

**CITY OF WILKES-BARRE
PENNSYLVANIA**



CITY COUNCIL AGENDA

CITY COUNCIL

OCTOBER 4, 2018

PLEDGE OF ALLEGIANCE

ROLL CALL

CONSENT AGENDA (RESOLUTIONS)

PRESENTATIONS BY COUNCIL MEMBERS

PUBLIC DISCUSSION

ADJOURNMENT

CITY COUNCIL
OCTOBER 4, 2018

CONSENT AGENDA (RESOLUTIONS)

Enter into a contract with Stell Enterprises, Inc. in the amount of \$37,500 for the Demolition of 306-308 East Northampton Street.

Authorizing the proper city officials to perform all actions necessary to accept the proposal of Community Leasing Partners related to the financing of five (5) 2019 Ford Police SUV's.

Appointing Linda Joseph, Sam Troy and Marcella Lendacky to the newly formed Parking Ticket Appeals Board.

Enter into an agreement with FAST Rescue Solutions for the purchase of FAST Boards for the Fire Department in the amount of \$4,2310.00. (Payment from the Community Development Office)

Enter into an agreement with Susquehanna Fire Equipment Company for the purchase of Assorted Fire Turnout Gear in the amount of \$25,000. (Payment from the Community Development Office)

Enter into an agreement with DS Machine, LLC for the purchase of Fire Fighter Gear Racks in the amount of \$6,752.00. (Payment from the Community Development Office)

Enter into an agreement with Susquehanna Fire Equipment for the purchase of a Fire Hose in the amount of \$5,920.00. (Payment from the Community Development Office)

Enter into an agreement with Friedman Electric for the purchase of Miscellaneous Fire Equipment in the amount of \$4,288.09. (Payment from the Community Development Office)

Enter into an agreement with Witmer Public Safety Group for the purchase Miscellaneous Fire Equipment in the amount of \$9,266.50. (Payment from the Community Development Office)

Enter into an agreement with Susquehanna Fire Equipment Company for the purchase of 19 Self Contained Breathing Apparatus Cylinders and 18 Gi Rechargeable Battery Packs and 1 Self Contained Breathing Apparatus in the amount of \$25,945.00. (Payment from the Community Development Office)

CITY COUNCIL
OCTOBER 4, 2018

CONSENT AGENDA (RESOLUTIONS) CONTINUED

Enter into an agreement with Keystone Emergency Vehicles for the purchase of an ambulance in the amount of \$169,731. (Payment from the Community Development Office)

MINUTES

Of the Traffic Committee of the August 23, 2018.

Of the Regular Session of City Council of September 11, 2018.

Of the Planning Commission of August 22, 2018.

Of the Planning Commission of September 19, 2018.

Of the Parking Authority of July 17, 2018.

Of the Zoning Hearing Board of August 22, 2018.



Resolution No. _____

Wilkes-Barre, PA _____

BE IT RESOLVED by the City Council of the City of Wilkes-Barre:

WHEREAS, the City of Wilkes-Barre has publicly advertised for bidders for the demolition of 306-308 East Northampton Street, Wilkes-Barre; and

WHEREAS, it is the desire and intention of Wilkes-Barre City Council that this demolition be completed as soon as possible for the protection of City residents;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Wilkes-Barre that the proper City officials are hereby authorized to enter into a contract and sign any and all necessary documents with the lowest responsible bidder, Stell Enterprises Inc, in the amount of \$37,500 for the Demolition of 306-308 East Northampton Street.

PAYMENT to be made from OECD Budget.

Submitted by _____

ROLL CALL



Resolution No. _____

Wilkes-Barre, PA _____

BE IT RESOLVED by the City Council of the City of Wilkes-Barre:

RESOLVED, that the proper city officials are hereby authorized to perform all actions necessary to accept the attached proposal of Community Leasing Partners related to the financing of five (5) 2019 Ford Police SUV's.

Submitted by _____

ROLL CALL



Phone: 877.525.1776
Fax: 888.777.7875
Cell: 724.331.4982
215 S. Seth Child Road
Manhattan, KS 66502
www.clpusa.net

September 26, 2018

Customer Name: City of Wilkes-Barre, PA (Police Department)

FIVE

Equipment: ~~Five~~ (5) 2019 Ford Police SUVs (including upfit)
Sales Representative: New Holland Auto / Kovatch Ford
Delivery: to be determined

Community Leasing Partners, a Division of *Community First National Bank*, is pleased to present the following financing options for your review and consideration.

Option 1

Total Cost:	\$	201,973.24	Payment Frequency:	Annual
Down Payment:	\$	20,000.00	First Payment:	May 2019
Prepayment Discount:	\$	-		
Amount Financed:	\$	<u>181,973.24</u>		
Term in Years:		<u>4</u>		<u>5</u>
First Payment:	\$16,000.00		\$16,000.00	
Payments 2 to Term:	\$61,142.84		\$46,806.87	
Interest Rate:	3.86%		3.93%	

Option 2

Total Cost:	\$	201,973.24	Payment Frequency:	Annual
Down Payment:	\$	-	First Payment:	May 2019
Prepayment Discount:	\$	-		
Amount Financed:	\$	<u>201,973.24</u>		
Term in Years:		<u>4</u>		<u>5</u>
First Payment:	\$16,000.00		\$16,000.00	
Payments 2 to Term:	\$68,494.87		\$52,434.89	
Interest Rate:	3.86%		3.93%	

- **THERE ARE NO DOCUMENTATION OR CLOSING FEES ASSOCIATED WITH THIS PROPOSAL.**
- Fixed interest rate for the terms provided unless otherwise stated.
- This financing is to be executed within 30 days of the date of the proposal or Lessor reserves the right to adjust the interest rate. The proposal is subject to credit review and approval and mutually acceptable documentation.
- This proposal has been prepared assuming the lessee is bank qualified and that the proposed lease qualifies for Federal Income Tax Exempt Status for the Lessor under Section 103 of the IRS Code.

Thank you for allowing Community Leasing Partners the opportunity to provide this proposal. If you have any questions regarding the options presented, need additional options, or would like to proceed with a financing, please contact me at 1-877-525-1776.

Respectively,
David R. Fike
Director - Business Development

City of Wilkes-Barre, PA (Police Department) Police Vehicle Fleet Replacement Schedule

Option 1: 4-Years, \$20,000 down

Fiscal Year	2018	2019	2020	2021	2022	2023	2024	2025
Budget:	\$ 109,000.00	\$ 125,000.00	\$ 125,000.00	\$ 125,000.00	\$ 125,000.00	\$ 125,000.00	\$ 125,000.00	\$ 125,000.00
Down Payment:	\$ 20,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ 129,000.00	\$ 125,000.00	\$ 125,000.00	\$ 125,000.00	\$ 125,000.00	\$ 125,000.00	\$ 125,000.00	\$ 125,000.00
Debt Schedules								
Schedule 1	\$ 67,248.91	\$ 67,248.91						
Schedule 2	\$ 22,380.12	\$ 22,380.12	\$ 22,380.12					
Schedule 3	\$ 19,366.33	\$ 19,366.33	\$ 19,366.33	\$ 19,366.33				
Schedule 2018		\$ 16,000.00	\$ 61,142.84	\$ 61,142.84	\$ 61,142.84			
Sum of Payments:	\$108,995.36	\$124,995.36	\$102,889.29	\$80,509.17	\$61,142.84	\$0.00	\$0.00	\$0.00
Over/Under Budget:	\$4.64	\$4.64	\$22,110.71	\$44,490.83	\$63,857.16	\$125,000.00	\$125,000.00	\$125,000.00

Option 1: 5-Years, \$20,000 down

Fiscal Year	2018	2019	2020	2021	2022	2023	2024	2025
Budget:	\$ 109,000.00	\$ 125,000.00	\$ 125,000.00	\$ 125,000.00	\$ 125,000.00	\$ 125,000.00	\$ 125,000.00	\$ 125,000.00
Down Payment:	\$ 20,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ 129,000.00							
Debt Schedules								
Schedule 1	\$ 67,248.91	\$ 67,248.91						
Schedule 2	\$ 22,380.12	\$ 22,380.12	\$ 22,380.12					
Schedule 3	\$ 19,366.33	\$ 19,366.33	\$ 19,366.33	\$ 19,366.33				
Schedule 2018		\$ 16,000.00	\$ 46,806.87	\$ 46,806.87	\$ 46,806.87	\$ 46,806.87		
Sum of Payments:	\$108,995.36	\$124,995.36	\$88,553.32	\$66,173.20	\$46,806.87	\$46,806.87	\$0.00	\$0.00
Over/Under Budget:	\$4.64	\$4.64	\$36,446.68	\$58,826.80	\$78,193.13	\$78,193.13	\$125,000.00	\$125,000.00

City of Wilkes-Barre, PA (Police Department) Police Vehicle Fleet Replacement Schedule

Option 2: 4-Years, no down payment

Fiscal Year	2018	2019	2020	2021	2022	2023	2024	2025
Budget:	\$ 109,000.00	\$ 125,000.00	\$ 125,000.00	\$ 125,000.00	\$ 125,000.00	\$ 125,000.00	\$ 125,000.00	\$ 125,000.00
Down Payment:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ 109,000.00	\$ 125,000.00	\$ 125,000.00	\$ 125,000.00	\$ 125,000.00	\$ 125,000.00	\$ 125,000.00	\$ 125,000.00
Debt Schedules								
Schedule 1	\$ 67,248.91	\$ 67,248.91						
Schedule 2	\$ 22,380.12	\$ 22,380.12	\$ 22,380.12					
Schedule 3	\$ 19,366.33	\$ 19,366.33	\$ 19,366.33	\$ 19,366.33				
Schedule 2018		\$ 16,000.00	\$ 68,494.87	\$ 68,494.87	\$ 68,494.87			
Sum of Payments:	\$108,995.36	\$124,995.36	\$110,241.32	\$87,861.20	\$68,494.87	\$0.00	\$0.00	\$0.00
Over/Under Budget:	\$4.64	\$4.64	\$14,758.68	\$37,138.80	\$56,505.13	\$125,000.00	\$125,000.00	\$125,000.00

Option 2: 5-Years, no down payment

Fiscal Year	2018	2019	2020	2021	2022	2023	2024	2025
Budget:	\$ 109,000.00	\$ 125,000.00	\$ 125,000.00	\$ 125,000.00	\$ 125,000.00	\$ 125,000.00	\$ 125,000.00	\$ 125,000.00
Down Payment:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ 109,000.00	\$ 125,000.00	\$ 125,000.00	\$ 125,000.00	\$ 125,000.00	\$ 125,000.00	\$ 125,000.00	\$ 125,000.00
Debt Schedules								
Schedule 1	\$ 67,248.91	\$ 67,248.91						
Schedule 2	\$ 22,380.12	\$ 22,380.12	\$ 22,380.12					
Schedule 3	\$ 19,366.33	\$ 19,366.33	\$ 19,366.33	\$ 19,366.33				
Schedule 2018		\$ 16,000.00	\$ 52,434.89	\$ 52,434.89	\$ 52,434.89	\$ 52,434.89		
Sum of Payments:	\$108,995.36	\$124,995.36	\$94,181.34	\$71,801.22	\$52,434.89	\$52,434.89	\$0.00	\$0.00
Over/Under Budget:	\$4.64	\$4.64	\$30,818.66	\$53,198.78	\$72,565.11	\$72,565.11	\$125,000.00	\$125,000.00



Resolution No. _____

Wilkes-Barre, PA _____

BE IT RESOLVED by the City Council of the City of Wilkes-Barre:

WHEREAS, Section 5:08 of the City Charter of the City of Wilkes-Barre authorizes the Mayor, with the advice and consent of City Council, to appoint members of Boards, Commissions and Authorities served by the City;

WHEREAS, it is the desire of the City of Wilkes-Barre to appoint the persons referenced below as independent hearing officers to hear appeals related to parking violations;

NOW, THEREFORE, BE IT RESOLVED, that the following persons are hereby appointed for the terms referenced below as members of the newly formed Parking Ticket Appeals Board:

<u>Name</u>	<u>Term Begins</u>	<u>Term Expires</u>
Linda Joseph 205 Blackman Street Wilkes-Barre, PA 18702	October 8, 2018	October 8, 2020
Sam Troy 95 Joseph Lane Wilkes-Barre, PA 18702	October 8, 2018	October 8, 2020
Marcella Lendacky 54 Custer Street Wilkes-Barre, PA 18702	October 8, 2018	October 8, 2020

Submitted by _____

ROLL CALL



Resolution No. _____ Wilkes-Barre, PA _____

BE IT RESOLVED by the City Council of the City of Wilkes-Barre:

BE IT RESOLVED by the City Council of the City of Wilkes-Barre:

WHEREAS, the City of Wilkes-Barre is desirous to purchase Rapid Intervention Team FAST Boards for the Bureau of Fire.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Wilkes-Barre, that the proper city officials are hereby authorized to enter in to an agreement with FAST Rescue Solutions 39 Flourtown, PA 19031 for the purchase of FAST Boards in the amount of \$4,210.00

Payment will come from the Community Development Office.

Submitted by _____

ROLL CALL



Resolution No. _____ Wilkes-Barre, PA _____

BE IT RESOLVED by the City Council of the City of Wilkes-Barre:

BE IT RESOLVED by the City Council of the City of Wilkes-Barre:

WHEREAS, the City of Wilkes-Barre is desirous to purchase Fire Fighter Turnout Gear from Susquehanna Fire Equipment Company through the PA COSTARS contract vendor ID 012-085 for the Bureau of Fire.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Wilkes-Barre, that the proper city officials are hereby authorized to enter in to an agreement with Susquehanna Fire Equipment Company 2122 Main Street Dewart, PA 17730 for the purchase Assorted Fire Turnout Gear in the amount of \$25,000.00

Payment will come from the Community Development Office.

Submitted by _____

ROLL CALL



Resolution No. _____

Wilkes-Barre, PA _____

BE IT RESOLVED by the City Council of the City of Wilkes-Barre:

BE IT RESOLVED by the City Council of the City of Wilkes-Barre:

WHEREAS, the City of Wilkes-Barre is desirous to purchase Fire Fighter Gear Racks for Hollenback Fire Station from DS Machine LLC 283 B Old Leacock Road Gordonville, PA 17529 for the Bureau of Fire.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Wilkes-Barre, that the proper city officials are hereby authorized to enter in to an agreement with DS Machine LLC for the purchase Fire Fighter Gear Racks in the amount of \$6,752.00

Payment will come from the Community Development Office.

Submitted by _____

ROLL CALL



Resolution No. _____ Wilkes-Barre, PA _____

BE IT RESOLVED by the City Council of the City of Wilkes-Barre:

BE IT RESOLVED by the City Council of the City of Wilkes-Barre:

WHEREAS, the City of Wilkes-Barre is desirous to purchase Fire Hose through the PA COSTARS contract vendor ID 012-085 for the Bureau of Fire.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Wilkes-Barre, that the proper city officials are hereby authorized to enter in to an agreement with Susquehanna Fire Equipment 2122 Main Street Dewert, PA 17730 for the purchase of Fire Hose in the amount of \$5,920.00.

Payment will come from the Community Development Office.

Submitted by _____

ROLL CALL



Resolution No. _____

Wilkes-Barre, PA _____

BE IT RESOLVED by the City Council of the City of Wilkes-Barre:

BE IT RESOLVED by the City Council of the City of Wilkes-Barre:

WHEREAS, the City of Wilkes-Barre is desirous to purchase Miscellaneous Fire Equipment through the PA COSTARS contract vendor ID 008-086 for the Bureau of Fire.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Wilkes-Barre, that the proper city officials are hereby authorized to enter in to an agreement with Friedman Electric 33 Hill Street Wilkes-Barre, PA 18702 for the purchase Miscellaneous Fire Equipment in the amount of \$4288.09

Payment will come from the Community Development Office.

Submitted by _____

ROLL CALL



Resolution No. _____ Wilkes-Barre, PA _____

BE IT RESOLVED by the City Council of the City of Wilkes-Barre:

BE IT RESOLVED by the City Council of the City of Wilkes-Barre:

WHEREAS, the City of Wilkes-Barre is desirous to purchase Miscellaneous Fire Equipment through the PA COSTARS contract vendor ID 012-013 for the Bureau of Fire.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Wilkes-Barre, that the proper city officials are hereby authorized to enter in to an agreement with Witmer Public Safety Group 104 Independence Way Coatsville, PA 19320 for the purchase Miscellaneous Fire Equipment in the amount of \$9,266.50

Payment will come from the Community Development Office.

Submitted by _____

ROLL CALL



Resolution No. _____

Wilkes-Barre, PA _____

BE IT RESOLVED by the City Council of the City of Wilkes-Barre:

WHEREAS, the City Council of the City of Wilkes-Barre is desirous to purchase Self Contained Breathing Apparatus from Susquehanna Fire Equipment Company through the PA COSTARS contract vendor ID 012-085 for the Bureau of Fire; AND

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Wilkes-Barre that the proper city officials are hereby authorized to sign any and necessary documents with Susquehanna Fire Equipment Company, 2122 Main Street, Deward, PA 17730 for the purchase of (19) Self Contained Breathing Apparatus Cylinders, (18) GI Rechargeable Battery Packs and (1) SCBA in the amount of \$25, 945.00.

Payments will come from the Economic & Community Development Office, CDBG Funds.

Submitted by _____

ROLL CALL



Resolution No. _____

Wilkes-Barre, PA _____

BE IT RESOLVED by the City Council of the City of Wilkes-Barre:

WHEREAS, the City of Wilkes-Barre is desirous to purchase an ambulance from Keystone Emergency Vehicles through Pa. COSTARS contract #13-141 for the Bureau of Fire.

NOW, THEREFORE, BE IT RESOLVED BY THE City Council of the City of Wilkes-Barre, that the proper City Officials are hereby authorized to enter into an agreement with Keystone Emergency Vehicles for the purchase of an ambulance in the amount of \$169,731. Payment will come from the Community Development Office.

FURTHER, the sale includes the transfer of 1 – 2014/2006 Ford/Braun Type 1 Ambulance to the seller as a trade in.
(VIN:1FDUF4GT7EEA26544)

Submitted by _____

ROLL CALL