

CITY OF WILKES-BARRE
PENNSYLVANIA



CITY COUNCIL AGENDA

CITY COUNCIL

NOVEMBER 9, 2021

6:00 P.M. Mayor George Brown (See Attached)

WILKES-BARRE CITY COUNCIL
WORK SESSION – NOVEMBER 9, 2021
MAYOR'S AGENDA

RESOLUTIONS:

Authorizing the proper city officials to prepare and submit the necessary \$140,000.00 grant application to the Pennsylvania Department of Education's Keystone Grant Program for the Osterhout Free Library's Roof, Windows and Flooring Improvement project. The grant will assist the Osterhout Free Library with facility upgrades such as roofing repairs, energy efficient windows and new flooring to improve the condition of the library. The Mayor is hereby authorized to enter into the appropriate agreement with the Pennsylvania Department of Education's Keystone Grant Program, along with any or all other project documents, related to the Osterhout Free Library's Roof, Windows and Flooring Improvement project, if the application is approved.

Authorizing the proper city officials to take any and all necessary actions related to the sale of 773 South Franklin Street, Wilkes-Barre, Pennsylvania (PIN: 19NE1-020-001) and 116-122 Westminster Street, Wilkes-Barre, Pennsylvania (PIN: 19NE1-020-003) to PA Wholesale Supply Corp. (or its designee) for \$65,000.00.

Authorizing the proper city officials to take any and all necessary actions related to the sale of 120 Sambourne Street, Wilkes-Barre, Pennsylvania (PIN: H9SE4-013-011) to Darrell Steed (or his designee) for \$1,500.00.

Authorizing Emergency Management Coordinator Jay Delaney to execute for and on behalf of the City of Wilkes-Barre, Luzerne County, Pennsylvania, a public entity established under the laws of the Commonwealth of Pennsylvania, all required forms and documents for the purpose of obtaining financial assistance under the Robert T. Stafford Disaster Relief and Emergency Assistance Act (Public Law 93-288 as amended by Public Law 100-707).

Authorizing the proper city officials to take any and all necessary actions related to entering into an American Rescue Plan Sub-Recipient Agreement with the United Way of Wyoming Valley for distribution of up to \$1,100,000.00 in grant payments to eligible human service agencies.

Authorizing the proper city officials to take any and all necessary actions related to entering into an American Rescue Plan Sub-Recipient Agreement with the Commission on Economic Opportunity ("CEO") for the distribution of up to \$3,500,000.00 in stimulus payments to eligible households.

Authorizing the proper city officials to take any and all necessary actions related to entering into an American Rescue Plan Sub-Recipient Agreement with the Wyoming Valley Chamber of Commerce for the distribution of up to \$1,072,500.00 to provide economic development assistance to eligible applicants.

Authorizing the proper city officials to enter into an agreement with Zelenkofske Axelrod, LLC to provide technical assistance and advice related to the policies, procedures, and accountability of the American Rescue Plan Act.

Authorizing the Wilkes-Barre Police Department to take any and all necessary actions related to liquidating the unusable and/or outdated equipment contemplated in the October 3, 2021 Memo from Police Chief Joseph Coffay.

Appointing Cathy Payne to the Wilkes-Barre Finance Authority.

Appointing Kevin Kundratic to the Wilkes-Barre Finance Authority.



Resolution No. _____

Wilkes-Barre, PA _____

BE IT RESOLVED by the City Council of the City of Wilkes-Barre:

WHEREAS, the City of Wilkes-Barre is desirous of sponsoring a grant in the amount of \$140,000.00 from the Pennsylvania Department of Education's Keystone Grant Program to assist the Osterhout Free Library with facility upgrades such as roofing system repairs, energy efficient windows and new flooring to improve conditions for both the library users and the book collection, as well as greatly enhance the energy efficiency of the facility; AND

WHEREAS, the Osterhout Free Library's existing roofing system, windows and flooring have exceeded their useful lifespan and need to be replaced. The Library will realize energy savings, and the ability to provide better maintenance of their facility; AND

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of Wilkes-Barre that the actions of the proper City officials in preparing and submitting the necessary grant application to the Pennsylvania Department of Education's Keystone Grant Program for the Osterhout Free Library's Roof, Windows and Flooring Improvement project be, and hereby are ratified; AND

BE IT FURTHER RESOLVED, that the Mayor is hereby authorized to enter into the appropriate agreement with the Pennsylvania Department of Education's Keystone Grant Program, along with any or all other project documents, related to the Osterhout Free Library's Roof, Windows and Flooring Improvement project, if the application is approved.

Submitted by _____

ROLL CALL

VFAC

RESOLUTIONS

NAVC



Resolution No. _____

Wilkes-Barre, PA _____

BE IT RESOLVED by the City Council of the City of Wilkes-Barre:

THAT the proper city officials are hereby authorized to take any and all necessary actions related to the sale of 773 South Franklin Street, Wilkes-Barre, Pennsylvania (PIN: I9NE1-020-001) and 116-122 Westminster Street, Wilkes-Barre, Pennsylvania (PIN: I9NE1-020-003) to PA Wholesale Supply Corp. (or it's designee) for \$65,000.00.

Submitted by _____

ROLL CALL

YEAS

RESOLUTIONS

NAYS



Resolution No. _____

Wilkes-Barre, PA _____

BE IT RESOLVED by the City Council of the City of Wilkes-Barre:

THAT the proper city officials are hereby authorized to take any and all necessary actions related to the sale of 120 Sambourne Street, Wilkes-Barre, Pennsylvania (PIN: H9SE4-013-011) to Darrell Steed (or his designee) for \$1,500.00.

Submitted by _____

ROLL CALL

YEAS

RESOLUTIONS

NAYS



Resolution No. _____

Wilkes-Barre, PA _____

BE IT RESOLVED by the City Council of the City of Wilkes-Barre:

DESIGNATION OF AGENT RESOLUTION

FOR: PENNSYLVANIA TROPICAL DEPRESSION IDA DR-4618

BE IT RESOLVED BY the City Council of the City of Wilkes-Barre that Emergency Management Coordinator JAY DELANEY **IS HEREBY AUTHORIZED TO EXECUTE FOR AND ON BEHALF OF** the City of Wilkes-Barre, Luzerne County, Pennsylvania, a public entity established under the laws of the Commonwealth of Pennsylvania, all required forms and documents for the purpose of obtaining financial assistance under the Robert T. Stafford Disaster Relief and Emergency Assistance Act (Public Law 93-288 as amended by Public Law 100-707).

Passed and approved this 9th day of NOVEMBER, 2021.

Cathy Payne, City Clerk

CERTIFICATION

I, Cathy Payne, duly appointed City Clerk of the City of Wilkes-Barre, do hereby certify that the above is a true and correct copy of a Resolution passed and approved by the City Council of the City of Wilkes-Barre on the 9th day of November, 2021.

Date: November 9, 2021

Cathy Payne, City Clerk

Submitted by _____

ROLL CALL

VFAS

RESOLUTIONS

NAVS



Resolution No. _____

Wilkes-Barre, PA _____

BE IT RESOLVED by the City Council of the City of Wilkes-Barre:

THAT the proper city officials are hereby authorized to take any and all necessary actions related to entering into an American Rescue Plan Sub-Recipient Agreement with the United Way of Wyoming Valley for the distribution of up to \$1,100,000.00 in grant payments to eligible human service agencies.

Submitted by _____

ROLL CALL

YEAS

RESOLUTIONS

NAVS



Resolution No. _____

Wilkes-Barre, PA _____

BE IT RESOLVED by the City Council of the City of Wilkes-Barre:

THAT the proper city officials are hereby authorized to take any and all necessary actions related to entering into an American Rescue Plan Sub-Recipient Agreement with the Commission on Economic Opportunity ("CEO") for the distribution of up to \$3,500,000.00 in stimulus payments to eligible households.

Submitted by _____

ROLL CALL

YEAS

RESOLUTIONS

NAVS



Resolution No. _____

Wilkes-Barre, PA _____

BE IT RESOLVED by the City Council of the City of Wilkes-Barre:

THAT the proper city officials are hereby authorized to take any and all necessary actions related to entering into an American Rescue Plan Sub-Recipient Agreement with the Wyoming Valley Chamber of Commerce for the distribution of up to \$1,072,500.00 to provide economic development assistance to eligible applicants.

Submitted by _____

ROLL CALL

YEAS

RESOLUTIONS

NAYS



Resolution No. _____

Wilkes-Barre, PA _____

BE IT RESOLVED by the City Council of the City of Wilkes-Barre:

THAT the proper city officials are hereby authorized to enter into an agreement with Zelenkofske Axelrod, LLC to provide technical assistance and advice related to the policies, procedures, and accountability of the American Rescue Plan Act. The fees for the accounting services will be billed hourly at the following rates:

Partner/Principal	\$250.00
Manager	\$185.00
Senior Accountant	\$125.00
Staff Accountant	\$100.00

Submitted by _____

ROLL CALL

YEAS

RESOLUTIONS

NAVS



Resolution No. _____

Wilkes-Barre, PA _____

BE IT RESOLVED by the City Council of the City of Wilkes-Barre:

WHEREAS, over the course time, equipment used by the Wilkes-Barre Police Department becomes unusable and/or outdated for continued use by the department;

WHEREAS, if the Department was able to liquidate this equipment by sale, it would recoup some of the original costs and have funds to expend on new equipment purchases;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Wilkes-Barre, that the Wilkes-Barre Police Department is hereby authorized to take any and all necessary actions related to liquidating the unusable and/or outdated equipment contemplated in the October 3, 2021 Memo from Police Chief Joseph Coffay (copy attached).

Submitted by _____

ROLL CALL

VEAC

RESOLUTIONS

NAVC



WILKES-BARRE CITY POLICE DEPARTMENT

15 North Washington Street
Wilkes-Barre, Pennsylvania 18701
Phone 570-208-4200
www.wilkes-barre.pa.us

DATE: October 3, 2021
TO: Tim Henry
FROM: Chief Joseph Coffay
SUBJECT: Police Equipment/Property

Tim as discussed; the Wilkes-Barre Police Department is in possession of equipment purchased throughout the years that is outdated or unable to be used. Some examples are Bullet Proof Vests, Tasers, some weapons that are unusable.

Throughout the years this equipment is upgraded which leaves the department with the possession of equipment that is no longer usable to our department but still can be of use by others willing to purchase these items and give the city an additional funding source to offset any future purchases of equipment.

The Department requests council permission to liquidate all outdated equipment that can no longer be used by the department since the equipment has been upgraded or can no longer be used or issued by the department.

Some examples of outdated equipment than can be liquidated are as listed:

TASER X26: The department has upgraded to the newest version of TASER through its TASER program. The old TASERS are still in working order but are significantly different and at this point are not usable by our department. The training and supporting equipment are outdated and has the possibility of being a liability. Due to the implementation of upgraded equipment the department wishes to liquidate the old TASERS and recoup some of the costs of the equipment.

Accredited Security Taser company is the sole sources of refurbished TASER equipment and is willing to purchase our outdated TASER equipment. The purchase would allow the department to liquidate the unusable equipment and recoup some of the costs related to future purchases of equipment.

Bullet Proof Vests of departmental members who voluntarily left the department. These vests are fitted to that specific officer and cannot be reissued. It provides the officer the opportunity to purchase the vest at a prorated cost and allows the department to recoup some of the costs associated with the purchase. Conditions of the purchase would include that the officer can continue to legally purchase and possess the equipment.



Resolution No. _____

Wilkes-Barre, PA _____

BE IT RESOLVED by the City Council of the City of Wilkes-Barre:

WHEREAS, Article V, Section 5:08 of the City's Home Rule Charter provides that the Mayor shall appoint, with the advice and consent of City Council, members to Boards and Authorities:

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Wilkes-Barre, that the City Council hereby accepts the recommendation of Mayor George C. Brown for the following appointment:

Wilkes-Barre Finance Authority	Term Expiration
Cathy Payne 29 Slattery Drive Wilkes-Barre, PA 18705	11-09-24

- This appointment is being made to replace former City Clerk Jim Ryan

Submitted by _____

ROLL CALL

YEAS

DEFECTIONS

NAYS



Resolution No. _____

Wilkes-Barre, PA _____

BE IT RESOLVED by the City Council of the City of Wilkes-Barre:

WHEREAS, Article V, Section 5:08 of the City's Home Rule Charter provides that the Mayor shall appoint, with the advice and consent of City Council, members to Boards and Authorities:

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Wilkes-Barre, that the City Council hereby accepts the recommendation of Mayor George C. Brown for the following appointment:

Wilkes-Barre Finance Authority	Term Expiration
--------------------------------	-----------------

Kevin Kundratic 138 Brown Street Wilkes-Barre, PA 18702	11-09-24
---	----------

- This appointment is being made to replace former Mayor Tony George.

Submitted by _____

ROLL CALL

VFAS

RESOLUTIONS

NAVS

CITY OF WILKES-BARRE
PENNSYLVANIA



CITY COUNCIL AGENDA

CITY COUNCIL

NOVEMBER 9, 2021

PLEDGE OF ALLEGIANCE

ROLL CALL

RESOLUTIONS

PRESENTATIONS BY COUNCIL MEMBERS

PUBLIC DISCUSSION

ADJOURNMENT

CITY COUNCIL
NOVEMBER 9, 2021

RESOLUTIONS

Authorizing the proper city officials to prepare and submit the necessary \$140,000 grant application to the Pennsylvania Department of Education's Keystone Grant Program for the Osterhout Free Library's Roof, Windows and Flooring Improvement project.

Authorizing the proper city officials to take any and all necessary actions related to the sale of 773 South Franklin Street, Wilkes-Barre, Pennsylvania and 116-122 Westminster Street, Wilkes-Barre, Pennsylvania to PA Wholesale Supply Corp. (or its designee) for \$65,000.00.

Authorizing the proper city officials to take any and all necessary actions related to the sale of 120 Sambourne Street, Wilkes-Barre, Pennsylvania to Darrell Steed (or his designee) for \$1,500.00.

Authorizing Emergency Management Coordinator Jay Delaney to execute for and on behalf of the City of Wilkes-Barre, Luzerne County, Pennsylvania, a public entity established under the laws of the Commonwealth of Pennsylvania, all required forms and documents for the purpose of obtaining financial assistance under the Robert T. Stafford Disaster Relief and Emergency Assistance Act (Public Law 93-288 as amended by Public Law 100-707).

Authorizing the proper city officials to take any and all necessary actions related to entering into an American Rescue Plan Sub-Recipient Agreement with the United Way of Wyoming Valley for distribution of up to \$1,100,000.00 in grant payments to eligible human service agencies.

Authorizing the proper city officials to take any and all necessary actions related to entering into an American Rescue Plan Sub-Recipient Agreement with the Commission on Economic Opportunity ("CEO") for the distribution of up to \$3,500,000.00 in stimulus payments to eligible households.

Authorizing the proper city officials to take any and all necessary actions related to entering into an American Rescue Plan Sub-Recipient Agreement with the Wyoming Valley Chamber of Commerce for the distribution of up to \$1,072,500.00 to provide economic development assistance to eligible applicants.

CITY COUNCIL
NOVEMBER 9, 2021

RESOLUTIONS (CONTINUED)

Authorizing the proper city officials to enter into an agreement with Zelenkofske Axelrod, LLC to provide technical assistance and advice related to the policies, procedures, and accountability of the American Rescue Plan Act.

Authorizing the Wilkes-Barre Police Department to take any and all necessary actions related to liquidating the unusable and/or outdated equipment contemplated in the October 3, 2021 Memo from Police Chief Joseph Coffay.

Appointing Cathy Payne to the Wilkes-Barre Finance Authority.

Appointing Kevin Kundratic to the Wilkes-Barre Finance Authority.