

**CITY OF WILKES-BARRE
PENNSYLVANIA**



CITY COUNCIL AGENDA

CITY COUNCIL

MAY 24, 2018

PLEDGE OF ALLEGIANCE

ROLL CALL

CONSENT AGENDA (RESOLUTIONS)

ORDINANCES

PRESENTATIONS BY COUNCIL MEMBERS

PUBLIC DISCUSSION

ADJOURNMENT

CITY COUNCIL
MAY 24, 2018

CONSENT AGENDA (RESOLUTIONS)

Authorizing the disposition of records from the City Clerk's Office.

Authorizing the disposition of records from Planning & Zoning.

Temporarily suspend the Ordinance pertaining to curfew for minors for the Movie Night Event at the Gordon Avenue Soccer Complex (June through August).

Temporarily suspend the Ordinance pertaining to noise for the Movie Night Event at the Gordon Avenue Soccer Complex (June through August).

Enter into an agreement with the Pennsylvania Department of Transportation to apply for a Highway Occupancy Permit for The IHOP Restaurant.

MINUTES

Of the Wyoming Valley Sanitary Authority Board of March 20, 2018.

Of the Wyoming Valley Sanitary Authority Board of April 17, 2018.

Of the Regular Session of City Council of May 10, 2018.

CITY COUNCIL
MAY 24, 2018

ORDINANCES

FILE OF COUNCIL NO. 4 OF 2018 – AN ORDINANCE ENTITLED “AN ORDINANCE OF THE CITY OF WILKES-BARRE, COUNTY OF LUZERNE, AND THE COMMONWEALTH OF PENNSYLVANIA, ADOPTING THE 2018 ACTION PLAN ENCOMPASSING THE COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM, AND HOME PROGRAM BUDGETS FOR PROGRAM YEAR FORTY-FOUR AND APPROPRIATING SPECIFIC SUMS ESTIMATED TO BE REQUIRED TO COMPLETE PROGRAM ACTIVITIES.” (FIRST READING)

FILE OF COUNCIL NO. 5 OF 2018 – AN ORDINANCE AMENDING CHAPTER 2 OF THE CODE OF ORDINANCES OF THE CITY OF WILKES-BARRE ENTITLED “ADMINISTRATION”. (SALE OR LEASE OF REAL PROPERTY). (FIRST READING)



Resolution No. _____

Wilkes-Barre, PA _____

BE IT RESOLVED by the City Council of the City of Wilkes-Barre:

Whereas, by virtue of Resolution No. R0022-09, adopted February 26, 2009, the City of Wilkes-Barre declared its intent to follow the schedules and procedures for the disposition of records as set forth in the Municipal Records Manual approved December 16, 2008, and

Whereas, in accordance with Act 428 of 1968, each individual act of disposition shall be approved by resolution of the governing body of the municipality;

Now, Therefore, Be It Resolved that the City Council of Wilkes-Barre, Luzerne County, Pennsylvania, in accordance with the above cited Municipal Records Manual, hereby authorizes the disposition of the following public records:

Office/Department: City Clerk

<u>Box Number, Record title, dates</u>	<u>Cubic Feet</u>
CC-75, Misc. Insurance Policies – 2009 – 2012	1.26
No Box Number, 2013 Police Civil Service Applications/ 2014 Fire Civil Service Applications/ 2003, 2004, 2012 & 2014 Fire Promotion Apps	1.26
No Box Number, Misc. Reports Studies (see Attached)	<u>1.26</u>
Total	<u>3.78</u>

Submitted by _____

ROLL CALL

RECORDS INVENTORY WORKSHEET

DEPT. CITY CLERK'S OFFICE

RECORD TITLE 2014 Fire Civil Service / 2013 Police Civil Service
2003, 2004, 2012 & 2014 Fire Promo Apps.

(Description of record series, purpose, contents, form numbers, etc.)

Retention Date: Destroy

Page Number as it appears in Municipal Records Manual:

2014 Fire Civil Service Applications
2013 Police Civil Service Applications
2003 Fire Promotion Applications
2004 Fire Promotion Applications
2012 Fire promotion Applications
2014 Fire Promotion Applications

Box Number []

Location:

Inventory completed by: Cathy Payne

Date: 11-1-17

RECORDS INVENTORY WORKSHEET

DEPT. City Clerk

RECORD TITLE Miscellaneous Reports

(Description of record series, purpose, contents, form numbers, etc.)

Retention Date:

Page Number as it appears in Municipal Records Manual:

Wyoming Valley Inflatable Dam Project Feasibility Study – May 2000

Two Level Expansion of Park & Lock North Garage – Capital Redevelopment Assistance Project

Kirby Park – Growing Greener – Community Conservation Partnership Program Grant Application

Durkee Farms Plot Plan

Redevelopment Authority – EDA Downtown Development Project (2000)

Citizens Participation Plan – August 1978

Documentation of Blight Area Bounded by – WB Blvd., E. Market, N. Welles St and Coal St. 1995

Box Number []

Location:

Inventory completed by:

Date:



Resolution No. _____

Wilkes-Barre, PA _____

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Whereas, in accordance with Act 428 of 1968, each individual act of disposition shall be approved by resolution of the governing body of the municipality;

Now, Therefore, Be It Resolved that the City Council of Wilkes-Barre, Luzerne County, Pennsylvania, in accordance with the above cited Municipal Records Manual, hereby authorizes the disposition of the following public records:

Office/Department: Planning & Zoning Department

<u>Box Number, Record title, dates</u>	<u>Cubic Feet</u>
No Box Number, 2 boxes (1 of 2) – 1997 Zoning Permits	2.52
No Box Number, 1 box (2 of 2) – 1998 Zoning Permits	1.26
No Box Number 1 box (1 of 2) – 1999 Zoning info (Misc)	1.26
No Box Number, 1 box – 2006 Zoning Permits	1.26
No Box Number, 1 box – 2000, 2001 Zoning Hearing Board (Misc)	1.26
No box Number, 1 box – 2005 Zoning Hearing Board Tapes/Dics)	<u>1.26</u>
Total	<u>8.82</u>

Submitted by _____

ROLL CALL



Resolution No. _____

Wilkes-Barre, Pa. _____

BE IT RESOLVED by the City Council of the City of Wilkes-Barre:

RESOLVED, that the City Council of the City of Wilkes-Barre hereby directs that the provisions of Chapter 19 Article III of the Wilkes-Barre Code of Ordinances pertaining to curfew for minors be temporarily suspended and not enforced for the following events:

Events:	Movie Night
Sponsor:	South Wilkes-Barre Sky Hawks Soccer & South Wilkes-Barre Resident's Association
Designated Area:	Gordon Avenue Soccer Complex
Dates:	Friday nights during June through August 2018
Times:	7:00 p.m. until 11:30 p.m.
Alternate Date(s):	This temporary suspension will only apply to Movie Night events and will also apply to any Movie Night which must be rescheduled due to inclement weather.

The within temporary suspension applies only to the above-referenced events and area. All other regulations contained in the City of Wilkes-Barre Code of Ordinances shall remain in full force and effect. A copy of this resolution shall be provided to the Wilkes-Barre Police Department.

Submitted by _____

ROLL CALL

RESOLUTIONS

NAVC



Resolution No. _____

Wilkes-Barre, Pa. _____

BE IT RESOLVED by the City Council of the City of Wilkes-Barre:

RESOLVED, that the City Council of the City of Wilkes-Barre hereby directs that the provisions of Chapter 17 Article I of the Wilkes-Barre Code of Ordinances pertaining to noise be temporarily suspended and not enforced for the following events:

Events:	Movie Night
Sponsor:	South Wilkes-Barre Sky Hawks Soccer & South Wilkes-Barre Resident's Association
Designated Area:	Gordon Avenue Soccer Complex
Dates:	Friday nights during June through August 2018
Times:	7:00 p.m. until 11:30 p.m.
Alternate Date(s):	This temporary suspension will only apply to Movie Night events and will also apply to any Movie Night which must be rescheduled due to inclement weather.

The within temporary suspension applies only to non-egregious violations (as determined by the Police Department) of the above-referenced regulations and applies only to the above-referenced event and area. All other regulations contained in the City of Wilkes-Barre Code of Ordinances shall remain in full force and effect. A copy of this resolution shall be provided to the Wilkes-Barre Police Department.

Submitted by _____

ROLL CALL

RESOLUTIONS

STAFF



Wilkes-Barre, Pa. _____

Resolution No. _____

BE IT RESOLVED by the City Council of the City of Wilkes-Barre:

To hereby authorize the proper city officials to enter into an agreement with the Pennsylvania Department of Transportation to apply for a Highway Occupancy Permit # 146739 as required under 67 Pa. Code Chapter 441 or 459.

The location for the Occupancy Permit is The IHOP Restaurant; SR 6309/SEG 0631/OFF.0325
See attached documentation.

And Further that this permit will be at no cost to the City of Wilkes-Barre

Submitted by _____

ROLL CALL

RESOLUTIONS

APPLICANT'S AUTHORIZATION FOR AGENT TO APPLY FOR HIGHWAY OCCUPANCY PERMIT



If granting BLANKET Authorization to submit applications on Applicant's behalf, check this box: ☐

If BLANKET Authorization, mark N/A.	PERMIT APPLICATION NO.	146739
	COUNTY	LUZERNE
	CITY-BORO-TWP.	WILKES-BARRE CITY
	S.R.-SEG.-OFF.	6309-0631-0325
APPLICANT		Name: City of Wilkes-Barre Address: 40 East Market Street Wilkes-Barre, PA 18711
AGENT		Name: REILLY ASSOCIATES Address: 49 SOUTH MAIN STREET, SUITE 200 PITTSBURGH, PA 15201

THIS AUTHORIZATION, made this ____ day of May, 2018, by

City of Wilkes-Barre,

APPLICANT for a highway occupancy permit under 67 Pa. Code Chapter 441 or 459.

WHEREAS, the APPLICANT is required to obtain a highway occupancy permit from the Commonwealth of Pennsylvania, Department of Transportation, called the Department, in order to occupy the State highway; and

WHEREAS, the APPLICANT wishes to authorize the agent listed above (AGENT) to apply for the permit on behalf of the APPLICANT; and

WHEREAS, the APPLICANT has agreed to grant a release to the Department to allow the AGENT to apply for the permit on behalf of the APPLICANT; and

WHEREAS, as a condition of this authorization, APPLICANT agrees that AGENT will be required to provide APPLICANT with copies of all correspondence and other documents issued, mailed, emailed or otherwise directed or provided to APPLICANT or AGENT by the Department; and

WHEREAS, the APPLICANT may elect to be provided contemporaneous email updates on the review status of the permit application.

NOW, THEREFORE:

1. The APPLICANT does hereby authorize AGENT to act as APPLICANT's agent with respect to the permit application and to do all things necessary to obtain the permit on behalf of the APPLICANT.
2. The APPLICANT does hereby remise, release, quitclaim and forever discharge the Department, its agents, employees and representatives of and from all suits, damages, claims and demands of any type whatsoever arising against it as a result of granting the permit to APPLICANT.
3. The APPLICANT ☒ has ☐ has not (check one) elected to be provided contemporaneous updates on the status of the permit application. If the APPLICANT elects to be provided contemporaneous updates on the status of the permit application, provide contact information here (email): bfrati@wilkes-barre.pa.us.
4. The APPLICANT understands that this AUTHORIZATION is effective until revoked in writing by the APPLICANT or AGENT, with contemporaneous written notice thereof to the Department.

IN WITNESS WHEREOF, the APPLICANT has executed or caused to be executed these presents, intending to be legally bound thereby.

by APPLICANT:

WITNESS:

(authorized representative signature)

Signature

Name: _____

Name

Title (if other than individual applicant): _____

Title

Date: _____

by AGENT:



(authorized representative signature)

Name: Paul Menichello

Title (if other than individual agent): Sr. Project Manager

Date: 5/14/18



pennsylvania
DEPARTMENT OF TRANSPORTATION

Date: 04/19/2018
Subject: Highway Occupancy Permit Application No. 146739 - Returned For Revisions
To: City of Wilkes-Barre
40 East Market Street
Wilkes Barre, Pa 18711
From: PennDOT Engineering District 4-0
55 Keystone Industrial Park
Dunmore, PA 18512

Dear Applicant,

PennDOT has reviewed your application for completeness, consistency and compliance with applicable Department Regulations. This review has identified issues that must be addressed in order for our review to continue.

The Department's review comments are attached.

Once the comments have been addressed, please resubmit the application and associated material for further review.

Upon resubmission, the applicant's engineer should put together a letter that describes how each comment has been addressed and where each can be found. This will help expedite the review. For guidance on HOP applications refer to 67 PA Code, Chapter 441, Chapter 459 and PennDOT Publication 282, "Highway Occupancy Permit Guidelines". Additional comments may follow upon review of the resubmitted application.

If you have any questions regarding this matter, you may contact Bob Kretschmer, District Permit Manager, at (570) 963-4067.

Response Comments**Date:** 04/19/2018**Application Number:** 146739**General**

- (1) * Upon resubmission, the applicant's engineer should put together a letter that describes how each comment has been addressed and where each can be found in the plan set.

* Additional comments may follow upon review of the resubmitted application. If you have any questions pertaining to the technical aspects of this review, please contact the Department's representative, Kevin Miluszusky at (570) 963-3311.

* For guidance on Highway Occupancy Permit applications refer to PA Code Title 67, Chapter 441, Chapter 459 and PennDOT Publication 282. This will help expedite the review.

- (2) Since this application is for a drainage connection required for Highway Occupancy Permit Application 137417, this application will not be approved until this application and application number 137417 are both acceptable with the Department, permits will be referenced to each other as in conjunction with.

Application

- (1) With the obtained BPID, the number must be activated and entered into the appropriate place on the application page, bills, if any would be sent to the City of Wilkes-Barre, who they have pay it would be between them. This is also required for future correspondence with the City of Wilkes-Barre for this Highway Occupancy Permit.
- (2) For the provided M-950AA the form is to be executed by 2-menemers of city council, one of which is President or Vice President of Council.

FILE OF COUNCIL

NO. _____ OF 2018

PRESENTED IN CITY COUNCIL _____

AN ORDINANCE

ENTITLED "AN ORDINANCE OF THE CITY OF WILKES-BARRE, COUNTY OF LUZERNE, AND THE COMMONWEALTH OF PENNSYLVANIA, ADOPTING THE 2018 ACTION PLAN ENCOMPASSING THE COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM, AND HOME PROGRAM BUDGETS FOR PROGRAM YEAR FORTY-FOUR AND APPROPRIATING SPECIFIC SUMS ESTIMATED TO BE REQUIRED TO COMPLETE PROGRAM ACTIVITIES."

WHEREAS, it is now appropriate to approve the Budget and Financial Statement of Objectives for the 2018 Action Plan for Year forty-four (44) and to authorize the submission of the same to the Department of Housing & Urban Development (DHUD).

NOW, THEREFORE, BE IT ORDAINED AND ENACTED by the City Council of the City of Wilkes-Barre and it is hereby ordained and enacted by authority of the same that:

SECTION I. The attached Budget and Financial Statement of Objectives for the 2018 Action Plan for Year forty-four (44) are hereby approved.

SECTION II. Further, the proper City Officials are hereby authorized to submit the same to the Department of Housing & Urban Development (DHUD).

SECTION III. The provisions of this Ordinance are severable. If any part of this Ordinance is declared to be unconstitutional, illegal, or invalid, the validity of the remaining provisions shall be unaffected thereby. It is the intention of the Council of the City of Wilkes-Barre that this Ordinance would have been adopted had such unconstitutional, illegal, or invalid part not be included.

SECTION IV. Further, the proper City Officials are hereby authorized to bid, award, and execute all contracts to implement this budget pursuant to all regulatory requirements of the Community Development Block Grant, , and HOME Programs.

SECTION V. All Ordinances or parts of Ordinances inconsistent herewith be and the same are hereby repealed.

ACTIVITIES TO BE UNDERTAKEN: CDBG

It is a primary objective of the City of Wilkes-Barre, Pennsylvania, to develop and implement a community development and housing program that will serve to:

- ❖ Prevent and eliminate slum and blight conditions and prevent deterioration of property, neighborhoods and community facilities;
- ❖ Conserve and expand the City's housing stock in order to provide a decent home and suitable living environment for all persons;
- ❖ Expand and improve community services which are essential to proper community development;
- ❖ Utilize land and other natural resources for a better use of residential, commercial, industrial, recreational and other necessary activity centers;
- ❖ Reduce the isolation of income groups and promote an increase in the diversity and vitality of neighborhoods.
- ❖ Restore and preserve properties of special value for historic, architectural or aesthetic reasons and
- ❖ Alleviate physical and economic distress through the stimulation of private investment and community revitalization.

Toward the achievement of these overall community development objectives, the City of Wilkes-Barre has developed a specific statement of objectives and use of funds to be undertaken during the 44th program year. The 44th Program Year should begin on or after January 1, 2018, provided that the U.S. Department of Housing & Urban Development approves of said 2018 program and shall run until December 31, 2018. Estimated revenues available to carry out community development activities include an entitlement amount for Year 44 of \$1,526,978 and projected program income totaling \$200,000. The Statement of Objectives and Use of Funds and Specific Activities of the 44th Program Year are as follows:

I. PUBLIC FACILITIES AND IMPROVEMENT

All project eligibility will be verified by current census data in appropriate service areas.

1. Site Improvement: Design & Reconstruction

- A. Fundability Citation: 570.208(a)(1)
- B. Eligible Citation: 570.201(c)
- C. Estimated Cost: \$488,018.00

D. Objective: Engineering, milling, paving, ADA ramps, bridges and parks

Work to be done in eligible Census Tracts and eligible Block Groups at a Cost of **\$488,018.00**

2. Fire Equipment: Purchase of the following fire equipment

- A. Fundability Citation: 570.208(a)(1)
- B. Eligibility Citation: 570.201(c)
- C. Estimated Cost: **\$261,000**
- D. Objective: Purchase of the following fire equipment:
 - Fire Turnout Gear Racks- \$12,000
 - Fire Equipment (possible vehicle/asking HUD to approve ambulance -\$170,000
 - Fire Turnout Gear- \$25,000
 - Fire Hose- \$10,000
 - Self Contained Breathing Apparatus Bottles- \$26,000
 - Miscellaneous - \$18,000

II. PUBLIC SERVICES

Calculation Public Services

CAP

2018 Entitlement: \$1,526,978.00

Prior Year Program Income: \$ 186,305.14

Total \$1,713,283.14

Public Service:

% Public Service: 15% \$ 222,565.00

1. Recreation Services: YMCA Summer Camp Program

A. Fundability Citation: 570.208 (a)(2)

B. Eligibility Citation: 570.201(e)

C. Estimated Cost: \$3,178.00

D. Objective: To Assist the YMCA in providing a summer camp program, indoor soccer and youth basketball program for children of lower income families.

E. Address: YMCA
40 West Northampton Street
Wilkes-Barre, PA 18711
Phone Number: 570-823-2191

2. Child Care Services:

A. Fundability Citation: 570.208(a)(2)

B. Eligibility Citation: 570.201(e)

C. Estimated Cost: \$14,800

D. Objective: To assist the Child Development Council of Northeastern Pennsylvania to provide care, health testing and instruction of children of lower income working parent(s).

E. Address: Child Development Council
9 East Market Street
Wilkes-Barre, PA 18701
Phone Number: 570-829-2446

3. Library Services / Osterhout Library: South Branch

A. Fundability Citation: 570.208(a)(1)

B. Eligibility Citation: 570.201(e)

C. Estimated Cost: \$7,258.00

D. Objective: To assist the Osterhout Free Library to maintain and operate the branch library located at 8 Airy Street, Wilkes-Barre

E. Address: Osterhout Free Library
8 Airy Street
Wilkes-Barre, Pa 18701
Phone Number: 570-823-5544

4. Library Services / Osterhout Free Library: Reading Program

A. Fundability Citation: 570.208(a)(2)

B. Eligibility Citation: 570.201(e)

C. Estimated Cost: \$3,443.00

D. Objective: To assist the Osterhout Free Library in providing library personnel for story hours at the McGlynn Learning Center at Boulevard Townhomes and at the Head Start Program at the Learning Center, Beekman Street, Wilkes-Barre, PA 18702

E. Address: Osterhout Free Library
71 South Franklin Street
Wilkes-Barre, PA 18701
Phone Number: 570-823-0156

5. Library Services / Osterhout Library: Central

A. Fundability Citation: 570.208(a)(1)

B. Eligibility Citation: 570.201(e)

C. Estimated Cost: 8,774.00

D. Objective: To assist in funding the operating costs of the Children's Department of the Osterhout Free Library Central.

E. Address: Osterhout Free Library
71 South Franklin Street
Wilkes-Barre, PA 18701
Phone Number: 570-823-0156

6. Homeless Shelter Services:

A. Fundability Citation: 570.208(a)(2)(A)

B. Eligibility Citation: 570.201(e)

C. Estimated Cost: \$15,000

D. Objective: To assist the Catholic Social Service in overseeing their men's homeless shelter program which is located in various churches/schools throughout the City/County.

E. Address: Catholic Social Services
33 East Northampton Street
Wilkes-Barre, PA 18701

7. Homeless Shelter Services:

A. Fundability Citation: 570.208(a)(2)(A)

B. Eligibility Citation: 570.201(e)

C. Estimated Cost: \$15,000

D. Objective: To assist Ruth's Place/Volunteers of America PA in overseeing their woman's homeless shelter program.

E. Address: Volunteers of America PA
25 North River Street
Wilkes-Barre, PA 18702

8. Crime Victim Counseling Service:

A. Fundability Citation: 570.208(a)(2)(A)

B. Eligibility Citation: 570.201(e)

C. Estimated Cost: \$13,362.00

D. Objective: To assist the Victims Resource Center in providing a comprehensive victims of crime counseling service.

E. Address: Victims Resource Center
71 North Franklin Street
Wilkes-Barre, PA 18701
Phone Number: 570-208-4954 or 570-823-0765

9. Police Protection Services:

A. Fundability Citation: 570.208(a)(1)

B. Eligibility Citation: 570.201(e)

C. Estimated Cost: \$116,350.00

D. Objective: To assist the Wilkes-Barre Police Department in conjunction with the Proactive Community Policing Program. The main purpose of the program will be to work to prevent crime by working with the community to recognize the problems and work to eliminate them. CD funds will be used to pay for the operational costs, including staffing, associated with this program.

E. Address: Wilkes-Barre Police Department
Wilkes-Barre, PA 18711
Phone Number: 570-208-4191

10. Homeless Shelter Services:

A. Fundability Citation: 570.208(a)(2)(A)

B. Eligibility Citation: 570.201(e)

C. Estimated Cost: \$14,000.00

D. Objective: To assist Domestic Violence in overseeing their bridge shelter program.

E. Address: Domestic Violence
P.O. Box 2177
Wilkes-Barre, PA 18702

11. Wyoming Valley Children's Association:

A. Fundability Citation: 570.208(a)(2)

B. Eligibility Citation: 570.201(e)

C. Estimated Cost: \$11,400.00

D. Objective: To provide an outstanding education, as well as, speech, occupational and physical therapy to children with learning delays and physical disabilities. Funding would provide financial assistance to children of low-income homes who reside in the City of Wilkes-Barre

E. Address: Wyoming Valley Children's Association
1133 Wyoming Avenue
Forty Fort, PA 18704

III. REHABILITATION & PRESERVATION

The programs contact is: Wilkes-Barre City Hall
40 East Market Street
Wilkes-Barre, PA 18711
Phone Number: 570-208-4132

City Property Rehabilitation Loan & Grant Programs are as follows:

1. Emergency Rehabilitation Grant Program:

A. Fundability Citation: 570.208(a)(3)

B. Eligibility Citation: 570.202

C. Estimated Cost: \$175,000

D. Objective: To provide grant assistance to qualifying very low & low income owner-occupied homeowners to correct emergency housing code violations, i.e., furnace repairs, electrical, etc. This program is implemented on the City's behalf by the Commission on Economic Opportunity.

IV. DEMOLITION

A. Fundability Citation: 570.208(b)(2)

B. Eligibility Citation: 570.202

C. Estimated Cost: \$75,000

D. Objective: Demolition of deteriorated structures on a spot basis.
Cost: **\$75,000**

V. GENERAL ADMINISTRATION

Calculation Administration

CAP

2018 Entitlement:	\$1,526,978.00
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Total:	\$305,395.00
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Administration/Planning:

% Administration: 20%

A. Estimated Cost: \$305,395.60

B. Objective: Management, monitoring and overall administration of the CDBG Program.

VI. ECONOMIC DEVELOPMENT ACTIVITIES

A. Fundability Citation: 570.208(a)(4)(v)(b)

B. Eligibility Citation: 570.203

C. Estimated Cost: \$81,000.00 (P.I.)

D. Objective: Revolving Loan Account – provide low-interest loans for profit businesses to stimulate economic revitalization for the city of Wilkes-Barre. Creation of one low/mod job for every \$35,000 borrowed. Monies to be leveraged with other private, public monies. *Note: Of the amount above, \$81,000.00 is anticipated Program Income. Prior year money available. Money may be allocated to other eligible CDBG projects.*

1. Economic Development Activities: The City will be authorized to apply to HUD and receive guaranteed loan funds under HUD Section 108 Program, up to a maximum amount allowed under the program. Those funds shall be used for economic development activities in the City. The project must meet the low to moderate income guidelines of HUD. HUD underwriting guidelines will be used for each project. One public meeting, as per HUD regulations, will be held before funding an individual 108 project to receive input from the public.

NOTE: Currently the City does not have any projects in mind for a Section 108 application. If the need arises, we will follow the appropriate citizen participation requirements and will solicit HUD's input in the undertaking.

HOME Investment Partnership Program —2018

The City of Wilkes-Barre will receive \$358,653.00 in HOME Investment Partnership Program funding for 2018.

In accordance with the HOME Investment Partnership Program regulations 15% of the annual entitlement must be designated to a Community Housing Development Organization (CHDO) and 10% can be used for administrative costs.

Budget

Administration (10%) of entitlement	\$35,865.30
Community Housing Development Corp.	\$53,798.00
Eligible HOME activities	\$268,990.00

*Activities to undertaken

Home Investment Partnership Program monies will be allocated to the rehabilitation of existing housing stock, acquisition and rehabilitation of existing housing stock, the construction of new homes or the development of senior rental units. **SEE NEXT PAGE FOR ACTIVITIES PLANNED**

I. Senior Cottages Courtright The construction of 4 senior cottages @ Courtright Development

Developer: Housing Development Corp of NEPA

Funding available:	CHDO	\$37,133.70	FY 2016
		\$36,885.00	FY 2017
		\$53,798.00	FY 2018

	PI	\$45,000.00	
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Entitlement	\$89,000.00	FY 2017
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TOTAL AVAILABLE	\$261,816.70	
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II. CITY WIDE OWNER OCCUPIED HOUSING REHABILITATION :

Entitlement	Funding available:	\$165,428.13	FY 2016
		\$95,423.50	FY2017
		\$268,989.75	FY 2018

TOTAL	\$529,841.38	
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CHDO = Community Housing Development Organization, statutory 15% allocated

PI = Program Income

Entitlement = Annual HOME Investment Partnership Program Allocation from HUD

BUDGET 2018

PUBLIC FACILITIES

Infrastructure Improvements		\$488,018.00	
Streets			
Ada Improvemets			
Parks/ Weisman, Spruce	\$104,000.0		
Bridges			
Engineering			\$488,018.00

fire quipment

Ladder truck		\$0.00	
fire turnout gear racks		\$12,000.00	
Fire or Life Saving Equipment		\$170,000.00	
fire turnout gear		\$25,000.00	
fire hose		\$10,000.00	
self contained breathing		\$26,000.00	
miscellaneous		\$18,000.00	
			\$ 261,000.00

DEMOLITION	\$75,000.00	\$ 75,000.00
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PUBLIC SERVICES

ymca		\$3,178.00	
Child Care		\$14,800.00	
Osterhout Free Library	south	\$7,258.00	
Osterhout Free Library	reading	\$3,443.00	
Osterhout Free Library	childrens	\$8,774.00	
Homeless Services		\$15,000.00	
Crime Counseling		\$13,362.00	
Community Policing		\$116,350.00	
Ruth Place		\$15,000.00	
Domestic Violence		\$14,000.00	
Wyoming Valley Children's Assoc		\$11,400.00	
			\$ 222,565.00

HOUSING

Emergency Housing	\$175,000.00	
		\$ 175,000.00

Administration	\$305,395.00	\$ 305,395.00
total	\$1,526,978.00	\$ 1,526,978.00

PUBLIC FACILITIES		\$481,518.00			
Infrastructure Improvements		\$384,018.00	25.15%	\$565,106.00	40.55%
Streets					
Ada Improvemets			0.00%		
Parks/Spruce, Weisman		\$104,000.00	6.81%		
Bridges					
Engineering					
FIRE EQUIPMENT					
Ladder truck		\$0.00	0.00%	\$0.00	0.00%
fire turnout gear racks		\$12,000.00	0.79%	\$0.00	0.00%
Fire Equipment		\$170,000.00	11.13%	\$0.00	0.00%
fire turnout gear		\$25,000.00	1.64%	\$45,000.00	3.23%
fire hose		\$10,000.00	0.65%	\$0.00	0.00%
self contained breathing		\$26,000.00	1.70%	\$0.00	0.00%
miscellaneous		\$18,000.00	1.18%	\$9,174.00	0.66%
Jaws of life				\$29,000.00	2.08%
Radios				\$32,000.00	2.30%
Fire Command Vehicle				\$40,000.00	2.87%
DEMOLITION					
Demolition (Slum & Blight)		\$75,000.00	4.91%	\$96,600.00	6.93%
PUBLIC SERVICES					
ymca		\$3,178.00	0.21%	\$3,412.00	0.24%
Child Care		\$14,800.00	0.97%	\$13,648.00	0.98%
Osterhout Free Library	south	\$7,258.00	0.48%	\$17,258.00	1.24%
Osterhout Free Library	reading	\$3,443.00	0.23%	\$3,443.00	0.25%
Osterhout Free Library	childrens	\$8,774.00	0.57%	\$8,774.00	0.63%
Homeless Services		\$15,000.00	0.98%	\$8,774.00	0.63%
Crime Counseling		\$13,362.00	0.88%	\$13,362.00	0.96%
Community Policing		\$116,350.00	7.62%	\$116,013.00	8.32%
Ruth Place		\$15,000.00	0.98%	\$9,743.00	0.70%
Domestic Violence		\$14,000.00	0.92%	\$14,623.00	1.05%
Wyoming Valley Children's Assoc		\$11,400.00	0.75%		
HOUSING					
Emergency Rehab		\$175,000.00	11.46%	\$84,000.00	6.03%
Housing Delivery/incl. in admin				\$5,007.00	0.36%
ADMINISTRATION					
Administration Hours		\$305,395.00	20.00%	\$278,734.00	20.00%
Total		\$1,526,978.00	100.00%	\$1,393,671.00	100.00%
Actual Budget		\$1,526,978.00		\$1,393,671.00	
Surplus + (Deficit -)		\$0.00		\$0.00	
	2018 Entitlement	\$1,526,978.00			

FILE OF COUNCIL

NO. _____ of 2018

Presented in City Council on May 24, 2018.

AN ORDINANCE

**AMENDING CHAPTER 2 OF THE CODE OF ORDINANCES OF THE
CITY OF WILKES-BARRE ENTITLED "ADMINISTRATION"**

NOW, THEREFORE, IT IS HEREBY ORDAINED AND ENACTED BY THE CITY COUNCIL OF THE CITY OF WILKES-BARRE THAT ARTICLE 1 OF CHAPTER 2 OF THE CODE OF ORDINANCES OF THE CITY OF WILKES-BARRE ENTITLED "ADMINISTRATION" IS HEREBY AMENDED TO ADD THE FOLLOWING:

ARTICLE I. IN GENERAL

Sec. 2-10. Sale or Lease of Real Property.

1. No city owned real property shall be sold or leased unless the transaction is formally authorized and approved by City Council by resolution.
2. Any determination of property value shall be made by formal appraisal or by the opinion of the City Assessor.
3. Factors which City Council may consider related to the sale of city real property will include, but not be limited to, the following:
 - i. Purchase Price;
 - ii. Proposed Use; and
 - iii. Proximity of city property to property of proposed purchaser, if applicable.

SEVERABILITY.

The provisions of this ordinance are severable. If any part of this ordinance is declared to be unconstitutional, illegal or invalid, the validity of the remaining provisions shall be unaffected thereby. It is the intention of the Council of the City of Wilkes-Barre that this ordinance would have been adopted had such unconstitutional, illegal or invalid part not been included.

REPEALER.

All ordinances or parts of ordinances inconsistent herewith be and the same are hereby repealed. All ordinances not specifically amended hereby remain in full force and effect.

Passed finally by the Council of the City of Wilkes-Barre on _____
_____, 2018.

This ordinance shall become effective ten (10) days after final passage by the Council of the City of Wilkes-Barre.

Attest:

Jim Ryan, City Clerk