

CITY OF WILKES-BARRE
PENNSYLVANIA



CITY COUNCIL AGENDA

CITY COUNCIL

OCTOBER 14, 2021

PLEDGE OF ALLEGIANCE

ROLL CALL

RESOLUTIONS

MINUTES

PRESENTATIONS BY COUNCIL MEMBERS

PUBLIC DISCUSSION

ADJOURNMENT

CITY COUNCIL
OCTOBER 14, 2021

RESOLUTIONS

Authorizing the proper city officials to sign any and all necessary documents related to entering a three (3) year contract with EHD to act as a contracted risk management consultant to assist the City with the overall management of its Workers' Compensation Program, the Pennsylvania Heart and Lung Program and management of past claims. The cost of these services shall be \$39,500.00 annually.

Authorizing the proper city officials to take any and all necessary actions related to entering a three (3) year contract with PMA Companies ("PMA") to act as the City's Third-Party Administrator for its self-insured Workers' Compensation Program. The cost of these services shall be \$30,900.00 annually.

Authorizing the proper city officials to sign any and all necessary documents related to awarding the contract to Penn Eastern Engineer's LLC, for the Wilkes-Barre City Parks ADA Upgrade/Tourism Hospitality Projects. Payments will be made from the American Rescue Plan and private donations.

Authorizing the proper city officials to take any and all necessary actions related to the sale of 209-217 East Northampton Street to Yasmeiry Navarro (or her designee) for a purchase price of \$3,500.00.

Reappointing Greg Barrouk to the Wilkes-Barre Finance Authority.

Appointing Michael Horvath to the Industrial Development Authority.

Approving a Transfer of a Restaurant Liquor License into the City of Wilkes-Barre, Luzerne County from Edwardsville. (Tolteca Bar & Grill LLC – 21 Public Square)

CITY COUNCIL
OCTOBER 14, 2021

MINUTES

Of the Regular Session of City Council of September 9, 2021.

Of the Special Session of City Council of September 22, 2021.

Of the Planning Commission of August 18, 2021.

Of the Planning Commission of September 15, 2021.

Of the Traffic Committee of August 26, 2021.

Of the Traffic Committee of September 23, 2021.

Of the Wyoming Valley Sanitary Authority of July 20, 2021.

Of the Zoning Hearing Board of July 21, 2021.

Of the Zoning Hearing Board of August 18, 2021.



Resolution No. _____

Wilkes-Barre, PA _____

BE IT RESOLVED by the City Council of the City of Wilkes-Barre:

THAT, the proper city officials are hereby authorized to sign any and all necessary documents related to entering a three (3) year contract with EHD to act as a contracted risk management consultant to assist the City with the overall management of its workers' compensation program, the Pennsylvania Heart and Lung Program and management of past claims. The cost for these services shall be \$39,500.00 annually.

Submitted by _____

ROLL CALL



Resolution No. _____

Wilkes-Barre, PA _____

BE IT RESOLVED by the City Council of the City of Wilkes-Barre:

THAT the proper City officials are hereby authorized to take any and all necessary actions related to entering into a three (3) year contract PMA Companies ("PMA") to act as the City's Third Party Administrator for its self-insured Worker's Compensation program. The cost for these services shall be \$30,900.00 annually.

Submitted by _____

ROLL CALL



Resolution No. _____

Wilkes-Barre, PA _____

BE IT RESOLVED by the City Council of the City of Wilkes-Barre:

WHEREAS, the City of Wilkes-Barre has advertised a request for proposals (RFP) for engineering services for the various *Wilkes-Barre City Parks ADA Upgrade/Tourism Hospitality Projects*.

WHEREAS, the city received two (2) proposals but only one (1) proposal was a complete response to the city's request;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Wilkes-Barre that the proper city officials are hereby authorized to sign any and all necessary documents related to awarding the contract to PennEastern Engineer's, LLC for the *Wilkes-Barre City Parks ADA Upgrade/Tourism Hospitality Projects*.

PAYMENTS will be made from American Rescue Plan and private donations.

Submitted by _____

ROLL CALL



Resolution No. _____

Wilkes-Barre, PA _____

BE IT RESOLVED by the City Council of the City of Wilkes-Barre:

THAT the proper city officials are hereby authorized to take any and all necessary actions related to the sale of 209-217 East Northampton Street (PIN: H9NE1-022-003) to Yasmeiry Navarro (or her designee) for a purchase price of \$3,500.00.

Submitted by _____

ROLL CALL



Resolution No. _____

Wilkes-Barre, PA _____

BE IT RESOLVED by the City Council of the City of Wilkes-Barre:

WHEREAS, Article V, Section 5:08 of the City's Home Rule Charter provides that the Mayor shall appoint, with the advice and consent of City Council, members to Boards and Authorities:

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Wilkes-Barre, that the City Council hereby accepts the recommendation of Mayor George C. Brown for the following reappointment:

Wilkes-Barre Finance Authority	Term Expiration
Gregory Barrouk 2 Reliance Drive Wilkes-Barre, PA 18702	10-14-24

Submitted by _____

ROLL CALL



Resolution No. _____

Wilkes-Barre, PA _____

BE IT RESOLVED by the City Council of the City of Wilkes-Barre:

WHEREAS, Article V, Section 5:08 of the City's Home Rule Charter provides that the Mayor shall appoint, with the advice and consent of City Council, members to Boards and Authorities:

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Wilkes-Barre, that the City Council hereby accepts the recommendation of Mayor George C. Brown for the following appointment to fill a vacancy:

Industrial Development Authority

Term Expiration

Michael Horvath
185 Lawrence Street
Wilkes-Barre, PA 18702

12-31-25

Submitted by _____

ROLL CALL



Resolution No. _____

Wilkes-Barre, PA _____

BE IT RESOLVED by the City Council of the City of Wilkes-Barre:

A RESOLUTION OF THE MUNICIPALITY OF WILKES-BARRE COUNTY OF LUZERNE
COMMONWEALTH OF PENNSYLVANIA, APPROVING TRANSFER OF RESTAURANT LIQUOR LICENSE
R-3622, LID # 68113 INTO THE CITY OF WILKES-BARRE, LUZERNE COUNTY FROM
EDWARDSVILLE.

Whereas, Act 141 of 2000 ("the Act") which amends the Commonwealth's Liquor Code, authorizes the Pennsylvania Liquor Control Board to approve, in certain instances, the transfer of restaurant liquor licenses across municipal boundaries within the same county regardless of the quota limitations provided for in Section 461 of the Liquor Code, if sales of liquor and malt or brewed beverages are legal in the municipality receiving the license; and

Whereas, the receiving municipality issues a resolution approving the transfer of the license outside the municipality to inside the municipality; and

Whereas, amendments to the Liquor Code stipulate that, prior to adoption of a resolution by the receiving municipality, at least one hearing be held for the purpose of permitting interested parties to state their concerns regarding the transfer of a retail liquor license into the receiving municipality; and

Whereas, on October 14, 2021 the City of Wilkes-Barre conducted a public hearing for the purpose of receiving comments and/or recommendations of interested individuals residing within the municipality with respect to the request for transfer.

Whereas, an application for transfer filed under the Act must contain a copy of the resolution adopted by the municipality approving the transfer of a retail liquor license in the municipality.

Now, Therefore, Be It Resolved that Tolteca Bar & Grill LLC. has requested the approval of the City Council of Wilkes-Barre for the proposed transfer of a Pennsylvania Retail Liquor License to its facilities within Wilkes-Barre City with the understanding that said transfer must be approved at a later date by the Pennsylvania Liquor Control Board; and

Be It Further Resolved that City Council of Wilkes-Barre finds that the transfer of a retail liquor license into Wilkes-Barre City by Tolteca Bar & Grill LLC., will not adversely affect the welfare, health, peace and morals of the municipality or its residents.

Be It Further Resolved, that Wilkes-Barre City approves, by adoption of this Resolution, the proposed transfer of License # R-3622, LID #68113, from Edwardsville, PA to be located at 21 Public Square., Wilkes-Barre, PA.

Be It Further Resolved, that the license transfer is subject to approval by the Pennsylvania Liquor Control Board.

I HEREBY CERTIFY that this Resolution was approved by the Wilkes-Barre City Council at its meeting on October 14, 2021.

Submitted by _____

ROLL CALL