

CITY OF WILKES-BARRE
PENNSYLVANIA



CITY COUNCIL AGENDA

CITY COUNCIL

JANUARY 13, 2022

5:30 p.m. Cathy Payne, City Clerk

1. Disposition of records from the Office of Community Development.
2. Disposition of records from the City Clerk's Office.
3. Disposition of records from the Tax Office.

5:40 p.m. Mayor George C. Brown (see Attached)

WILKES-BARRE CITY COUNCIL
WORK SESSION – JANUARY 13, 2022
MAYOR’S AGENDA

RESOLUTIONS:

Appointing Kevin Kundratic to the Parking Authority. (replacing Paul Maher).

Authorizing the proper city officials to purchase a Power Lift Cot System from the Glick Fire Equipment Company, a Costars Vendor, for a purchase price of \$60,770.80.

Proclaiming April, 2022 as “Fair Housing Month”

Authorizing the proper city officials to purchase the vehicles listed below from Bonner Chevrolet, a Costars vendor, for a purchase price of \$116,392.00:

- 2022 Silverado Crew Cab
- 2021 Malibu LT
- Two (2) 2022 Malibu LT’s



Resolution No. _____

Wilkes-Barre, PA _____

BE IT RESOLVED by the City Council of the City of Wilkes-Barre:

A Resolution of the City Council, of the City of Wilkes-Barre, Luzerne County, Pennsylvania declaring its intent to follow the schedules and procedures for the disposition of records as set forth in the Municipal Records Manual approved December 16, 2008 (as amended March 28, 2019).

Whereas, a Local Government Records Committee was created by Act 428 of 1968 and empowered thereby to make rules and regulations for records disposition; and

Whereas, the Municipal Records Manual was approved by said committee on December 16, 2008; and

Whereas, the City of Wilkes-Barre desires to dispose of records according to statutory requirements;

Now, Therefore, Be It Resolved that the City Council of Wilkes-Barre, Luzerne County, Pennsylvania, that it intends to follow the schedules and procedures for disposition of records as set forth in the Municipal Records Manual approved on December 16, 2008 (as amended March 28, 2019).

Office/Department: OCD

<u>Box Number, Record title, dates</u>	<u>Cubic Feet</u>
No number – Home 1993 Rehabs (2 boxes)	2.52
No number – Misc. OCD Documents 1995-2005	1.26
No number – Home 1994 Rehabs (3 boxes)	3.78
No number – Home 1995 – Rehabs	1.26
CD-13 – Home Rehabs	1.26
CD-6 – 2014 CDBG Subrecipient Agreements	1.26
CD-16 Home 2007 Rehabs	1.26
CD-4- 2014 Public Service Cnts. ESG	<u>1.26</u>
Total	<u>13.86</u>

Submitted by _____

ROLL CALL



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Office/Department: City Clerk

<u>Box Number, Record title, dates</u>	<u>Cubic Feet</u>
No number – 2015 Contracts	1.26
No number – 2008, 2009, 2010 Contracts	1.26
CC-79 2016 Chronological Files	1.26
CC-78 2016 Council Meeting/Council member files	1.26
Total	<u>5.04</u>

Submitted by _____

ROLL CALL



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Office/Department: Tax Office

<u>Box Number, Record title, dates</u>	<u>Cubic Feet</u>
TO-25 2018 WB Property Tax 3/18-7/18	1.26
TO-26 2018 Tax Bills 11/18 – 1/19	<u>1.26</u>
Total	<u>2.52</u>

Submitted by _____

ROLL CALL



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BE IT RESOLVED by the City Council of the City of Wilkes-Barre:

WHEREAS, Section 5:08 of the City Charter of the City of Wilkes-Barre authorizes the Mayor, with the advice and consent of City Council, to appoint by members of city Boards, Commissions and Authorities as provided by law;

WHEREAS, it is the desire of the City of Wilkes-Barre to appoint the following person as a member of the Parking Authority of the City of Wilkes-Barre;

NOW, THEREFORE, BE IT RESOLVED, that the following person is hereby appointed as a member of the Parking Authority:

Name

Term Expires

Kevin Kundratic
138 Brown Street
Wilkes-Barre, PA 18702

December 31, 2025

- Mr. Kundratic is replacing former Authority member Paul Maher.

Submitted by _____

ROLL CALL

YEAS

RESOLUTIONS

NAYS



Resolution No. _____

Wilkes-Barre, PA _____

BE IT RESOLVED by the City Council of the City of Wilkes-Barre:

WHEREAS, the City of Wilkes-Barre wishes to purchase a Power Lift Cot & Power Load System (the "Power Lift Cot System") through the Commonwealth of Pennsylvania's Cooperative Purchasing Program ("COSTARS");

WHEREAS, the Power Lift Cot System will eliminate the need to manually lift the cot into the ambulance and significantly lower the risk of responder injury, a patient fall, or cot failure;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Wilkes-Barre that the proper city officials are hereby authorized to purchase a Power Lift Cot System from the Glick Fire Equipment Company, a Costars Vendor, for a purchase price of \$60,770.80.

Submitted by _____

ROLL CALL

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DEFECTIONS

NAYS



Resolution No. _____

Wilkes-Barre, PA _____

BE IT RESOLVED by the City Council of the City of Wilkes-Barre:

WHEREAS, Fair Housing is a right emphasized by the U.S. Congress beginning with the Civil Rights Act of 1968 and most recently the amendments of 1988 to the Fair Housing Act; and

WHEREAS, the enactment of the civil rights act of 1968, as amended and strengthened in 1988; Title VIII of which guarantees the right to be free from housing discrimination based on race, color, national origin, religion, sex, familial status, and disability (including AIDS/HIV).

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Wilkes-Barre that the month of April 2022, be proclaimed as "Fair Housing Month" in the City of Wilkes-Barre; and

AND BE IT FURTHER RESOLVED that the City Council of the City of Wilkes-Barre hereby encourages its citizens and organizations to celebrate diversity and value the harmonious communities of neighbors to support the goal of equal opportunities for all people.

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Resolution No. _____ Wilkes-Barre, PA _____

BE IT RESOLVED by the City Council of the City of Wilkes-Barre:

THAT the proper city officials are hereby authorized to purchase the vehicles listed below from Bonner Chevrolet, a Costars vendor, for a purchase price of \$116,392.00:

- i. 2022 Silverado Crew cab;
- ii. 2021 Malibu LT; and
- iii. Two (2) 2022 Malibu LT's

Submitted by _____

ROLL CALL

CITY OF WILKES-BARRE
PENNSYLVANIA



CITY COUNCIL AGENDA

CITY COUNCIL

JANUARY 13, 2022

PLEDGE OF ALLEGIANCE

ROLL CALL

RESOLUTIONS

MINUTES

PRESENTATIONS BY COUNCIL MEMBERS

PUBLIC DISCUSSION

ADJOURNMENT

CITY COUNCIL
JANUARY 13, 2022
RESOLUTIONS

Disposition of records as set forth in the Municipal Records Manual approved on December 16, 2008 for the Office of Community Development.

Disposition of records as set forth in the Municipal Records Manual approved on December 16, 2008 from the office of City Clerk.

Disposition of records as set forth in the Municipal Records Manual approved on December 16, 2008 from the Tax Office.

Appointing Kevin Kundratic to the Parking Authority. (replacing Paul Maher).

Authorizing the proper city officials to purchase a Power Lift Cot System from the Glick Fire Equipment Company, a Costars Vendor, for a purchase of \$60,770.80.

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MINUTES

Of the Wilkes-Barre Traffic Community of December 16, 2021

Of the Wilkes-Barre Zoning Hearing Board of November 17, 2021

Of the Wyoming Valley Sanitary Authority of November 16, 2021



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