999.78
1604	6402700	Catholic Social Service-CV	\$31,200.00
1623	6464552	Emergency Resident Utility Assistance Program	\$4,464.00
1623	6465037	Emergency Resident Utility Assistance Program	\$934.56
1623	6468255	Emergency Resident Utility Assistance Program	\$2,118.00
1623	6470881	Emergency Resident Utility Assistance Program	\$2,186.00
1623	6470919	Emergency Resident Utility Assistance Program	\$763.20
1623	6475594	Emergency Resident Utility Assistance Program	\$525.30
1623	6486632	Emergency Resident Utility Assistance Program	\$2,042.56
1623	6489431	Emergency Resident Utility Assistance Program	\$437.98
1623	6501048	Emergency Resident Utility Assistance Program	\$918.00
1623	6515328	Emergency Resident Utility Assistance Program	\$3,349.10
1623	6526363	Emergency Resident Utility Assistance Program	\$724.85
1623	6527833	Emergency Resident Utility Assistance Program	\$831.54
1623	6527833	Emergency Resident Utility Assistance Program	\$19,305.11
1598	6399688	Community Policing- CDBG-CV 2020	\$5,175.82
1598	6430198	Community Policing- CDBG-CV 2020	\$7,806.14
1649	6533599	CV-Emergency Resident Utility Assistance Program 2021	\$555.97
1649	6534820	CV-Emergency Resident Utility Assistance Program 2021	\$1,979.85
1649	6536154	CV-Emergency Resident Utility Assistance Program 2021	\$1,059.54
1649	6539541	CV-Emergency Resident Utility Assistance Program 2021	\$938.88
1649	6541441	CV-Emergency Resident Utility Assistance Program 2021	\$854.15
1649	6542559	CV-Emergency Resident Utility Assistance Program 2021	\$1,159.76
1649	6542798	CV-Emergency Resident Utility Assistance Program 2021	\$318.49
1649	6543120	CV-Emergency Resident Utility Assistance Program 2021	\$1,819.50

5543185	CV-Emergency Resident Utility Assistance Program: 2021	\$767.56
5543834	CV-Emergency Resident Utility Assistance Program: 2021	\$1,015.84
5544313	CV-Emergency Resident Utility Assistance Program: 2021	\$1,151.87
5544772	CV-Emergency Resident Utility Assistance Program: 2021	\$902.05
5544872	CV-Emergency Resident Utility Assistance Program: 2021	\$765.16
5547006	CV-Emergency Resident Utility Assistance Program: 2021	\$525.23
5547782	CV-Emergency Resident Utility Assistance Program: 2021	\$1,008.48
5548174	CV-Emergency Resident Utility Assistance Program: 2021	\$712.85
5548303	CV-Emergency Resident Utility Assistance Program: 2021	\$690.00
5550139	CV-Emergency Resident Utility Assistance Program: 2021	\$989.49
5551103	CV-Emergency Resident Utility Assistance Program: 2021	\$595.50
5552559	CV-Emergency Resident Utility Assistance Program: 2021	\$802.08
5553883	CV-Emergency Resident Utility Assistance Program: 2021	\$517.47
5557580	CV-Emergency Resident Utility Assistance Program: 2021	\$886.72
5563165	CV-Emergency Resident Utility Assistance Program: 2021	\$1,007.58
5563104	CV-Emergency Resident Utility Assistance Program: 2021	\$488.00
5582191	CV-Emergency Resident Utility Assistance Program: 2021	\$672.00
		\$22,026.79
13	Community Policing- CDBG-CV 2021	\$8,443.41
Total		

LINE 19 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 19

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Drawn Amount
2020	12	1597	6398515	CDBG-CV Administration Covid-19 2020	\$58,321.52
			6398458	CDBG-CV Administration Covid-19 2020	\$46.34
			6416253	CDBG-CV Administration Covid-19 2020	\$34,962.54
			6445155	CDBG-CV Administration Covid-19 2020	\$49,080.48
			6474651	CDBG-CV Administration Covid-19 2020	\$3,272.00
			6510392	CDBG-CV Administration Covid-19 2020	\$95,575.37
Total					\$242,208.35

# Public Comments 2021 CAPER

## Meeting Notes

### Public Hearing Number 1

*Meeting Date: 10.07.2021 (Advertised on September 29th in the )*

*Public Comment accepted until November 8th 2021*

**Notes from October 7, 2021 Public Hearing:**

Attendees:

Joyce Zaykowski, OECD Wilkes-Barre

Ken Drevitch, OECD Wilkes-Barre

Joe Rodano, OECD Wilkes-Barre

Nic Cave, OECD Wilkes-Barre

Jerry Lynott (Report)

**Total Comments Received: 0**

### Public Hearing Number 2

*Meeting Date: 01.25.2022 (Advertised on January 5, 2022 in the Citizen's Voice )*

*Public comment being accepted until February 28, 2022*

**Notes from January 25th Meeting Public Hearing:**

Attendees:

Joyce Zaykowski, OECD Wilkes-Barre

Ken Drevitch, OECD Wilkes-Barre

Joe Rodano, OECD Wilkes-Barre

Nic Cave, OECD Wilkes-Barre

Issa dahdalwb- Intern

Jerry Lynott (Reporter)

Crystal Kottowski Volunteers of America

Crystal discussed VOA plans for Give Hope Verbal Comment @ Meeting

### **Office received Written Comments along with Requests for Funding from the following:**

**Domestic Violence** Dated Jan 21, 2022: Requested funding for emergency shelter and emergency shelter expansion construction shelter project.

**VOA** Dated Jan 21, 2022: Requested funding the following programs: Give Hope outreach for unsheltered individuals, Ruth's Place (woman's shelter), Plains view (housing for people with mental disabilities), Palmer House (permanet, affordable senior living, Manna House (transitional housing and Master Leasing, (reantial assistance)

**YMC** Dated Jan 25, 2022: Announced two new prances of service offered to children and families of the community and requested funding in order to offer these services to children and families who cannot afford them.

**Victims Resource Center** Dated Jan 26, 2022 : Requested funding for Crime Victim Counseling Project.

**Catholic SoCal Services:** Dated Feb 23, 2022 Requested funding for continued help with essential men's shelter services

**Wyoming Valley Children's Authority** dated Feb. 25, 2022: Requested funding to help offset the operational costs and provide scholarship assistance for qualifying families who live in the City Limits.

**Oosterhout Free Library**, Dated Feb 27, 2022: Requesting assistance for the South and North Branches to offer Free Library Services to the areas and nearby schools that do not have library recourses.

**VOA** Dated Feb 28, 2022 followed up with two letters of interest: Reiterating Ruth's Place and Give Hope Programs and the need for funding to help with both.

**Larry Newam, Diamond City Partnership** Dated Feb 28, 2022: Discussing the unhoused, drug addicted individual that loiter in the downtown area which deters people from frequenting the downtown merchants. Larry was pushing for the Give Hope program run by VOA;however, the funds they need are not CDBG qualifying activities, they are ESG qualifying activities, in which Wilkes-Barre does not receive anymore.

**Total Comments Received: 10**