

CITY OF WILKES-BARRE  
PENNSYLVANIA



# CITY COUNCIL AGENDA

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CITY COUNCIL

JANUARY 10, 2023

6:00 p.m. Mayor George C. Brown (See Attached)

**WILKES-BARRE CITY COUNCIL  
WORK SESSION – JANUARY 10, 2023  
MAYOR’S AGENDA**

**RESOLUTIONS:**

Authorizing the proper city officials to sign any and all necessary documents related to awarding the contract with the lowest responsible bidder, Brdaric Excavating Inc., in the amount of \$79,000.00 (seventy-nine thousand dollars and zero cents) for the demolition of 440-442-444-446-448-450 South Franklin Street properties. The payment related thereto be made from a grant through the Pennsylvania Department of Community and Economic Development.

Authorizing the proper city officials sign any and all necessary documents related to awarding the contract for fuel supply (and related services) to PSC for a three (3) year period beginning in 2023.



Resolution No. \_\_\_\_\_

Wilkes-Barre, PA \_\_\_\_\_

*BE IT RESOLVED by the City Council of the City of Wilkes-Barre:*

**WHEREAS**, the City of Wilkes-Barre has publicly advertised for bidders related to the demolition of 440-442, 444-446, 448-450 South Franklin Street properties; AND

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Wilkes-Barre that the proper city officials are hereby authorized to sign any and all necessary documents related to awarding the contract to the lowest responsible bidder, Brdaric Excavating Inc. in the amount of \$79,000.00 (Seventy-nine thousand dollars and zero cents) for the demolition of 440-442, 444-446, 448-450 South Franklin Street properties; AND

**BE IT FURTHER RESOLVED** that the payment related thereto be made from a grant through the Pennsylvania Department of Community and Economic Development.

Submitted by \_\_\_\_\_

**ROLL CALL**



Resolution No. \_\_\_\_\_

Wilkes-Barre, PA \_\_\_\_\_

*BE IT RESOLVED by the City Council of the City of Wilkes-Barre:*

WHEREAS, the City of Wilkes-Barre has publicly advertised for bidders for fuel supply (and related services) for a three (3) year period beginning in 2023;

WHEREAS, Petroleum Service Company ("PSC") was the only entity to submit a bid;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Wilkes-Barre that the proper City officials are hereby authorized to sign any and all necessary documents related to awarding the contract for fuel supply (and related services) to PSC for a three (3) year period beginning in 2023.

Submitted by \_\_\_\_\_

**ROLL CALL**

THIS PAGE MUST BE AT THE TOP OF ALL DOCUMENTS IN THE  
BID PACKAGE

PROPOSAL

To the City of Wilkes-Barre, Pennsylvania:

The undersigned hereby offers to furnish and deliver to the City of Wilkes-Barre, Pennsylvania the following item in accordance with the Specifications attached hereto and made a part hereof:

BY: Rick Rose Rick Rose Pres. & CEO  
Authorized Company Signature\* Petroleum Service Company  
DECEMBER 20, 2022

NOTE: The Bid shall be free from Federal and State Tax. The Bidder hereby agrees that they have familiarized themselves with the conditions affecting the furnishing of the item and with the specifications, including the Advertisement for Bid, Proposal Form and Instructions to Bidders:

BY: Petroleum Service Company (bidder)  
PHONE 570-822-1151  
454 SOUTH MAIN STREET (address)  
WILKES-BARRE, PA. 18703

FUEL OIL

UNIT PRICE PER GALLON E10 87 OCTANE GALLON 2.1938 +  
DIFFERENTIAL .10 = TOTAL PER GALLON 2.2938

UNIT PRICE PER GALLON B2-B5 ULSD on Road Diesel with Red Dye OFF ROAD  
DIESEL FUEL 3.1726 + DIFFERENTIAL .10 =  
TOTAL PER GALLON 3.2926

(Certification from supplier dated December 20, 2022 @ 11:00 am must be provided as per the Bid Specifications. The successful bidder shall include with all invoices proof of the price per gallon from his supplier.)

\*AUTHORIZED SIGNATURE MUST BE: (1) AN OWNER OF THE COMPANY SUBMITTING A BID; OR (2) AN EMPLOYEE OF THE COMPANY WHO IS AUTHORIZED TO EXECUTE DOCUMENTS ON BEHALF OF THAT COMPANY. IN THE CASE OF (2) ABOVE, A WRITTEN DOCUMENT

# SunocoFax - Email to Fax Delivery

To: 15708231910  
From: SENDERNOTE@sunoco.com  
Date: December 19, 05:28:40 PM EST  
Subj: Sunoco LP Wholesale Pricing Notification  
Pages: 3

## SUNOCO LP

8020 Park Ln #200, Dallas, TX 75231

### Pricing Notification

Customer: PETROLEUM SERVICE CO

Location	Product	Effective Date	Base Price	Base Price Change	Tax Estimate
KINGSTON,PA-ETMT	HO-15ULS DYED WB	12/19/2022 6:00:00 PM	3.0084	-0.061400	0.005147
KINGSTON,PA-ETMT	HO-15ULS DYED	12/19/2022 6:00:00 PM	2.9784	-0.061400	0.005146
KINGSTON,PA-ETMT	GAS-93N 10%	12/19/2022 6:00:00 PM	3.0138	0.075600	0.185952
KINGSTON,PA-ETMT	GAS-89N 10%	12/19/2022 6:00:00 PM	2.5638	0.075600	0.185944
KINGSTON,PA-ETMT	GAS-87N 10%	12/19/2022 6:00:00 PM	2.1938	0.075600	0.185933
KINGSTON,PA-ETMT	DSL-ULSD2 HPFI B5	12/19/2022 6:00:00 PM	3.1901	-0.046400	2.1938 + 10.00 ----- 2.2938
KINGSTON,PA-ETMT	DSL-ULSD2 HPFI B2	12/19/2022 6:00:00 PM	3.1851	-0.046400	
KINGSTON,PA-ETMT	DSL-ULSD2 HPFI	12/19/2022 6:00:00 PM	3.1851	-0.046400	
KINGSTON,PA-ETMT	DSL-ULSD2 B5 WB	12/19/2022 6:00:00 PM	3.1916	-0.046400	

KINGSTON,PA-ETMT	DSL-ULSD2 B5	12/19/2022 6:00:00 PM	3.1676	-0.046400	
KINGSTON,PA-ETMT	DSL-ULSD2 B2 WB	12/19/2022 6:00:00 PM	3.1866	-0.046400	0.246100
KINGSTON,PA-ETMT	DSL-ULSD2 B2	12/19/2022 6:00:00 PM	3.1726	-0.046400	0.246100
KINGSTON,PA-ETMT	DSL-NONROAD WB	12/19/2022 6:00:00 PM	3.1916	-0.046400	0.005140
KINGSTON,PA-ETMT	DSL-NONROAD HPFI B5	12/19/2022 6:00:00 PM	3.1951	-0.046400	
KINGSTON,PA-ETMT	DSL-NONROAD HPFI B2	12/19/2022 6:00:00 PM	3.1901	-0.046400	
KINGSTON,PA-ETMT	DSL-NONROAD HPFI	12/19/2022 6:00:00 PM	3.1901	-0.046400	
KINGSTON,PA-ETMT	DSL-NONROAD B2 WB	12/19/2022 6:00:00 PM	3.1916	-0.046400	0.005100
KINGSTON,PA-ETMT	DSL-NONROAD B2	12/19/2022 6:00:00 PM	3.1776	-0.046400	0.005104
KINGSTON,PA-ETMT	DSL-NONROAD B2	12/19/2022 6:00:00 PM	3.1776	-0.046400	
KINGSTON,PA-ETMT	DSL-NONROAD	12/19/2022 6:00:00 PM	3.1826	-0.046400	0.005143

3.1726  
.10  
3.2726

Thank you for your business!

All base fuel prices in the above notification do not include tax, freight, or applicable fees that would be deemed in any expressed agreement with Sunoco LP. Tax and Freight values are an estimate and may vary from actual charges incurred. These pricing notifications will be deemed to have been delivered to you at such time as the information is released from Sunoco's electronic mail system. All pricing notifications contained in the preceding message constitute confidential information of Sunoco LP. Without limiting any confidentiality obligations that you or your employer may have already undertaken, you may not disclose the content of the preceding message without the prior express written authorization of Sunoco LP. You are solely responsible for your means of access to your electronic mail system and the security thereof. You must notify Sunoco immediately in the event of a breach of your password or electronic mail system. Under no circumstance will Sunoco be liable or responsible for damage or loss arising from access to the information communicated in the preceding message or stored in your electronic mail system by you or third parties through illegal, negligent or illicit means, including, but not limited to, situations where such data, content or information is accessed through the exploitation of security gaps, weaknesses, or flaws (whether known or unknown to Sunoco LP at the time) that may exist in your electronic mail system.

Please note: If you do not wish to receive further pricing emails from us, opt-out by sending an e-mail to customersolutions.mailbox@sunoco.com or simply notify your account manager, and you will be removed from our mailing list. Private and confidential as detailed [here](#). If you cannot access hyperlink, please e-mail sender.

The capacity of the Gasoline Storage Tank is 2000 gallons.

The bidder must provide the following services as well. Please provide prices for the following:

OILS

ECT (Ti) SAE 10W-30 (55 Gallon),  
~~76 Guardol ECT 10 W-30 API CJ-4~~ or equivalent 760.62  
*SUNOCO SUPER C GOLD 10W-30*

~~ECT (Ti) SAE 15W-40 API Service CJ-4, CI-4 PLUS CH-4/5M~~  
~~76 Guardol ECT 15W-40, API CJ-4~~ or equivalent 12.96  
\*must supply bulk storage tank  
*SUNOCO SUPER C GOLD 15W-40*

Full synthetic Gear Lube SAE 75W-90 (120lbs)  
API GL-5, SAE J2360 *76 TRITON SYN GEAR FE 75W-90* 649.16

Transmission Fluid Dexron III and Mercon ATF (55 Gal)  
*SUNOCO MP ATF* 654.36

Gear Lube SAE 80W-90 (120 lbs) *SUNOCO ULTRA 80W-90*  
API GL-5 277.00

Hydraulic Fluid AW46 \*must supply bulk holding tank  
MIN-5000, hour test *SUNOCO SUNVIS 846* 8.78

Anti-Freeze

Final Charge HD Coolant/Antifreeze (55 Gallon)  
EXTENDED LIFE, CAT EC-1 *(50/50 BLEND)* 504.10

Grease

Aluminum Complex Lubricant H-2 (120 lbs) N/A

DEF ISO (55 GAL)  
DIESEL EXHAUST FLUID, AUS 32 234.00

Starter Fluid by the case *(CASE OF 12/10.7 oz.)* 34.64

Brake Cleaner by the case *(CASE OF 12/19 oz.)* 47.42

Window washer fluid 6/case 19.78

Power Service Diesel Fuel Anti-Gel or equivalent *(55 GAL.)* 1722.93  
*1055-01*

Power Service Diesel Fuel Tank Stabilizer or equivalent *(55 GAL.)* 2206.79  
*9255-01*

1. On road/off road emergency fueling.



2. 24/7 response to both DPW and emergency vehicles.  
Estimated response time: 80 MINUTES

3. A secondary emergency pumping station must be available.  
\*Fill out Secondary OFF-Site Facility form attached

4. City does not pay taxes therefore all invoices must be tax exempt.

5. Fuel must be winterized to protect during winter season.

6. Vendor or common carrier making deliveries for vendor must have a minimum of \$10,000,000 liability coverage naming Wilkes-Barre City as additional insured.

**PERMANENT SECONDARY OFF-SITE FACILITY**

COMPLETE THE INFORMATION BELOW FOR THE PERMANENT SECONDARY OFF-SITE FACILITY THAT WILL BE A SECONDARY SOURCE FOR GASOLINE AND DIESEL FUELING AND WILL BE USED AS A BACK-UP TO OUR ORIGINAL SITE:

NAME: VALLEY MART MAIN STREET CITY

ADDRESS: 412 SOUTH MAIN STREET

CITY/TOWN: WILKES-BARRE, PA.

STATE: PA.

ZIP CODE: 18703

\* This page must be completed and submitted with bidders proposal.

\* UTILIZING PSC LOCAL CHANGE  
WHEN USING LOCAL CHANGE ALL  
TAXES MUST BE RECLAIMED BY  
CITY OF WILKES-BARRE, PA.