

CITY OF WILKES-BARRE  
PENNSYLVANIA



## CITY COUNCIL AGENDA

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CITY COUNCIL

AUGUST 17, 2021

6:00 p.m. Cathy Payne, City Clerk

1. Resolution appointing Jessica McClay to the Planning Commission.
2. Resolution authorizing the Mayor to accept and sign the 2021-2022 Winter Services Agreement and Exhibits.

6:10 p.m. Mayor George C. Brown (See Attached)

**WILKES-BARRE CITY COUNCIL**  
**WORK SESSION – AUGUST 17, 2021**  
**MAYOR’S AGENDA**

**RESOLUTIONS:**

Authorizing the proper city officials to take any and all necessary actions related to accepting the insurance package submitted by Joyce Insurance Group which includes, but is not limited to, property, equipment, general liability, auto, fidelity bond crime, public officials, law enforcement, firefighters, paramedics, professional fiduciary cyber liability, and professional liability for the Health Department.

Authorizing the proper city officials to take any and all necessary actions related to the purchase of five (5) Police Interceptor SUV’s and one (1) Police Interceptor for a price not to exceed \$295,000.00. The vehicles are being purchased through Pennsylvania’s cooperative purchasing program (Costars).

Reappointing Bernard Mengerighausen to the Wilkes-Barre Finance Authority.

Reappointing Susan Mengerighausen to the Industrial Development Authority.

Reappointing Larry Newman to the Industrial Development Authority.

Reappointing Sue Strassman to the Planning Commission.

Reappointing Jean Brodie to the Planning Commission.

Reappointing Larry Singleton to the Planning Commission.

Reappointing Joseph Thomas to the Planning Commission.

Appointing Anthony Thomas to the Planning Commission.

Appointing Harry Cropp II to the Shade Tree Commission.

Appointing Denise Acosta to the Human Relations Commission.

Appointing Samantha Chichetti to the Human Relations Commission.

CITY OF WILKES-BARRE  
PENNSYLVANIA



# CITY COUNCIL AGENDA

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CITY COUNCIL

AUGUST 17, 2021

PLEDGE OF ALLEGIANCE

ROLL CALL

RESOLUTIONS

MINUTES

PRESENTATIONS BY COUNCIL MEMBERS

PUBLIC DISUCSSION

ADJOURNMENT

CITY COUNCIL  
**RESOLUTIONS**  
AUGUST 17, 2021

Appointing Jessica McClay to the Planning Commission.

Authorizing the Mayor to accept and sign the 2021-2022 Winter Services Agreement and Exhibits.

Authorizing the proper city officials to take any and all necessary actions related to accepting the insurance package submitted by Joyce Insurance Group which includes, but is not limited to, property, equipment, general liability, auto, fidelity bond crime, public officials, law enforcement, firefighters, paramedics, professional fiduciary cyber liability, and professional liability for the Health Department.

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Reappointing Sue Strassman to the Planning Commission.

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Reappointing Larry Singleton to the Planning Commission.

Reappointing Joseph Thomas to the Planning Commission.

Appointing Anthony Thomas to the Planning Commission.

Appointing Harry Cropp II to the Shade Tree Commission.

Appointing Denise Acosta to the Human Relations Commission.

Appointing Samantha Chichetti to the Human Relations Commission.

## **MINUTES**

Of the Wilkes-Barre Planning Commission of July 21, 2021.

Of the Wyoming Valley Sanitary Authority of May 18, 2021.

Of the Regular Session of City Council of July 15, 2021.



Resolution No. \_\_\_\_\_ Wilkes-Barre, PA \_\_\_\_\_

*BE IT RESOLVED by the City Council of the City of Wilkes-Barre:*

WHEREAS, Article II, Section 22-17 of Chapter 22 of the City of Wilkes-Barre Code of Ordinances provides that the Mayor shall appoint, with the approval of City Council, members to the Planning Commission.

WHEREAS, it is the desire of the City of Wilkes-Barre to appoint a person to complete the unexpired term of former Planning Commission member Barry Payne;

NOW, THEREFORE, BE IT RESOLVED, that the following person is hereby appointed to the Planning Commission of the City of Wilkes-Barre to complete the unexpired term of former Planning Commission member Barry Payne:

<u>Name</u>	<u>Term Begins</u>	<u>Term Expires</u>
Jessica McClay 463 N. Pennsylvania Ave Wilkes-Barre, PA 18702	August 17, 2021	December 31, 2023

Submitted by \_\_\_\_\_

ROLL CALL



Resolution No. \_\_\_\_\_ Wilkes-Barre, PA \_\_\_\_\_

*BE IT RESOLVED by the City Council of the City of Wilkes-Barre:*

Be It Resolved, by authority of Wilkes-Barre City Council of the City of Wilkes-Barre, Luzerne County, and it is hereby resolved by authority of the same, that the Mayor of said Municipality is authorized and directed to accept and sign the attached 2021-2022 Winter Services Agreement and Exhibits on its behalf. (Contract #3900038250, Year 5 of 5)

ATTEST:

Wilkes-Barre City

\_\_\_\_\_  
Cathy Payne, City Clerk

By: \_\_\_\_\_, Mayor  
George C. Brown

I, Cathy Payne, City Clerk of Wilkes-Barre City Council, do hereby certify that the foregoing is a true and correct copy of the Resolution adopted at a regular meeting of Wilkes-Barre City Council, held the 17th day of August 2021.

Date: \_\_\_\_\_, City Clerk  
(Signature and designation of official title)

Submitted by \_\_\_\_\_

ROLL CALL



**pennsylvania**

DEPARTMENT OF TRANSPORTATION

[www.dot.state.pa.us](http://www.dot.state.pa.us)

Maintenance District 4-3  
381 S. Main Street  
Ashley, PA 18706  
(570) 826-2386

Date: August 3, 2021

Wilkes-Barre City

ATTN: Cathy Payne

40 E. Market Street  
Wilkes-Barre, PA 18711

Re: 2021-2022 Winter Service Agreement  
Contract #3900038250 (Year 5 of 5)

Dear Ms. Payne,

Please see the enclosed Exhibit A for the renewal of our Winter Services Agreement with your municipality for the 2021-2022 winter season. Your payment for the winter season will be \$59,970.61 for winter services. You can expect this payment on or before November 15, 2021. Upon review, please notify me via email of your acceptance or denial of the agreement prior to September 15<sup>th</sup>. Please send your response on your Township letterhead in PDF form to [slapchak@pa.gov](mailto:slapchak@pa.gov).

The Department of Transportation would like to thank you for your participation in this program. If additional information is required, please contact me.

Thank you,

Matthew S. Lipka /s/

Matthew Lipka  
PennDOT  
Luzerne County Business Manager

ML/sl



2021-2022

AGREEMENT NO. 39D0038250  
YEAR 5  
OF 5

## CONTRACT EXHIBIT A

COUNTY: Luzerne

MUNICIP: Wilkes-Barre City  
40 E. Market Street  
Wilkes-Barre, PA 18711

STATE ROUTE	LOCAL DESCRIPTION	BEGIN SEGMENT	BEGIN OFFSET	END SEGMENT	END OFFSET	SNOW/LANE MILES	MFC	RATE PER MFC*	COST
1009	Market St. Bridge	0020	0000	0020	1764	1.65	B	\$1,611.68	\$2,659.27
1011	North Street	0010	0000	0030	1698	2.49	B	\$1,611.68	\$4,013.08
2004	Carey Ave., Academy, S. River, N. River	0010	0000	0080	0000	9.1	B	\$1,611.68	\$14,666.25
2010	Hazle St./Park Avenue	0130	2253	0150	2758	2.62	B	\$1,611.68	\$4,222.60
2005	Blackman, Horton, Carey Avenue	0010	2065	0060	0000	5.87	C	\$1,611.68	\$9,460.56
2007	Northampton, Park Ave., South St. Bridge	0130	0075	0160	1586	3.48	C	\$1,611.68	\$5,608.65
2014	Academy/Penna Blvd.	0008	0000	0010	1819	2.38	C	\$1,611.68	\$3,835.80
2020	Scott Street	0010	0000	0050	0000	3.58	C	\$1,611.68	\$5,769.81
6309	Spring Street. (Bus. 309)	0590	0075	0622	0000	6.04	C	\$1,611.68	\$9,734.55

\*For the Standard Agreement, rates may vary per county depending on the MFC- see Attachment A Rate Schedule

\*For the Actual Cost Agreement, rates may not reflect those that appear on Attachment A because PennDOT is paying actual costs. Rates used must be pre approved by BOMO.

TOTAL COST = \$59,970.61

MILEAGE MFC B = 15.86

MILEAGE MFC C = 21.35

MILEAGE MFC D =

MILEAGE MFC E =

TOTAL MILEAGE 37.21

TERMS OF PAYMENT: The Municipality will be compensated with a lump sum payment in the amount indicated as Total Cost, and as adjusted by the Department of Transportation at the end of each year. The Municipality will be compensated with an adjustment to offset severe winters at the following rate. The Municipality will receive an adjustment equal to the percentage of the Department's actual costs (for similar roads serviced) over and above the five-year average for a particular county less a \$1,000.00 deductible for Municipalities with agreements totaling \$5,000.01 or more and a \$500.00 deductible for all others.

## Suggested Total Amount Encumbrance

1st Year:  
2nd Year:  
3rd Year:  
4th Year:  
5th Year:

\$59,970.61

TOTAL: \$59,970.61



Resolution No. \_\_\_\_\_

Wilkes-Barre, PA \_\_\_\_\_

*BE IT RESOLVED by the City Council of the City of Wilkes-Barre:*

THAT the proper city officials are hereby authorized to take any and all necessary actions related to accepting the insurance package submitted by the Joyce Insurance Group which includes, but is not limited to, property, equipment, general liability, auto, fidelity bond crime, public officials, law enforcement, firefighters, paramedics, professional fiduciary cyber liability, and professional liability for the Health Department.

Submitted by \_\_\_\_\_

ROLL CALL



Resolution No. \_\_\_\_\_

Wilkes-Barre, PA \_\_\_\_\_

*BE IT RESOLVED by the City Council of the City of Wilkes-Barre:*

THAT the proper city officials are hereby authorized to take any and all necessary actions related to the purchase of five (5) Police Interceptor SUV's and one (1) Police Interceptor for a price not to exceed \$295,000.00. The vehicles are being purchased through Pennsylvania's cooperative purchasing program (Costars).

Submitted by \_\_\_\_\_

ROLL CALL



Resolution No. \_\_\_\_\_

Wilkes-Barre, PA \_\_\_\_\_

*BE IT RESOLVED by the City Council of the City of Wilkes-Barre:*

WHEREAS, Article V, Section 5:08 of the City's Home Rule Charter provides that the Mayor shall appoint, with the advice and consent of City Council, members to Boards and Authorities:

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Wilkes-Barre, that the City Council hereby accepts the recommendation of Mayor George C. Brown for the following reappointment:

<b>Wilkes-Barre Finance Authority</b>	<b>Term Expiration</b>
Bernard Mengerighausen 139 S. Hancock Street Wilkes-Barre, PA 18702	08-17-23

Submitted by \_\_\_\_\_

**ROLL CALL**



Resolution No. \_\_\_\_\_

Wilkes-Barre, PA \_\_\_\_\_

*BE IT RESOLVED by the City Council of the City of Wilkes-Barre:*

WHEREAS, Article V, Section 5:08 of the City's Home Rule Charter provides that the Mayor shall appoint, with the advice and consent of City Council, members to Boards and Authorities:

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Wilkes-Barre, that the City Council hereby accepts the recommendation of Mayor George C. Brown for the following reappointment:

**Industrial Development Authority**

**Term Expiration**

Susan Mengerlinghausen  
139 S. Hancock Street  
Wilkes-Barre, PA 18702

12-31-25

Submitted by \_\_\_\_\_

**ROLL CALL**



Resolution No. \_\_\_\_\_

Wilkes-Barre, PA \_\_\_\_\_

*BE IT RESOLVED by the City Council of the City of Wilkes-Barre:*

WHEREAS, Article V, Section 5:08 of the City's Home Rule Charter provides that the Mayor shall appoint, with the advice and consent of City Council, members to Boards and Authorities:

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Wilkes-Barre, that the City Council hereby accepts the recommendation of Mayor George C. Brown for the following reappointment:

**Industrial Development Authority**

**Term Expiration**

Larry Newman  
228 S. Franklin Street  
Wilkes-Barre, PA 18702

12-31-25

Submitted by \_\_\_\_\_

**ROLL CALL**



Resolution No. \_\_\_\_\_

Wilkes-Barre, PA \_\_\_\_\_

*BE IT RESOLVED by the City Council of the City of Wilkes-Barre:*

WHEREAS, Article II, Section 22-17 of Chapter 22 of the City of Wilkes-Barre Code of Ordinances provides that the Mayor shall appoint, with the approval of City Council, members to the Planning Commission:

WHEREAS, it is the desire of the City of Wilkes-Barre to re-appoint the person named below to the Planning Commission;

NOW, THEREFORE, BE IT RESOLVED, that the following person is hereby re-appointed to the Planning Commission of the City of Wilkes-Barre:

Name

Term Expires

Sue Strassman  
151 New Mallory Place  
Wilkes-Barre, PA 18702

December 31, 2024

Submitted by \_\_\_\_\_

ROLL CALL



Resolution No. \_\_\_\_\_

Wilkes-Barre, PA \_\_\_\_\_

*BE IT RESOLVED by the City Council of the City of Wilkes-Barre:*

WHEREAS, Article II, Section 22-17 of Chapter 22 of the City of Wilkes-Barre Code of Ordinances provides that the Mayor shall appoint, with the approval of City Council, members to the Planning Commission:

WHEREAS, it is the desire of the City of Wilkes-Barre to re-appoint the person named below to the Planning Commission;

NOW, THEREFORE, BE IT RESOLVED, that the following person is hereby re-appointed to the Planning Commission of the City of Wilkes-Barre:

Name

Term Expires

Jean Brodie-Druby  
282 Parrish Street  
Wilkes-Barre, PA 18702

December 31, 2023

Submitted by \_\_\_\_\_

**ROLL CALL**





Resolution No. \_\_\_\_\_

Wilkes-Barre, PA \_\_\_\_\_

*BE IT RESOLVED by the City Council of the City of Wilkes-Barre:*

WHEREAS, Article II, Section 22-17 of Chapter 22 of the City of Wilkes-Barre Code of Ordinances provides that the Mayor shall appoint, with the approval of City Council, members to the Planning Commission:

WHEREAS, it is the desire of the City of Wilkes-Barre to re-appoint the person named below to the Planning Commission;

NOW, THEREFORE, BE IT RESOLVED, that the following person is hereby re-appointed to the Planning Commission of the City of Wilkes-Barre:

Name

Term Expires

Larry Singleton  
407 E. Northampton Street  
Wilkes-Barre, PA 18702

December 31, 2024

Submitted by \_\_\_\_\_

**ROLL CALL**



Resolution No. \_\_\_\_\_

Wilkes-Barre, PA \_\_\_\_\_

*BE IT RESOLVED by the City Council of the City of Wilkes-Barre:*

WHEREAS, Article II, Section 22-17 of Chapter 22 of the City of Wilkes-Barre Code of Ordinances provides that the Mayor shall appoint, with the approval of City Council, members to the Planning Commission:

WHEREAS, it is the desire of the City of Wilkes-Barre to re-appoint the person named below to the Planning Commission;

NOW, THEREFORE, BE IT RESOLVED, that the following person is hereby re-appointed to the Planning Commission of the City of Wilkes-Barre:

Name

Term Expires

Joseph Thomas  
34 S. Main Street  
Wilkes-Barre, PA 18702

December 31, 2024

Submitted by \_\_\_\_\_

**ROLL CALL**



Resolution No. \_\_\_\_\_

Wilkes-Barre, PA \_\_\_\_\_

*BE IT RESOLVED by the City Council of the City of Wilkes-Barre:*

WHEREAS, Article II, Section 22-17 of Chapter 22 of the City of Wilkes-Barre Code of Ordinances provides that the Mayor shall appoint, with the approval of City Council, members to the Planning Commission:

WHEREAS, it is the desire of the City of Wilkes-Barre to re-appoint the person named below to the Planning Commission;

NOW, THEREFORE, BE IT RESOLVED, that the following person is hereby appointed to the Planning Commission of the City of Wilkes-Barre:

Name

Term Expires

Anthony Thomas  
18 Oakley Lane  
Wilkes-Barre, PA 18702

December 31, 2023

Mr. Thomas is replacing Len Cornish whose term expired in 2016.

Submitted by \_\_\_\_\_

ROLL CALL



Resolution No. \_\_\_\_\_ Wilkes-Barre, PA \_\_\_\_\_

*BE IT RESOLVED by the City Council of the City of Wilkes-Barre:*

WHEREAS, Section 31-21 of the Code of Ordinances of the City of Wilkes-Barre established a Shade Tree Commission for the City of Wilkes-Barre;

WHEREAS, it is the desire of the City of Wilkes-Barre to appoint the person referenced below to the Shade Tree Commission of the City;

NOW, THEREFORE, BE IT RESOLVED, that the following person is hereby appointed as a member of the Shade Tree Commission:

<u>Name</u>	<u>Term Expires</u>
Harry Cropp 79 Antracite Street Wilkes-Barre, PA 18702	12-31-24

Mr. Cropp is replacing Michael J. Steinburg who retired.

Submitted by \_\_\_\_\_

ROLL CALL



Resolution No. \_\_\_\_\_

Wilkes-Barre, PA \_\_\_\_\_

*BE IT RESOLVED by the City Council of the City of Wilkes-Barre:*

WHEREAS, Article V, Section 5:08 of the City's Home Rule Charter provides that the Mayor shall appoint, with the advice and consent of City Council, members to Boards, Commissions, and Authorities:

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Wilkes-Barre, that the City Council hereby accepts the recommendation of Mayor George C. Brown for the following appointment to the Human Relations Commission:

**Human Relations Commission**

**Term Expiration**

Denise Acosta  
145 N. Sherman Street  
Wilkes-Barre, PA 18702

02-23-23

Ms. Acosta is replacing Ronald Felton whose term expired on 2-23-20.

Submitted by \_\_\_\_\_

**ROLL CALL**



Resolution No. \_\_\_\_\_ Wilkes-Barre, PA \_\_\_\_\_

*BE IT RESOLVED by the City Council of the City of Wilkes-Barre:*

WHEREAS, Article V, Section 5:08 of the City's Home Rule Charter provides that the Mayor shall appoint, with the advice and consent of City Council, members to Boards, Commissions, and Authorities:

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Wilkes-Barre, that the City Council hereby accepts the recommendation of Mayor George C. Brown for the following appointment to the Human Relations Commission:

Human Relations Commission	Term Expiration
Samantha Chichetti 378 S. River Street Wilkes-Barre, PA 18702	03-09-24

Ms. Chichetti is replacing William V. Lewis, III whose term expired on 3-09-18.

Submitted by \_\_\_\_\_

ROLL CALL