

CITY OF WILKES-BARRE  
PENNSYLVANIA



## CITY COUNCIL AGENDA

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CITY COUNCIL  
MAY 24, 2022

6:00 P.M.      General Discussion

Attorney Murray Ufberg and Tom Torbik, Parking Authority – request for American Rescue Funds for repairs to the parking garages.

6:10 P.M.      Cathy Payne, City Clerk

1. Resolution authorizing the disposition of records from the Health Department.
2. Resolution authorizing the disposition of records from the Accounts & Finance Office.
3. Resolution authorizing the disposition of records from the Bureau of Operations/Administration.

6:20 P.M.      Mayor George Brown (See Attached)

**WILKES-BARRE CITY COUNCIL**

**WORK SESSION – MAY 24, 2022**

**MAYOR'S AGENDA**

Authorizing the proper city officials to take any and all necessary actions related to the conveyance of 43 Monroe Street, Wilkes-Barre, Pennsylvania (PIN: H9SE4-034-023) to the United NEPA Alliance (or its designee) for \$1.00.

Authorizing the proper city officials to donate 17,000 3M Cool Flow 8511 N95 masks to Ukraine.

Authorizing the proper city officials to take any actions necessary to effectuate the designation of the Coal Street Community Playground and related areas named, in honor of Dr. Martin Luther King, Jr.

Authorizing the proper city officials to take any and all necessary actions related to the transfer of \$1,300,000.00 to the Parking Authority to be used for the repair and/or replacement of five (5) elevators and related maintenance to its downtown parking facilities. (American Rescue Plan Act).



Resolution No. \_\_\_\_\_

Wilkes-Barre, PA \_\_\_\_\_

*BE IT RESOLVED by the City Council of the City of Wilkes-Barre:*

A Resolution of the City Council, of the City of Wilkes-Barre, Luzerne County, Pennsylvania declaring its intent to follow the schedules and procedures for the disposition of records as set forth in the Municipal Records Manual approved December 16, 2008 (as amended March 28, 2019).

Whereas, a Local Government Records Committee was created by Act 428 of 1968 and empowered thereby to make rules and regulations for records disposition; and

Whereas, the Municipal Records Manual was approved by said committee on December 16, 2008; and

Whereas, the City of Wilkes-Barre desires to dispose of records according to statutory requirements;

Now, Therefore, Be It Resolved that the City Council of Wilkes-Barre, Luzerne County, Pennsylvania, that it intends to follow the schedules and procedures for disposition of records as set forth in the Municipal Records Manual approved on December 16, 2008 (as amended March 28, 2019).

Office/Department: Health Department

<u>Box Number, Record title, dates</u>	<u>Cubic Feet</u>
(No box number) 2006 General Files/Misc	1.26
(No box number) 2006 Patient Records	1.26
(No box number) 2006 Return to send mailings/Certified Stub returns	<u>1.26</u>
Total	<u>3.78</u>

Submitted by \_\_\_\_\_

ROLL CALL

YEAS

RESOLUTIONS

NAYS



Resolution No. \_\_\_\_\_

Wilkes-Barre, PA \_\_\_\_\_

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Now, Therefore, Be It Resolved that the City Council of Wilkes-Barre, Luzerne County, Pennsylvania, that it intends to follow the schedules and procedures for disposition of records as set forth in the Municipal Records Manual approved on December 16, 2008 (as amended March 28, 2019).

Office/Department: Accounts & Finance

Box Number, Record title, dates

Cubic Feet

TO-24 2018 Tax Bills

1.26

Total

1.26

Submitted by \_\_\_\_\_

ROLL CALL

YEAS

RESOLUTIONS

NAYS



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Wilkes-Barre, PA \_\_\_\_\_

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Now, Therefore, Be It Resolved that the City Council of Wilkes-Barre, Luzerne County, Pennsylvania, that it intends to follow the schedules and procedures for disposition of records as set forth in the Municipal Records Manual approved on December 16, 2008 (as amended March 28, 2019).

Office/Department: Bureau of Operations/Administration

<u>Box Number, Record title, dates</u>	<u>Cubic Feet</u>
OP-14 – 2007 General Files	1.26
OP-17 – Planning and Zoning Land Development	1.26
Adm-24 -Intermodal Transportation Center (FTA Files)	<u>1.26</u>
Total	<u>3.78</u>

Submitted by \_\_\_\_\_

ROLL CALL

VEAS

RESOLUTIONS

NAVS



Resolution No. \_\_\_\_\_

Wilkes-Barre, PA \_\_\_\_\_

*BE IT RESOLVED by the City Council of the City of Wilkes-Barre:*

THAT the proper city officials are hereby authorized to take any and all necessary actions related to the conveyance of 43 Monroe Street, Wilkes-Barre, Pennsylvania (PIN: H9SE4-034-023) to the United NEPA Alliance (or its designee) for \$1.00.

Submitted by \_\_\_\_\_

**ROLL CALL**

**YEAS**

**RESOLUTIONS**

**NAYS**



Resolution No. \_\_\_\_\_

Wilkes-Barre, PA \_\_\_\_\_

*BE IT RESOLVED by the City Council of the City of Wilkes-Barre:*

WHEREAS, the City received a large shipment of N95 Cool Flow Respirator masks at no cost to the City;

WHEREAS, the masks were not suitable for use by the City during the Covid-19 Pandemic;

WHEREAS, the masks would be suitable for serving the existing needs of the people of Ukraine.

NOW, THEREFORE, BE IT RESOLVED, that the proper city officials are hereby authorized to donate 17,000 3M Cool Flow 8511 N95 masks to Ukraine.

Submitted by \_\_\_\_\_

**ROLL CALL**

**YEAS**

**RESOLUTIONS**

**NAYS**



Resolution No. \_\_\_\_\_ Wilkes-Barre, PA \_\_\_\_\_

*BE IT RESOLVED by the City Council of the City of Wilkes-Barre:*

BE IT RESOLVED that the Coal Street Community Playground and related areas are hereby designated to be named in honor of Dr. Martin Luther King, Jr.

BE IT FURTHER RESOLVED that the proper city officials are hereby authorized to take any actions necessary to effectuate the designation contained herein.

Submitted by \_\_\_\_\_

**ROLL CALL**

**YEAS**

**RESOLUTIONS**

**NAYS**





Resolution No. \_\_\_\_\_

Wilkes-Barre, PA \_\_\_\_\_

*BE IT RESOLVED by the City Council of the City of Wilkes-Barre:*

WHEREAS, the Parking Authority of the City of Wilkes-Barre ("Parking Authority") operates several parking facilities in downtown Wilkes-Barre;

WHEREAS, for many years the Parking Authority has had difficulty in operating the elevators in its parking facilities due to their age and scarcity of replacement parts;

WHEREAS, the Covid-19 pandemic has caused the Parking Authority to sustain severe financial difficulties due to the reduction of customers using its parking facilities;

WHEREAS, due to the financial difficulties, the Parking Authority has been unable to make necessary repairs to its parking facilities;

WHEREAS, the American Rescue Plan Act allows municipalities to provide financial assistance to Municipal Authorities which have been negatively impacted by the Covid-19 pandemic;

WHEREAS, the City of Wilkes-Barre and the Parking Authority recognize the importance of well-kept, operational parking facilities to a vibrant downtown business district;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Wilkes-Barre that the proper city officials are hereby authorized to take any and all necessary actions related to the transfer of \$1,300,000.00 to the Parking Authority to be used for the repair and/or replacement of five (5) elevators and related maintenance to its downtown parking facilities.

Submitted by \_\_\_\_\_

**ROLL CALL**

**YEAS**

**RESOLUTIONS**

**NAYS**