

George C. Brown
Mayor
Butch Frati
Director of Operations
Dan Kratz
Building Code Official

BUILDING CODE



ENFORCEMENT

1st Floor, City Hall
40 East Market Street
Wilkes-Barre, PA 18711
Phone: 570.208.1629
Fax: 570.208.4187

Request for Buyers Notification Inspection

Type	Fee
Residential	\$90.00 per unit
Commercial (under 6,000 sq. ft)	\$125.00
Commercial (over 6,000 sq. ft)	\$250.00

Payment and completed request form must be received prior to inspection. **NO EXCEPTIONS!**

You will be notified by phone to arrange for an inspection.

Please mail completed form with payment (check/money order only) to:

Code Enforcement, 1st Floor, City Hall, 40 East Market Street, Wilkes-Barre, PA 18711

Date: _____

Address of Property to be Inspected: _____

Number of Units: _____

Contact Name: _____ Contact Phone: _____

Seller's Name: _____ Seller's Phone: _____

Seller's Address: _____

City/State/Zip: _____

Buyer's Name: _____ Buyer's Phone: _____

Buyer's Address: _____

City/State/Zip: _____

Property is: ☐ Residential ☐ Rental* ☐ Rehab ☐ Demo ☐ Business

*If rental please include tenants' names and phone numbers below:
